

TIMELINE & GRANT CYCLE PLAN

UKABCS INNOFUND GARNT

UK Association for Biotechnology and Computational Science (UKABCS)

Document	Official Programme Timeline, Milestone Schedule & Annual Cycle Plan
Programme Framework	The three-year framework defines the programme's standing operational framework, while the five-year cycle defines the maximum participation period available to an awarded PI, subject to annual renewal and eligibility requirements.
Call Frequency	Tri-Annual Open Calls (Three Application Rounds Per Year)
Contact / Portals	Programmes-Grants@ukabcs.co.uk www.ukabcs.co.uk ijbtcs.com

1. Overview & Tri-Annual Operating Model

The **UKABCS INNOFUND Grant** operates as a standing international programme within a three-year programme framework, with applications accepted through three scheduled calls each year.

Each awarded Principal Investigator (PI) or participating institution is enrolled in a five-year grant cycle that renews annually, providing sustainable support for successive undergraduate graduation cohorts without requiring full competitive re-application each year.

To accommodate varying semester start dates and university academic calendars globally, the grant opens for applications three (3) times per year:

ROUND 1 (AUTUMN)	ROUND 2 (WINTER)	ROUND 3 (SPRING)
Opens: 20 August	Opens: 20 December	Opens: 20 April
Closes: 10 September Intake: October	Closes: 10 January Intake: February	Closes: 10 May Intake: June

2. Master Tri-Annual Schedule

Call Round	Application Window	Review & Notification (10 Days)	Agreement Signature (5 Days)	Team Nomination & Enrollment (10 Days)	Phase I Training Activation
Round 1 (Autumn)	20 Aug – 10 Sept	11 Sept – 20 Sept	21 Sept – 25 Sept	26 Sept – 05 Oct	October
Round 2 (Winter)	20 Dec – 10 Jan	11 Jan – 20 Jan	21 Jan – 25 Jan	26 Jan – 05 Feb	February
Round 3 (Spring)	20 Apr – 10 May	11 May – 20 May	21 May – 25 May	26 May – 05 June	June

3. Detailed Milestone Workflow — Round 1 (Current Intake)

Timeframe	Milestone	Operational Note
20 August – 10 September	STAGE 1 — Application Window Open	Submission of Form, Letter & CV
11 September – 20 September	STAGE 2 — Administrative Review, Eligibility Check & Acceptance Notification	10 days
21 September – 25 September	STAGE 3 — PI Signs Grant Agreement & Confirms Acceptance by Email	5 days

26 September – 05 October	STAGE 4 — Student Team Formation, Training Track Enrollment & Nomination Letter	10–12 students per graduation project
October Onwards	STAGE 5 — Phase I Preparatory Training Commences	Students complete or remain actively enrolled in the approved prerequisite training track.
Post-Training	STAGE 6 — Phase II Graduation Project Implementation	Eligible teams that satisfy the preparatory requirements transition to fully supported project execution.

Stage-by-Stage Operational Breakdown

Stage	Milestone	Detailed Action	Responsible Party	Timeframe (Round 1)
Stage 1	Application Submission	PI submits the completed Application Form, Institutional Endorsement Letter, and Academic CV. (Project Summary is optional.)	Applicant (PI)	20 Aug – 10 Sept
Stage 2	Review & Acceptance	UKABCS Grants Committee evaluates institutional submissions, verifies supervisor credentials, and issues official Acceptance Letters.	UKABCS Committee	11 Sept – 20 Sept (10 Days)
Stage 3	Agreement Signature	Awarded PI countersigns the official Grant Agreement and confirms acceptance via email response.	Awarded PI	21 Sept – 25 Sept (5 Days)
Stage 4	Team Enrollment & Nomination	PI enrolls the student team in their chosen training track with Bioinformatics Gate Egypt. Each accepted team member receives and applies the official 25% UKABCS Grant Discount Code, and the PI sends the official Student Nomination Letter to UKABCS.	PI & Technical Partner	26 Sept – 05 Oct (10 Days)
Stage 5	Phase I Training Launch	Students begin their verified preparatory training (3 or 5 months) covering AI, computational drug design, and bioinformatics workflows.	Students & Instructors	Starting October
Stage 6	Phase II Implementation	Following training, teams transition into fully funded project execution (£15 flat admin/hosting fee per team transferred to Bioinformatics Gate).	Student Teams & PI	Post-Training (3 Months)
Stage 7	Dissemination & Deliverables	Final scientific outputs produced (journal papers, posters, AI tools); PI IJBTCS free publication voucher activated.	Research Teams	Project Completion

4. The 5-Year Annually Renewable Lifecycle

Once a Principal Investigator is awarded the INNOFUND Grant, the partnership operates under a five-year renewable cycle:

Cycle Period	Key Terms & Benefits
Year 1	- Grant Agreement activated; five-year membership issued. - One 100% IJBTC APC Waiver Voucher issued to the PI, subject to the applicable publication and peer-review terms. - Cohort 1 executes Phase I training & Phase II implementation.
Years 2 – 4	- Annual Confirmation: PI introduces new cohorts. - Ongoing access to UKABCS research ecosystem. - Annual renewal of supervisory benefits.
Year 5	- End-of-cycle review (3 months prior to expiry). - Eligibility for consideration of a subsequent five-year cycle, subject to renewal requirements, continued eligibility, satisfactory programme engagement, and the applicable Grant Agreement terms.

5. Summary of Key Financial & Administrative Deadlines

Obligation	Amount / Policy	Deadline & Flow
Phase I Training Fee	£75 GBP per student (or £50 with University Support)	Payable in 3 installments directly to Bioinformatics Gate Egypt upon enrollment.
Grant Winner Discount	25% Tuition Waiver (£25 off £100)	Applied automatically via grant confirmation voucher.
Phase II Programme-Level Equivalent In-Kind Support Value	£3,250+ per eligible 10–12 student project team.	Applicable during eligible Phase II project execution.
Project Hosting & Admin Fee	Flat £15 GBP per Project Team	Coordinated by PI and transferred directly to Bioinformatics Gate prior to Phase II launch.
Direct Funding Architecture	No personal cash transfers	All platform licenses, vouchers, and cloud allocations flow directly to the technical ecosystem.

6. Official Contact & Inquiries

For timeline clarifications, extensions, or administrative support:

- Official Email: Programmes-Grants@ukabcs.co.uk
- Online Portal: clientflow-crm.com/f/ukabcs/ukabcs-graduation-project-grant
- UKABCS Website: www.ukabcs.co.uk
- Headquarters: 10 Portal Way, London W3 6RT, England, UK
- Telephone: +44-7848180477

UK Association for Biotechnology and Computational Science (UKABCS)

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