

Job Advertisement

Programme Manager (Uganda)

Job Summary

The Agripreneurship Alliance is a Swiss non-profit organisation that has been working with partners in East Africa since 2018 to enable young entrepreneurs to launch and grow great food businesses.

The Agripreneurship Alliance is at a key step in its evolution and is now establishing its first office in Africa. To enhance its work in Uganda, the organisation is searching for a full-time Programme Manager to work with us to build our local office and team and take our work to the next level.

Job Title:	Project Manager (Uganda)
Employment type:	Contractual (initially 1-year - renewable)
Probation:	A Probationary period of 3-months is applicable to this position
Work Hours:	Full Time (40 hours per week/8 hours per day Mon -Fri with occasional evening and weekend commitment).
Salary:	According to level of experience
Location:	CURAD Incubation Hub, Namanve Industrial Park, Mukono
Reports to:	CEO, Agripreneurship Alliance

Duties & Responsibilities

- Liaise with and support collaborating partners in Uganda and beyond
- Monitor and evaluate the impact of programmes
- Support the facilitation of programmes both in-person and through digital channels
- Engage with and support agri-food entrepreneurs
- Identify potential local, national, and international sources of grant aid and other income
- Lead the development and submission of funding applications, liaising with CEO & Finance Officer as appropriate
- Prepare reports as needed by funding bodies and other agencies
- Contribute to articles, blogs and posts on social media channels
- Represent the Agripreneurship Alliance at relevant meetings and events
- Contribute to strategic and operational planning
- Liaise with appropriate bodies to ensure inclusion in Ugandan District and National Plans and Ministerial Policy Statements
- Develop and manage the Uganda office of the Agripreneurship Alliance including staff management and ensure that the organisation fulfils its legal obligations as a registered INGO
- Other duties as agreed

Required skills

- High level of ICT skills with experience of use in G-Suite, Microsoft Office, and use of social media, including the ability to produce high-quality presentations and text documents and reports
- Confident public speaker and an experienced trainer
- Demonstrable experience in developing training materials and curricula
- Sound knowledge base on entrepreneurship in the African agri-food sector
- Self-motivated and well organised, with the ability to work independently
- Able to work effectively in a team and develop partnerships with external agencies
- High proficiency in English language (written and oral)
- An effective leader with team management experience

Qualifications & Experience

- University Degree or higher in a relevant discipline including, but not limited to, business, agriculture, education
- At least five-years post qualification experience in a relevant sector including entrepreneurship/business, agri-food sector, or education/training.
- Resident in Uganda with legal right to work in the country
- Experience as an entrepreneur would be desirable
- A driving licence is desirable

Travel

The Agripreneurship Alliance currently works with partners in Kampala, Mukono, Gulu and Mbarara. As Programme Manager (Uganda) travel to these locations will be expected. Some international travel may also be required to fulfil all the duties of the position.

Closing Date:

Sunday 5 June 2022

Interviews:

We will only contact those applicants who have been short-listed for an interview. Interviews are planned during the week beginning 20 June 2022 in Mukono, Uganda. Further details will be shared with short-listed individuals.

To apply:

Send your CV and supporting letter as single pdf document by email to info@theagripreneur.org

Diversity, Equity & Inclusion –

We welcome applications from all sections of society and actively encourage diversity to drive innovation, creativity, success, and good practice. We positively welcome and seek to ensure we achieve diversity in our workforce; and that all job applicants and employees receive equal and fair treatment regardless of their background or personal characteristics. These include: (but are not limited to) socio-economic background, age, race, gender identity, religion, ethnicity, sexual orientation, disability, nationality, veteran, marital or Indigenous status.