



## **Burton Leonard Junior Football Club**

**West Riding FA Affiliated Charter Standard Club**

**Members Welcome Pack 2023 / 2024 Season**



## **Welcome to Burton Bullets Junior Football Club**

We have come a long way since 2004 when nine children and two coaches met on Saturday mornings on the village sports field and managed a few friendly games with neighboring villages. In 2005, we set about with some other like-minded villages to form the "Nidderdale Junior Football League". The founding member villages were Burton Leonard, Hampsthwaite, Tockwith, Ripley & Scotton. We all decided to go down this route rather than joining one of the Harrogate leagues as what was important to us was running an all-inclusive friendly league with the focus on developing all players, we also wanted to be in full control of the ethos & spirit of the league. This friendly attitude and focus on development has continued to this day.

The club continued to develop over the next five years with more children joining and parents getting involved with coaching and by then the junior football was very much an additional focal point for the village. In January 2010 we took the step of putting in place all the required coaching personnel and procedures to enable Burton Bullets to apply for and achieve FA Charter Standard Status. This provides recognition that the club is sustainable and well-run with child protection and safety paramount. FA Charter Standard Status also recognises the club's commitment to coaching players and raising standards of behavior in the game, together with continued training and development of the volunteer coaches. We are extremely proud to have been continuously granted charter standard continuously since 2010.

Last year the club had over 50 children registered and seven dedicated coaches, four of whom have achieved FA Level 1 or 2 status. In the 2023/24 season, we have proposed to the league to have teams playing matches in the following age groups: Under 7's, Under 8's, Under 9's, Under 10's and Under 11's.

The club will continue to play in the Nidderdale League, which in the 2023/24 season comprises the following teams:

**Burton Bullets**

**Kirkby Malzeard Lions**

**Scotton Scorchers**

**Pateley Bridge**

**Hampsthwaite & Birstwith**

**Tockwith**

**Ripley Rockets**

**Green Hammerton**

**Staveley Scorchers**

We look forward to an enjoyable and successful season and always welcome new players male and female, coaches or volunteers to join the club.

## Club Ethos

This welcome pack is intended to provide you with details about our philosophy as a club, informing you of what we can offer you and your child and what we as a club ask in return. It is important that parents and children appreciate that joining an FA-affiliated club is a step up from a kick about in the park.

We follow the guidance of the FA as per the FA Youth Policy and our sessions are run by qualified coaches, aiming to help children become the best footballers they can be. All our coaches and officials sign up to the FA respect code relevant to their role.

Whilst we want children to have a good time, we must insist that respect is shown to coaches and club rules are adhered to and we ask that all children and parents sign up to the FA Respect Codes when signing up to our Code of Conduct.

<http://www.thefa.com/get-involved/coach/respect/play-your-part>

### Having fun and being safe is our ethos

We endeavor to provide football for all children irrespective of ability in a safe, friendly environment. The club will always do its utmost to ensure the children have fun and are safe from bullying and offensive behavior. In return we ask that the children listen to the coaches and follow their instructions.

We will always focus on the needs of the children and ensure that they:

- Enjoy the game
- Take an active part whatever their ability
- Learn to play as a team
- Develop fitness and soccer skills
- Respect officials, coaches, teammates and opposing players.

We welcome parents at training sessions and matches. However we ask that they only provide positive support from the touchlines and do not coach or criticise any of the children (in particular their own) during training or matches as this can confuse and upset children; it is also disrespectful to the coach and can annoy other parents. We welcome feedback from parents and would encourage you to raise any queries you may have with the coach or a club official. This should be done outside of a game or training session in a non-confrontational manner please.

Should you ever have any concerns regarding the welfare of a child, please do not hesitate to contact the club welfare officer. Contact details for all club officials and coaches are provided within this Welcome Pack.

## Doing Your Bit

Burton Bullets football club is run entirely by volunteers and needs parents of all the players to consider how best they can contribute their time to support the running of the club. It's great fun, sociable and rewarding, so do please speak to any of the club coaches to ask how you can get involved.

If you are interested in helping with coaching or just assisting on match days, the club will fund all necessary courses and will provide full support. All coaches and assistants will need to undergo Disclosure and Barring Service (DBS) safeguarding checks.

Ways you can help include:

- Becoming a coach or team assistant
- Setting up goals, cordons and other equipment for training and matches
- Team admin (website maintenance, treasurer, fixture secretary)
- Joining the club committee
- Manning the kitchen on match days (serving teas, coffees and bacon butties)

**All parents are encouraged to contribute a few hours of their time every season.**

**Please ask any of the coaches how you can help or contact:**

**[BurtonBullets@outlook.com](mailto:BurtonBullets@outlook.com) or speak directly to Steve Booker 07957 996 592**

## Nidderdale Junior Football League

The club was a founder member of the Nidderdale Junior Football League. The league was originally set up by the villages of Ripley, Hampsthwaite, Scotton, Tockwith, Pateley Bridge and Burton Leonard to facilitate friendly football matches for children between ages 5 and 11.

The FA has a rule that at all age groups up to U11 should not publish league tables or scores. This is to encourage more children to stay within the game moving emphasis away from results and towards enjoyment and long-term player development. It is important that all parents understand this from the outset and that at Burton Leonard Bullets and all of the other clubs in the Nidderdale League that we all place enjoyment and player development ahead of a win-at-all-costs mentality giving all players the opportunity to have meaningful game time, rather than be standing on the touchline for the whole game.

There are simple ways in which parents can also help in the development of early years players; the easiest comes straight after the game. Instead of asking "Did you win?" perhaps try asking "Did you enjoy the game?" and instead of asking "Did you score?" perhaps ask "Tell me what happened?" or "What did you enjoy the best?"

**In terms of our youngest U7 age group.** Although we are happy to take children from reception school age (5 years old) under FA rules children are not allowed to play in any league competition matches until they reach the age of 6. The relevant age for each player is determined by his or her age as at midnight on 31 August of the relevant Playing Season i.e. children who are aged 6 as at midnight on 31 August in a playing season (together with those who attain the age of 6 during the playing season) will be classed as Under 7 players for that playing season.

We are happy for any players under this age bracket to attend all training sessions but only Year 2 children who can play in the Under 7 matches will be issued with a match day kit. The younger players will play in bibs in a friendly training fixture on scheduled match days, these could be mixed matches with other club's numbers permitting.

Full details of the Nidderdale Junior Football League Ethos and Rules can be found on the Burton Bullets website.

### FA Affiliation

Both the Nidderdale League and Burton Bullets are affiliated to West Riding County FA who are the governing body responsible for administering all Association Football in the local area.

### The West Riding County FA

Fleet Lane  
Woodlesford  
LEEDS  
LS26 8NX  
0113 282 1222

<http://www.westridingfa.com/>



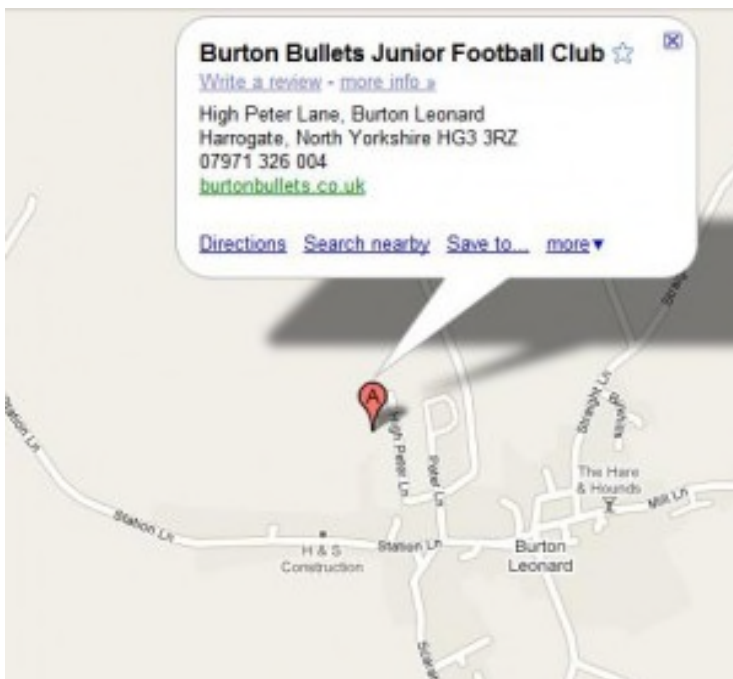
## Matches and Training

Matches and Training sessions commence at 9.30am on a Saturday morning and finish at 11am. We hold one session a week comprising either a scheduled match or a training session.

We ask that all players arrive at the ground ready for training sessions or matches at 9.15am.

All home matches and training sessions take place at:

**Burton Leonard Sportsfield,  
High Peter Lane,  
Burton Leonard  
HG3 3RZ**



We have not held indoor training sessions at Ripon Grammar School sports hall for the past three seasons as the sportsfield had remained largely playable. This will be reviewed annually, and if we choose it, the arrangement enables us to continue our sessions throughout the winter regardless of weather conditions.

## Match and Training Notifications

The fixture list for the season will be available to view on our website [www.burtonbullets.co.uk](http://www.burtonbullets.co.uk)

We advise parents of any matches a week in advance and also issue match and training notifications requesting we are advised of availability using WhatsApp notifications. It is essential that all parents provide a mobile number for the WhatsApp group to receive these notifications, especially when the weather changes and matches or training may have to be cancelled. All registered mobile numbers will be registered to the Burton Bullets JFC WhatsApp group, please notify us should your preferred mobile contact number change.

## Coaches & Club Officers

### Chairman and Treasurer

Kev Greveson  
07803 291524  
[kevin.greveson@telefonica.com](mailto:kevin.greveson@telefonica.com)

### Club Secretary:

Stephen Booker  
07957 996592  
[BurtonBullets@outlook.com](mailto:BurtonBullets@outlook.com)

### Club Welfare Officer:

Paul Robinson  
07968 840862  
[paulrobinson@hotmail.com](mailto:paulrobinson@hotmail.com)

### Under 7's Coaches: Jonathan Corless

07510 595143  
[corless42@icloud.com](mailto:corless42@icloud.com)

### Under 8's Coach: Richard Lee

07730 031312  
[Richtlee@hotmail.com](mailto:Richtlee@hotmail.com)

### Under 9's Coach: Nick Gibson

07706 647960  
[gibsonnick@gmail.com](mailto:gibsonnick@gmail.com)

### Under 10's Coach: Stephen Booker

07957 996592  
[BurtonBullets@outlook.com](mailto:BurtonBullets@outlook.com)

### Under 11's Coach: Paul Robinson

07968 840862  
[paulrobinson@hotmail.com](mailto:paulrobinson@hotmail.com)

## Our Coaching Aims & Objectives

OBJECTIVES	AIMS		
	<u>Under 7/8</u>	<u>Under 9/10</u>	<u>Under 11</u>
<b>Goalkeeping</b>	<ul style="list-style-type: none"> <li>✓ All children should be capable of playing in goal</li> <li>✓ Understand how to make a save, and take a goal kick</li> </ul>	<ul style="list-style-type: none"> <li>✓ Body behind the ball</li> <li>✓ Good distribution</li> <li>✓ Able to kick a dead-ball cleanly</li> </ul>	<ul style="list-style-type: none"> <li>✓ Command of defence</li> <li>✓ Spatial awareness</li> <li>✓ Able to catch the ball cleanly</li> </ul>
<b>Ball Control</b>	<ul style="list-style-type: none"> <li>✓ Able to dribble down a line of slalom cones</li> <li>✓ Able to trap a ball</li> </ul>	<ul style="list-style-type: none"> <li>✓ Able to dribble down a line of slalom cones using both feet</li> <li>✓ Encourage individual ball skills</li> </ul>	<ul style="list-style-type: none"> <li>✓ Able to dribble around an opposing player</li> <li>✓ Able to demonstrate an individual ball skill</li> </ul>
<b>Passing</b>	<ul style="list-style-type: none"> <li>✓ Able to pass over 5 meters to a static teammate</li> </ul>	<ul style="list-style-type: none"> <li>✓ Able to pass accurately to a teammate</li> </ul>	<ul style="list-style-type: none"> <li>✓ Able to pass with both feet</li> </ul>
<b>Throw-ins</b>	<ul style="list-style-type: none"> <li>✓ Able to throw from touchline with both feet on floor</li> </ul>	<ul style="list-style-type: none"> <li>✓ Able to throw ball in from touchline both feet on floor to own player</li> </ul>	<ul style="list-style-type: none"> <li>✓ Able to throw ball into an attacking player for them to run onto</li> </ul>
<b>Shooting</b>	<ul style="list-style-type: none"> <li>✓ Able to kick the ball into open goal from the penalty spot</li> </ul>	<ul style="list-style-type: none"> <li>✓ Able to kick the ball into the goal, past a goalkeeper, from the penalty spot</li> </ul>	<ul style="list-style-type: none"> <li>✓ Able to kick the ball into a nominated area of the goal</li> </ul>
<b>Teamwork</b>	<ul style="list-style-type: none"> <li>✓ Encourage other players</li> </ul>	<ul style="list-style-type: none"> <li>✓ Able to play as a team</li> <li>✓ Respect your teammates</li> </ul>	<ul style="list-style-type: none"> <li>✓ Able to work attack and defend as a team</li> <li>✓ Support your teammates</li> </ul>



## **BURTON LEONARD JUNIOR FOOTBALL CLUB CODE OF CONDUCT**

### **Players' Conduct**

Fair play and respect for all players and officials during training sessions and matches is essential.

#### ***Players should:***

- Strive to develop their sporting abilities in terms of skill, technique, tactics and stamina
- Set a positive example for others, particularly younger players
- Not use inappropriate language
- Know and abide by the laws, rules and spirit of the game
- Always treat opponents with due respect, irrespective of the result of the game
- Safeguard the health and well-being of opponents, avoid violence and rough play, and help injured opponents.
- Show respect towards team coaches and match officials
- Respect the use of the sports field, pavilion and equipment.

### **Coaches' Conduct**

Coaches are key role models in football. Their understanding and attitude towards the ethical welfare and moral education of young footballers is the number one priority for all involved.

- Coaches must place the well-being and safety of each player above all other considerations, including the development of talent and performance.
- Coaches must adhere to all the guidelines and policies laid down by the governing bodies.
- Coaches must encourage and guide players to accept responsibility for the own behavior and performance.
- Coaches must ensure that the activities they direct, or advocate are appropriate for the age, maturity, experience and ability of players.
- Coaches should clarify with players exactly what is expected of them and what they are entitled to expect from their coach and club.
- Coaches must always promote the positive aspects of the game, for example fair play, and never condone any violations of the laws of the game.
- Coaches must not use or tolerate inappropriate language.

## **Parents' & Spectators' Conduct**

Parents and spectators have a great influence on children's enjoyment and success in football. We require that the parents and spectators within our club agree to comply with the club's Codes of Conduct and Safeguarding Children Policy and are aware of the possible consequences of non-compliance.

### ***Parents & Spectators should:***

- Refrain from shouting or giving instructions to the children during training and matches
- Give encouragement to everyone to participate in football
- Give attention to every child involved in football, not just the most talented
- Respect the referee and assistant referees' decisions
- Applaud the opposition, as well as the home team
- Be present during training and match days to support and encourage your child, particularly when they are in the Under 7's team
- Understand that the club is only responsible for your child between 9.30am to 11am on the training days and or the match day, and ensure you collect your child promptly at the end of each session.
- Understand that the club is not responsible for transporting players to and from away matches
- Ensure your child has adequate drinking water for training sessions and all matches
- Ensure your child has appropriate clothing for training sessions and matches. During the winter it's important to ensure children are equipped with base layers (vest and leggings). Hats and gloves should also be provided.
- Fully understand that we support the FA's "Zero Tolerance Policy"
- Respect the club house/pavilion
- Always keep dogs on a lead and dispose of any dog mess responsibly.
- Take responsibility to use 'WhatsApp' to check details of training & matches

***By signing the registration form, players and parents agree to adhere to the FA Respect and Burton Bullets code of conduct and child protection policies.***

## End of Season Tournament & Awards

At the end of each season, we hold a club tournament and BBQ for all players and their families, incorporating a prize giving ceremony with end-of-season awards:

- |                              |                         |
|------------------------------|-------------------------|
| • Players Player of the Year | as voted by the players |
| • Team Player of the Year    | as voted by the coaches |
| • Most Improved Player       | as voted by the coaches |
| • Coaches Player of the Year | as voted by the coaches |

## Club Funding & Sponsorship

The club is funded by subs, grants, sponsorship and donations. Funding is required for:

- Health & Safety Insurance
- Football equipment
- Football Kits
- Coaches' development
- Disclosure and Barring Services
- Annual ground fees
- FA affiliation fees

During home matches, parents volunteer in the pavilion kitchen to help prepare and sell hot drinks and snacks which generate a small profit and funds are fed back into the club.

We are always open to new sponsorship, please contact us if you can help.

## Registration Fees

The annual subscription for the 2023 / 2024 season:

£75.00 per child

£50.00 for an additional child from the same family *i.e.* £125 for x 2 children (£75+£50)

£40.00 for a 3<sup>rd</sup> child in the same family *i.e.* £165 for x 3 children (£75+£50+£40)

All coaches and officials with children at the club pay the same subscription as other parents.

Burton Leonard Junior Football Club is committed to providing football to as many children as is feasible. We would not like to see any child denied this opportunity through financial hardship. If you find yourself in financial hardship and have difficulty paying the fees, please speak to the chairman or secretary in complete confidence.

The club operates a cap of 16 children per age group for safety and to ensure all children receive good match time. Once we have reached capacity, children will be placed on a waiting list, although we are happy to help children find alternative provision at other clubs in the Nidderdale League.

Players will be issued with a full set of Burton Bullets match kit for match days (except those players under 6 years of age as they are unable to take part in matches under FA rules). The kit must be returned clean at the end of each season.

We are happy for new children who are considering joining to attend a couple of training sessions as a trial prior to the parents committing to pay the subscription fee.

## Late registered players

All players should be registered at the beginning of the season so that details can be updated on FA whole game system. Any players who arrive part way through the season are eligible for a reduced rate signing on fee:

The annual late subscription for the 2023 / 2024 season:

£30.00 per child

Late subscriptions will apply after 31<sup>st</sup> December 2023.

## **REGISTRATION FORMS**

**Burton Leonard Junior Football Club**  
**An FA Charter Standard Club affiliated to the West Riding County Football Association**

**Player Registration & Medical Information Application Form 2023/24**

Parents and players must complete and sign this registration document. This covers medical issues as well as ensuring your child is insured through the County FA Scheme. Please complete all parts of the application and sign at the end. The completed form can be handed in to your coach or a club official.

Child's Full Name: \_\_\_\_\_

Child's Date of Birth: \_\_\_\_\_ School Year (2023/24): \_\_\_\_\_

Child's School: \_\_\_\_\_

Name(s) of Parent(s)/Carer(s): \_\_\_\_\_

Home Address and Postcode: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Health Conditions**

Please note it is essential that the following information is provided in order that prompt treatment can be given in the event of any injury to your child.

Does your child have any medical conditions or allergies of which we should be aware? YES / NO  
(please delete)

If YES, please advise your coach of the condition in writing and confirm that you consent to the Club holding this special category data in respect of your child on the Club's central player register and informing your child's coach of the condition

Please provide further information of any allergies/medical conditions, including treatment for allergies:

\_\_\_\_\_

\_\_\_\_\_

CONTINUED OVERLEAF

I accept and give permission that, where necessary, Emergency First Aid may be administered. I also give permission for antiseptic, plasters, and dry dressings to be applied as necessary.

**Emergency Contact Details**

FULL NAME: \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

RELATIONSHIP TO CHILD: \_\_\_\_\_

**Parental Consent**

I, the parent or guardian, of ..... hereby:

1. Agree to be bound by and to observe the Club rules.
2. Enclose payment for my membership subscription
3. Recognise, acknowledge and understand the following:
  - My child's participation in the Activity (football undertaken at BLJFC) carries with it certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries;
  - My child's participation in the Activity is voluntary and is at his or her own risk.
  - Notwithstanding the above risks, which I recognise and accept, and in consideration of being permitted to participate in any way in the Activity, I, for myself and my child, do hereby waive, release and discharge BLJFC, the club's officers and officials from any and all claims for personal injury, accidents or illnesses (including death), and property damage, arising in any manner out of my child's participation in the Activity, including transportation to and from the Activity.

Parental signature: .....

Print name: ..... Date:

**I have read and agree to: -**

- 1 The Players registration and medical information form
- 2 The FA Respect and Burton Bullets Code for Spectators
- 3 My child has agreed to the FA Respect Code for Young Players.
- 4 I have seen the volunteer form and responded, if applicable
- 5 I have paid the registration fee (payment details below): -

£75.00 per child

£50.00 for an additional child from the same family i.e. £125 for x 2 children (£75+£50)

£40.00 for a 3rd child in the same family i.e. £165 for x 3 children (£75+£50+£40)

**Sort: 30-93-91 Account: 01973249** the account name is Burton Leonard **Bullets** (spelt incorrectly, don't ask)  
Please use child's initial surname and age group as the reference e.g., Jack Smith U9

We can also accept PayPal please pay: - [BurtonBullets@outlook.com](mailto:BurtonBullets@outlook.com) please pay as a friend and family

Club News and Information: From time to time, we may wish to contact you with club information and news. If you wish to be excluded from this information, please notify any club official

**Data Policy:**

The data collected on these forms will be stored on the Club Player Register which is accessible only by the Club Chairman and Secretary. A shortened form will be passed to your child's coach.

Certain data will also be entered onto the FA's Whole Game System which is a club requirement as a club affiliated to the FA. Special category health information is required to ensure the health and safety of your child. Full information on the way we process, store and collect information about you can be found on the attached Club's Privacy Policy.

**MAINTAINING BURTON LEONARD JUNIOR FOOTBALL CLUB THROUGH VOLUNTEERS**

Please help us to continue to provide football for local children....

As a community club we can only exist through the dedicated work of volunteers, so please help if you are able to. Full training and support will be provided where needed.

Please let your team coach know if you would be willing to help the club as a volunteer in any of the following ways

- Assistant Coach (we will fund all courses)
- Match day helper / team assistant
- A shift in the pavilion kitchen on match days helping with bacon butties/drinks
- Helping set up / take down goals and other equipment for matches / training
- Team admin (fixture secretary, treasurer, safeguarding checks)
- Other – please state:



## **PRIVACY NOTICE - Burton Leonard Junior Football Club (BLJFC)**

**This privacy notice explains how we use any personal information we collect about you (the parents or guardians and your child the 'player'.**

### **Privacy Notice**

Burton Leonard Junior Football Club is committed to protecting and processing your personal data in accordance with the General Data Protection Regulations and the Data Protection Act 2018 (the legislation). For the purpose of the legislation and your personal data, Burton Leonard Junior Football Club is the Data Controller. Mr Kevin Greveson (Club Chairman and Registration/Fixture Secretary) is the Data Processor.

The General Data Protection Regulations are to safeguard your personally identifiable information or personal data. This privacy notice will be regularly reviewed and updated.

### **What information do we collect about you and the player?**

We collect information about you and the player, when you first express an interest in the player joining the club and join the waiting list for a place. This information comprises contact details, child's name and date of birth. We then collect further, more detailed information when the player is offered a place. This data is captured on the player registration form. This information relates to your child's personal details (name, school, school year and date of birth plus any health issues of which we should be aware) plus details of primary contacts in case of emergency.

Information relating to usage of our website is collected using cookies. These are text files placed on your computer to collect standard internet log information and visitor behavior information.

### **Why do we need to collect and use your personal data and that of the player?**

The primary legal basis that we intend to use for the processing of data is for the performance of effectively running a small football club. The information that we collect about you and the player is essential for us to be able to carry out the services that you require from us effectively. Without collecting personal data we'd also be unable to fulfil our obligations to you, the player and the FA which include safeguarding and ensuring the health and safety of the player, registering the player with the FA and the effective communication of matches and training sessions and other club information to parents and guardians.

Where special category data, such as the player's health information, is required we'll obtain your explicit consent in order to collect and process this information.

### **How will we use the information about you and the player?**

We maintain a register of all players at the club which includes the player's name, date of birth and address, any medical conditions of which the club should be aware and emergency contact details. This is held on a secure, password-protected platform and only accessible by the Club Secretary and Chairman. The register also indicates whether player registration forms and subs have been received for each player so assists with our administration and ensuring completeness of income.

Each coach receives an abridged version of this register with player full name, emergency contacts and medical conditions of which they should be aware to ensure that their health and safety is guarded.

Finally, each football club which is affiliated to the FA must register players with the FA via their Whole Game System portal. This data is processed by the Club Secretary based on the Player Registration Forms and comprises the child's name, address and date of birth. The data held on the Whole Game

System is subject to FA's data protection policies and, should you have queries in this regard or require any further information, please contact the West Riding FA on 0113 2821222.

### **Who might we share your information with?**

*If you agree*, we may email you about club events and news that we think may be of interest to you.

We won't share your information for marketing purposes with companies outside of the club.

### **How long do we keep hold of your information?**

Your personal data shouldn't be held for longer than is required, which for BLJFC is the length of time that the player is registered with BLJFC. Once the player leaves the club all the data relating to you and the player will be deleted.

You have the right to request deletion of your personal data and/or that of the player and we will comply with this request.

### **How can I access the information you hold about me?**

You have the right to request a copy of the information that we hold about you or the player. If you would like a copy of some or all of the personal information held please email Kevin Greveson at [kevin.greveson@telefonica.com](mailto:kevin.greveson@telefonica.com)

When the personal data is processed by automated means you have the right to ask us to move your personal data or that of the player to another organisation for their use.

We have an obligation to ensure that your personal information and that of the player is accurate and up to date. Please ask us to correct or remove any information that you think is incorrect.

### **Marketing**

We'd like to send you information about our club from time to time about events and news which may be of interest to you. If you've agreed to receive marketing information, you may opt out later.

You have a right at any time to stop us from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes, please email Kevin Greveson at [kevin.greveson@telefonica.com](mailto:kevin.greveson@telefonica.com)

### **Cookies**

We use cookies to track visitor use of the website and to compile statistical reports on website activity. For further information visit <http://www.allaboutcookies.org/>

You can set your browser not to accept cookies and the above website tells you how to remove cookies from your browser. However, in a few cases some of our website features may not function as a result.

### **What can you do if you are unhappy with how your personal data is processed?**

You also have a right to lodge a complaint with the supervisory authority for data protection.

In the UK this is:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

0303 123 1113 (local rate)

## Changes to our privacy policy

We keep our privacy policy under regular review, and we will inform you of any changes when they occur. This privacy policy was last updated on 10/09/18.

## How to contact us

Please contact us if you have any questions about our privacy policy or information we hold about you or the player by emailing Kevin Greveson at [kevin.greveson@telefonica.com](mailto:kevin.greveson@telefonica.com)

Information Held	Who is collecting it	How is it collected	Why is it collected	Lawful basis for processing	Who will it be shared with	How is it stored	When will it be deleted?
Names(s) Address Home, work, mobile phone number(s) Email address DOB(s) Childs medical history	All Coaches Administrators	Registration/ Medical forms	To be eligible to play for club  Parental/ Guardian consent  Medical emergency  Health & Safety  Correspondence  Insurance	Consent  Contractual  Fulfilment  Vital Interest  Legal obligation  Licensing and Registration of players	Coaches/ Assistants  Administrators  Football Association  League  Emergency Services	Paper – on file  Digital  Whole game FA system  Teamer web application	End of Membership