

## **ARTICLE 1. NAME:**

The name of the organization shall be Teepee Creek Jr Rodeo (herein referred to as TPJR)

## **ARTICLE 2. PURPOSE:**

1. To offer a unified and organized group to build future kids for High School Rodeo
2. To offer a variety of timed speed and rough stock events. Modifying some events due to the size of contestants for future Senior Rodeo Events.

## **ARTICLE 3. MEMBERSHIP AND VOTING:**

1. Membership shall be open to anyone interested in participating and promoting the purpose of the TPJR. Ages 4-15 as of January 1, of the current running year. (membership process includes, membership form, membership fee, and required insurance)
2. Any current year paid member has full voting rights.
  - a) Each family membership has up to one vote (family defined as parent or guardian of a current member) for the AGM
3. Memberships are not transferable and non-refundable.
4. Membership fees for the year will be determined annually.
5. Membership will be defined as any member who is currently a paid member and is entitled to participate in all monthly shows and clinics and participate in the membership meetings and banquet.
6. Membership in this club may be revoked for any of the following reasons:
  - a) Violation of the by-laws and current TPJR rulebook, or duly adopted resolution of the club.
  - b) Conduct detrimental to the best interest of the club. The basis of revoking membership shall be as follows: after investigation at a hearing to which the member would be invited to attend, if, in the opinion of the majority of the board of directors, membership should be revoked. A majority vote of the Executive Board present at the meeting will be necessary to revoke a membership.
7. No member shall be eligible for membership to the club, nomination to any office, to hold office or to vote on any issue or participate in the election of officers or directors or sit on the board of directors who fails to settle, for any purpose, his or her indebtedness to the club.
8. The Executive Board serves the right to refuse, by majority vote, membership to anyone or attendance to club or club related activities.

## **ARTICLE 4. OFFICERS AND BOARD OF DIRECTORS:**

1. Executive Officers of TPJR shall consist of a president, vice-president, secretary and treasurer. These officers shall serve as the Executive Directors of the Club.
2. The Board of Directors shall include the Executive Directors as well as the event directors. a)

Event Directors include barrels, poles, goats, breakaway, team roping, tuff kaff, steer riding, mini broncs, arena director, sponsorship director, and marketing director.

3. If in any case, the total number of Board Members drops, the Executive Board may, by majority vote, add a board member with the responsibility assigned as part of the board position.
4. All Board Members of the club shall be elected by the term, by the membership at the beginning of year meeting. The election shall be by hand or ballot vote; however, in the case of only one (1) person being nominated for the office, a hand or voice vote may be taken. Each officer shall hold office until his/her successor shall have been duly elected and shall have qualified. Terms of office shall begin after the election during AGM. All Executive Board members shall pass on all documents and assets to his/her successor by October 1<sup>st</sup> before the next show year. Legal actions may be taken to acquire club property if member refuses to pass on club property and documents. A club inventory must be completed at the end of each season, and a record is kept with treasurer as a list of the assets. Club Equipment and inventory is only to be used at club events unless written request submitted and approved for use by majority of board.
5. By majority vote, a board member or executive member can be voted out by executive, if the board member's conduct is detrimental to the best interest of the club

## **ARTICLE 5. HOME ARENA:**

Teepee Creek Jr Rodeo "home" shall be Lyons Production Centre located in Teepee Creek, AB in the event of an emergency; such as damage to the facility, natural or human made disaster or compromising issue with show dates, hosting facility can be relocated temporarily.

## **ARTICLE 6. MEETINGS:**

1. The annual meeting of the members shall be at the beginning of the year meeting at which the Executive Board will post place, time and date.
2. Meetings will generally follow Parliamentary Rules of Order.
3. Information-Only meetings may be held as needed throughout the year at regularly scheduled events.
4. Decision-making meetings of the membership require the following:
  - a) The verbal notice must be provided to the membership at one or more shows stating the place, day and time of the beginning meeting.
  - b) The notice must include the list from the suggestion box of topics to be discussed at the meeting.

## **ARTICLE 7. MEMBERSHIP DUES:**

1. Annual membership dues are assessed by single enrollment.
2. The household will be defined as persons in immediate family living at that present address.
3. The entry fees in the monthly shows will be determined by the Executive Board by the first rodeo.

## **ARTICLE 8. AMENDMENTS:**

The rules may be altered at beginning meetings of membership as provided in Article 6, providing that the following requirements are met.

1. Changes to the bylaws or rules must be submitted to the Executive board. If the board votes in favors of presenting the proposed change it will be put forward to the membership at the beginning meeting or at a special-called meeting in accordance with Article 6.
2. A copy of the proposed amendment must be submitted to the board of directors at least ten days before the meeting.
3. The name(s) of the member(s) submitting the amendment must appear on the amendment.
4. The amendment will be read aloud at the membership beginning meeting by the presiding officer.
5. A vote “yes or no” on the amendment will be taken.
6. The amendment must receive a majority vote of all members present to pass.

## **ARTICLE 9. OFFICERS:**

1. President - the president, shall be the administrative head and oversee all interest of the club, shall preside over all meetings, appoint such committees as are required, and contact the arenas for available show dates. The president also aids the treasurer as needed.
2. Vice-president - the vice-president shall assist the President, shall assume the duties of the president in his/her absence and/or resignation will contact appropriate help when needed and shall prepare.
3. Secretary - the secretary, will keep accurate books of Points at the shows. They will also keep accurate minutes at all meetings. The secretary will record Points on a spreadsheet and have this available at the next show. The secretary will be available at the show to work at the registration table or to assign person/persons to take over this responsibility.
4. Treasurer - the treasurer will handle the club's accounts, including all of the club memberships entry fees, sponsorships, arena rental, insurance, and other monthly bills. He/she shall maintain proper records and accounts of receipts and expenditures, request a draw on the club's bank account after satisfying his/herself as to the proprietary of the expenditure.
  - i They will always also maintain and have available accurate records. In the event of a vacancy of an office or event directorship other than the president, the Executive Board will appoint a person to fill the vacancy. Notification of this appointment will be verbally made to the membership at the next scheduled event.
  - ii Following the end of the season the books will be audited by another person to double-check the accuracy of records entered into QuickBooks.
5. All Club cheques will be signed by two officers either being Treasurer, Secretary and/or President. (with exclusion if officers are in the same household) Upon completing a new election, the new signers must go to bank within 30 days to update banking.
6. To be an officer candidate must have held a one-year director term before being voted in as President.

## **ARTICLE 10. MEMBERSHIP REQUIREMENTS:**

1. Membership is open to any 4-15 year that has filled out a membership form and all required membership processes according to Article 3.

2. Active members shall be notified of show dates and allowed to participate in the show provided that they enter before entry date cut off.

#### **ARTICLE 11. RESPONSIBILITIES**

1. Teepee Creek Jr Rodeo reserves the rights to its website and Facebook accounts. Any information added to these sites must be approved by Admins on the page/group/ website.
2. The Club assumes *no* responsibility or liability for injury, loss or damage to any person, property or stock or the Lessor of such property or stock.

#### **ARTICLE 12. DISSOLUTION:**

1. Any meeting in which dissolution is to be voted on shall be promoted as outlined in Article 6.
2. A vote for dissolution shall require that a quorum of on- half-plus-one of the voting membership be present and receive at least two-thirds of the votes in favor of dissolution to be adopted.
3. Any assets belonging to the club at the time of dissolution shall be donated to a horse-related organization being decided upon by general vote at the time of dissolution.