

AFV Instructions:

a) Voucher

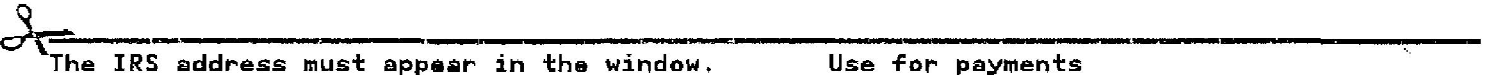
- a. Follow the sample below substituting John Doe's Information with your own when preparing the voucher. Make sure to sign the back of the voucher you are Accepting For Value in the same fashion you would a standard Money Order.
- b. You will not need the additional notice or letter pages that were included with this voucher for this part of the process. You will want to cut at the line as indicated.
- c. Make a copy for your records and send the original voucher via certified mail, return receipt to:

IRS Technical Support Division
 C/o Treasury UCC Contract Trust
 Internal Revenue Service
 1500 Pennsylvania Avenue, NW
 Washington, DC 20220

b) Green Return Receipt Card

- a. Backside – Your return address
- b. Sender Section 1 – The above stated IRS Address
- c. Sender Section 2 – Certified mail number
- d. Sender Section 3 – Check boxes for Certified Mail & Return Receipt
- e. Sender Section 4 – Leave Blank
- f. Delivery Sections A through C – Leave Blank
- g. Delivery Section D – Check box for No and write the following:

Acceptance of Warehouse Receipt is
 PAID IN FULL



The IRS address must appear in the window.

Use for payments

BODCD-SB

This is a Money Order!

Letter Number: LTR0418C
 Letter Date : 2009-04-02
 Tax Period : 200412

INTERNAL REVENUE SERVICE

CINCINNATI OH 45999-0149



*Accepted For Value
 Exempt From Levy
 John A Doe
 April 4, 2009
 Exemption ID# 123456789
 Deposit to the U.S. Treasury
 And Charge The Same To
 JOHN A DOE
 123-45-6789*



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Acceptance of Warehouse Receipt Is PAID IN FULL