

AFV Instructions:

- a) Presentment & Voucher
  - a. Follow the sample substituting John Doe's Information with your own when preparing the presentment & voucher. The section stating "Pay to the order of..." is the backside of the voucher.
  - b. You will not need presentment page that the voucher is attached to. You will not need any additional pages. You will want to cut at the line as indicated. Once cut and prepared, staple the voucher to the presentment at the top left corner of the presentment.
  - c. Make a copy for your records and send the original voucher via certified mail, return receipt to:

IRS Technical Support Division  
C/o Treasury UCC Contract Trust  
Internal Revenue Service  
1500 Pennsylvania Avenue, NW  
Washington, DC 20220

- b) Green Return Receipt Card
  - a. Backside – Your return address
  - b. Sender Section 1 – The above stated IRS Address
  - c. Sender Section 2 – Certified mail number
  - d. Sender Section 3 – Check boxes for Certified Mail & Return Receipt
  - e. Sender Section 4 – Leave Blank
  - f. Delivery Sections A through C – Leave Blank
  - g. Delivery Section D – Check box for No and write the following:

Acceptance of Warehouse Receipt is  
PAID IN FULL

71617618383061079998



048910



\*370545120111\*

Accepted For Value Exempt From Levy Urgent !! April 4, 2009 Exemption ID# 123456789 Deposit to the U.S. Treasury And Charge The Same To JOHN P. DOE 123-45-6789

We intend to levy on certain assets. Please respond NOW. (To avoid additional penalty and interest, pay the amount you owe within ten days from the date of this notice.)

Our records indicate that you haven't paid the amount you owe. The law requires that you pay your tax at the time you file your return. This is your notice, as required by Internal Revenue Code Section 6331(d), of our intent to levy (take) any state tax refunds that you may be entitled to if we don't receive your payment in full. In addition, we will begin to search for other assets we may levy. We can also file a Notice of Federal Tax Lien, if we haven't already done so. To prevent collection action, please pay the current balance now. If you've already paid, can't pay, or have arranged for an installment agreement, it's important that you call us immediately at the telephone number shown below. Current balance may include Civil Penalty, if assessed.

Account Summary

Table with 2 columns: Field (Form, Tax Period, Current Balance, Includes, Penalty, Interest, Last Payment) and Value (1040A, 12-31-2006, \$15,946.72, etc.)

For information on your penalty & interest computations, you may call 1-800-829-8374

Questions? Call us at 1-800-829-8374 See the enclosed Publication 594, The IRS Collection Process, and Notice 1219B, Notice of Potential Third Party Contact, for additional information

Please mail this part with your payment, payable to United States Treasury.

Notice Number: CP 504 Notice Date: 06-01-2009

This is a Money Order!

write on your check:

1040A 12-31-2006

Amount Due: \$15,946.72

Find information about filing and paying taxes at www.irs.gov Enter Keyword: filing late (or) paying late

Internal Revenue Service CINCINNATI, OH 45999-0025



30 0 200612 670 00001594672

Acceptance of Warehouse Receipt Is PAID IN FULL

Pay To The Order Of the Internal Revenue Service For Credit To Account #123456789 Without Recourse

John A. Doe, Agent April 4, 2009