



The
Family
Mediation
Trust

Report and Accounts

For the Year Ended 31 March 2021

Charity Number 1041476
Company Number 2975404

THE FAMILY MEDIATION TRUST LTD ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

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CHARITY NUMBER

1041476

COMPANY REGISTRATION NUMBER

2975404 (ENGLAND)
A company limited by guarantee
not having a share capital

TRUSTEES/DIRECTORS

Chair

Mrs Joanne Preston (Resigned 1st September 2021)

Treasurer

Mr Charles Mckie (Appointed 1st June 2020)

Trustees

Elizabeth Lewis
Sarah Calder
Hilary Perrott
Elisabeth Sneade (Appointed 1st June 2020)
Meryl Hughes (Appointed 1st June 2020)
Sophie Smith (Appointed 1st June 2020)
Andrew Stronach (Appointed 1st June 2020)
Sally Harris (Appointed 1st June 2020; Resigned 18th October 2020)
Stacy Moar (Resigned 1st June 2020)
Deborah Hargreaves (Resigned 1st June 2020)
Mary Coussey (Resigned 1st June 2020)
Juliet Harvey (Resigned 26th June 2020)

REGISTERED OFFICE

The Charing Cross Centre
St John Maddermarket
Norwich
NR2 1DN

REPORTING ACCOUNTANT

Stuart Arrandale
Chartered Accountant
23-25 Gwydir Street
Cambridge
CB1 2LG

BANKERS

CAF BANK Ltd
Kings Hill
West Malling
Kent
ME19 4TA

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Principal Activities

The principal activity of The Family Mediation Trust ('TFMT' or 'the Trust') is to alleviate the hardship and distress of couples and other family members involved in separation or divorce and to preserve and protect the health, both mental and physical, of the adults and children involved.

The core values of our service are inclusiveness, acceptance, and accessibility through the empowerment of parents, carers, and children, quality and professionalism of service, and acting as a voice for the well-being of children.

We aim to help those experiencing relationship breakdown by providing accessible information and support for children, parents and carers from all cultures and communities. We have a special concern for listening to the voices of children and young people and supporting children and their parents or carers.

We aim to help separating couples to work together to resolve their financial and/or childcare problems by offering them a safe environment where their feelings are acknowledged and where they are encouraged to discuss and plan the future as constructively as possible.

To further these objectives, we provide a range of services to couples involved in, or considering, separation and divorce, and to their children and other family members. These services consist of:

- Information about all aspects of separation and divorce and the most appropriate means of helping children through parental separation.
- Mediation with a view to helping couples to make decisions on practical arrangements for themselves and their children.
- Training of mediators and other professionals in the role and delivery of mediation to separating families.

Mediation Service

We employ nine mediators. One of our mediators is also a Professional Practice Consultant and provides in-house supervision, alongside additional Professional Practice Consultancy from an external consultant.

The Trust remains dedicated to supporting new mediators through their training. Over the year we have seen two mediators secure full accreditation and one more continues to progress through training.

As well as providing our core family mediation work, we continue to provide Special Educational Needs and Disability Mediation (SEND) for Cambridgeshire County Council. This contract was re-tendered in 2020 along with 16 other local authorities. Due to the UK-wide nature of the contract TFMT

declined to tender for this work. The core contract ended during this financial period, and the Trust continues to deliver legacy work under the contract over this financial year.

Parenting Programmes

We continue to deliver the Separated Parenting Information Programmes (SPIPs) aimed at helping parents to maximise their emotional support to children throughout the period of family separation and its aftermath. These are offered under a contract held with the Children and Family Court Advisory and Support Service (CAFCASS) with referrals ordered by the Judges of the local family court.

Centre for Excellence

During this year the Trust has established the Centre for Excellence in Family Mediation. This department focuses on the delivery of Continuing Professional Development (CPD) training to mediators, research and the development of new services for separating families.



Financial Review

Income for the year amounted to £251,427 (year ended 31 March 2020: £196,763). Donations gratefully received during the year amounted to £31,713 (year ended 31 March 2020: £620).

Reserves

The balance on the unrestricted fund account on 31 March 2021 was £106,353 (year ended 31 March 2020: £72,496). The Trustees continue to focus on three primary financial objectives: (1) maintain sufficient cash reserves to enhance organisational resilience to respond to any future economic downturns; (2) further develop the service's revenue streams to financially support the service's charitable objectives obviating the need to rely largely on charitable donations to fund capital expenditure and future development; and (3) invest in the future of the sector to promote service quality in a changing society to deliver long-term societal benefit

The balance on the restricted fund account on 31 March 2021 was £1,854 (year ended 31 March 2020: £1,854).

The Family Mediation Trust

In June 2020, at the 2019/20 AGM, the Trustees of Cambridge Family Mediation Service voted to merge the service with Norfolk Family Mediation Service and to change the charity's name to The Family Mediation Trust Ltd. The Trustees of Norfolk Family Mediation Service also voted to merge the service with Cambridge Family Mediation Service, thereby, forming The Family Mediation Trust to deliver mediation services across Norfolk and Cambridgeshire.

Chief Executive Officer's Report

It is very pleasing to see that at the end of a year which has seen the transformation of the Cambridge Family Mediation Service into The Family Mediation Trust, office moves and battling with the challenges of COVID-19, the Trust has achieved a positive year of growth in impact and financial resilience.

COVID-19

The first COVID-19 lockdown began six weeks before the start of the financial year and set the trend for many of the management decisions for the year ahead.

The early COVID-19 restrictions significantly impacted on the Trust's ability to deliver mediation and on client demand for mediation. The first lockdown period was marked by all parts of society having to limit what they could do. The family courts initially limited work to only the highest priority cases and the housing market stopped. Delivery of work across the Trust did

not stop as we were able to move delivery online, but during this period the Trust experienced a significant reduction in demand.

When restrictions were lifted over the summer, and during partial and full lockdowns throughout the rest of year, demand increased, and the Trust has been able to continue with a full online delivery programme.

Looking ahead, we can see that COVID-19 remains a key factor in how we deliver the Trust's charitable work. It is however pleasing to report that the Trust has established robust approaches to the management of this risk.

The Birth of The Family Mediation Trust

As a result of the AGM in June 2020 the service went through a transformative change by combining its work with that of the Norfolk Family Mediation Service and establishing a new brand.

Norfolk Family Mediation Service had been an established charity provider of mediation across Norfolk since 1983 and similar to the service in Cambridge, had built strong local networks and a good reputation. By bringing together the two services the Trustees believed that the new, larger provider could maintain the strong local brands while improving resilience across the service, enhancing the depth of mediation, and developing mediators for the future.

With the development of a combined service there was a need to develop a new brand that represented the expanded delivery area.

The merger of the services also resulted in the movement of staff and resources from Norfolk Family Mediation Service to the Trust, and the reorganisation of offices and IT systems. The Trust established its head offices at the Charing Cross Centre in Norwich with a permanent outreach location at the Advice Hub, Cambridge. In line with this, a new IT system was installed allowing full remote working and paperless processes along with a web-based phone system to support home working.

Regional Growth

One of the biggest impacts from COVID-19 has been the reduction in mediation services and in the number of local legal aid contract holders for family mediation.

In September 2020 the Peterborough and District Family Mediation Service decided that it would close its doors for the last time. As a fellow charity-based mediation service the Trust was approached to work with them to help support existing clients and to act as a referral point for new clients. TFMT has expanded delivery into the Peterborough area to ensure that a local legal aid provider is available there.

In January 2021 Essex Mediation gave up the delivery of legal aid mediation across North Essex and South Suffolk. Following discussions with Essex Mediation the Trust expanded its delivery into Essex and Suffolk.



Delivery Performance

The table below provides the year's key performance indicators against the previous two years.

	2018/19 Outputs	2019/20 Outputs	2020/21 Outputs
1 st MIAMS	404	373	880
2 nd MIAMS	173	176	338
Mediation Sessions	254	228	266

While the table highlights a significant growth of 160% in 1st MIAMS and 112% in 2nd MIAMS, it is important to note that this includes all delivery data from 26 June 2020 in Norfolk.

The conversion to mediation and outcome has been challenged this year due to a number of factors, several as a result of COVID-19. These include:

- An increase in legal aid work from within the Trust's traditional delivery areas as well as the new locations. This has been driven by an increase in clients who are on Universal Credit. Legal aid work now accounts for around 60% of cases being delivered.
- A higher rate of clients who have domestic abuse in their cases, which has led to the cases being deemed not suitable.
- The level of conflict within cases has been higher in general. A significant element of this has been due to COVID-19 restrictions impacting on families.
- Limitation to solutions available to clients, such as contact centres being closed, court delays and housing markets being closed.
- The number of sessions per case to reach mediation reduced by 0.48 over the last year from an average of 1.94 mediation sessions to 1.46. This is due to the rise in the number of cases that are legally aided, child focused and given through online delivery.

The MIAM to mediation conversion rate has significantly increased during the year, from its lowest point during the first lockdown, and now stands close to the pre COVID-19 rate.

Systems and Processes

To enable the Trust to function in the way it needs to with strong governance and robust systems a number of new processes and changes to how the team work have been implemented. These include:

- The IT system has been upgraded to a remote desktop approach. This move has allowed for an enhancement in IT security as well as giving the team greater ability to work from home.

- A new web-based phone system has been installed across the service. This included some new hardware and the early cancellation of existing contracts across both organisations. The impact has been a reduced monthly cost of phones and an improvement in customer service.
- The Cambridge office in Essex House was subject to an early surrender of its lease. The Trust moved its Cambridge-based work to the Advice Hub on Devonshire Road. The early release of the contract secured the Trust a one-off compensation payment.
- New satellite office locations have been created in Peterborough, Beccles, Leiston, Lowestoft, Chelmsford and Harlow.
- The pay roll was migrated over to Xero to ensure full integration with the accounting systems.
- Paperless file-management was introduced. This has enabled the team to work remotely, and reduced costs of printing and file management.
- A full service pay review has been undertaken and we are pleased to say that the Trust signed up to the Living Wage which delivered an 8% increase in mediators' wages.
- The service undertook a review of conditions for staff and we are pleased to have been able to increase holiday and sick pay entitlements for all staff.
- Created an online training course booking and management process. This has enabled the Trust to undertake a limited number of CPD training courses and mediation awareness courses.

Plans for the Future

We are very pleased that the charity's financial position continues to strengthen, and of our achievements in supporting families through the challenges faced during separation, but we cannot sit back, there is more to be done.

Over the coming year the Trust will be focusing on consolidating the work it has done over the last year.

The key focuses will be on:

- Increasing the conversion rate from MIAM through to successful mediation.
- Increasing the number of families we are able to support.
- Developing the work of the Centre for Excellence to include a full training programme and College of Mediators CPD approval.
- Re introducing face-to-face delivery, as COVID-19 restrictions allow. This work will be managed to

FOR THE YEAR ENDED 31 MARCH 2021

Registered office at The Charing Cross Centre, St John Maddermarket, Norwich, NR2 1DN

The Family Mediation Trust Ltd is a registered Charity No. 1041476.

Registered as a company limited by guarantee and registered in England No. 2975404



ensure that we maintain inclusive access to mediation for all, that clients and mediators are kept safe, and timely delivery of work is maximised to ensure us to help more families from our finite resources.

Thank You

The birth of The Family Mediation Trust would not have been possible without the hard work and dedication of all staff and Trustees.

The move to working from home, uncertainty due to COVID-19 restrictions, office moves and having to adopt new systems and process while also expanding the service has been a strain on each member of the team.

Bringing two cultures from two different businesses could have been a huge upheaval, but the focus and dedication of each member of staff has been exemplary.

The Trustees have been able to show guidance and support to decision making while also focusing on ensuring the governance of the charity has been maintained at the highest level.

The Trust has also been fortunate to have received support from a number of charities and Trusts. We would like to thank the following for their support:

- Cambridge Community Foundation
- Norfolk Community Foundation
- Preachers Charity
- R C Snellings Charity
- The Evelyn Trust
- Trinity College

Concluding Remarks

It is with some relief that we reach the end of 2020/21, the year has had its challenges due to the COVID-19 pandemic. The impacts have not only been felt by the charity but also by our clients.

As well as relief there is also significant pride. The team across the two founding charities have worked tirelessly throughout the year to create The Family Mediation Trust. But not only have they formed this new entity; they have done it in a way that has created a charity that is delivering value for money by helping many families in need in the East of England and is already showing the potential to support families for many years to come.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees (who are also directors of The Family Mediation Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the Trustees to prepare financial statements for each financial year. Under that law they have elected to prepare the financial statements in accordance with applicable law, United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland" and the Charities SORP 2020.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its activities.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that its financial statements comply with the Companies Act 2006 and the Charities SORP 2020. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the General Directions given by the Charities Commission under Section 145(5)(b) of the Charities Act 2011.

Independent examiners

The directors reappointed Stuart Arrandale, Chartered Accountant as independent examiners to the company.

Reserves Policy

The charity aims to hold sufficient general funds to cover the cost of running the charity for three months. With the impact of Covid-19 and the growing work of the Trust this policy is under review.

Post Balance Sheet Events

There are no Post Balance Sheet Events to be reported.

Signed on behalf of the Trustees on.

Mr Charles Mckie

Director

ACCOUNTANT'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF CAMBRIDGE FAMILY MEDIATION SERVICE

I report on the accounts for the year ended 31 March 2021, which are set out on pages 12 to 16.

Respective responsibilities of Trustees and reporting accountants

As described on page 5 the Trustees, who are also the Directors of The Family Mediation Trust Ltd for the purposes of company law, are responsible for the preparation of the accounts, and they consider that an audit is not required for this year and that an independent examination under section 144 of the Charities Act 2011 is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission and
- to state whether particular matters have come to my attention.

Basis of statement

My work was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act, and
- to prepare accounts which accord with the accounting requirements of the charities Act

have not been met, or to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached

STUART ARRANDALE
Chartered Accountant
23-25 Gwydir Street
Cambridge
CB1 2LG

2021

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	<u>NOTES</u>	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
INCOME AND EXPENDITURE					
INCOMING RESOURCES					
Donations	1c	31,713	-	31,713	620
Incoming resources from operating activities in furtherance of the charity's objects		219,683	-	219,683	196,059
Investment income		<u>31</u>	<u>-</u>	<u>31</u>	<u>84</u>
TOTAL INCOMING RESOURCES		251,427	-	251,427	196,763
Cost of generating funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET INCOMING RESOURCES AVAILABLE FOR CHARITABLE APPLICATION					
		<u>251,427</u>	<u>-</u>	<u>251,427</u>	<u>196,763</u>
RESOURCES EXPENDED					
Direct charitable expenditure	3	216,570	-	216,570	186,780
Governance costs	5	<u>1,000</u>	<u>-</u>	<u>1,000</u>	<u>1,450</u>
TOTAL RESOURCES EXPENDED		217,570	-	217,570	188,230
NET INCOMING /(OUTGOING) RESOURCES FOR THE YEAR					
Balances brought forward At 1 April 2020	2	33,857	-	33,857	8,533
		<u>72,496</u>	<u>1,854</u>	<u>74,350</u>	<u>65,817</u>
Balances carried forward At 31 March 2021		<u>106,353</u>	<u>1,854</u>	<u>108,207</u>	<u>74,350</u>

The current years include trading activity generated from the merger with Norfolk Family Mediation Service and the impact of Covid-19.

The notes on page 12 to 16 form part of these accounts.

THE FAMILY MEDIATION TRUST LTD BALANCE SHEET AS AT 31 MARCH 2021

	<u>NOTES</u>	<u>2021</u>		<u>2020</u>	
		£	£	£	£
FIXED ASSETS	6	-		-	
CURRENT ASSETS					
Debtors	7	26,160		6,079	
Cash and Bank		<u>98,444</u>		<u>88,481</u>	
		124,604		94,560	
CURRENT LIABILITIES					
Creditors falling due within one year	8	<u>16,397</u>		<u>20,210</u>	
NET CURRENT ASSETS			<u>108,207</u>		<u>74,350</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>108,207</u>		<u>74,350</u>
INCOME FUNDS					
Restricted funds	10		1,854		1,854
Unrestricted funds			<u>106,353</u>		<u>72,496</u>
			<u>108,207</u>		<u>74,350</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees on 2021 and signed on their behalf.

.....(Director)

The notes on pages 12 to 16 form part of these accounts.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

a) BASIS OF PREPARATION OF ACCOUNTS

These financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP), “Accounting and Reporting by Charities”, the Charities Act 2011, the Companies Act 2006 and in accordance with the provisions of Section 1A “Small Entities” of Financial Reporting Standard 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (FRS102).

The Family Mediation Trust Ltd meets the definition of a public benefit entity under FRS 102.

The financial statements are presented in pounds sterling (£), rounded to the nearest pound.

b) FUND ACCOUNTING

Unrestricted funds represent accumulated surpluses and deficits in the general fund which are available for us at the discretion of the trustees in the furtherance of the charity’s objectives.

Restricted funds are created when income is received for a specific purpose and use is restricted to that purpose.

c) INCOMING RESOURCES

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- i. Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- ii. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- iii. Investment income is included when receivable.
- iv. Income from fees is accounted for on a receipts basis.
- v. Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

d) RESOURCES EXPENDED

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

- i. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.
- ii. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include professional fees and costs linked to the strategic management of the charity.
- iii. All costs are allocated directly between the expenditure categories of the Statement of Financial Activities. Establishment costs, management salaries and administration costs are allocated to the Mediation Service and Other Family Services in the ratio 75:25.

e) DEPRECIATION

Tangible fixed assets costing less than £1,500 are written off in the year that they are acquired.

Depreciation is provided on all tangible fixed assets so as to write off the cost of assets, including the value of donated assets, less estimated residual value, over their expected useful lives, on a straight-line basis. It is calculated at the following rate:

Office equipment: 25%

f) TAXATION

The activities of the company qualify as charitable activities for corporation tax and therefore the company claims the charitable exemption provisions on any surplus arising from its primary trading activities. During the year the company did not undertake any non-charitable trading activities.

g) LEASES

Rentals under operating leases and hire agreements are charged to the income and expenditure account as incurred.

2. NET INCOMING/(OUTGOING) RESOURCES

The net incoming/(outgoing) resources before transfers for the year is arrived at after:

	<u>2021</u>	<u>2020</u>
	£	£
Reporting Accountant's fee	1,000	950
Combined liability insurance	1,328	1,898
Depreciation	-	1,488

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

3. DIRECT CHARITABLE EXPENDITURE

	Unrestricted funds	Restricted funds	Total	
	£	£	2021 £	2020 £
<u>All Services</u>				
Mediators salaries	90,960	-	90,960	109,519
Non-Mediators salaries	68,558	-	68,558	28,027
Establishment and admin costs	55,552	-	55,552	47,269
Training, affiliation and travel	<u>1,500</u>	-	<u>1,500</u>	<u>1,965</u>
	<u>216,570</u>	-	<u>216,570</u>	<u>186,780</u>

4. ESTABLISHMENT AND ADMINISTRATION

	Unrestricted funds	Restricted funds	Total	
	£	£	2021 £	2020 £
<u>Establishment</u>				
Rent and rates*	(18,199)	-	(18,199)	18,525
Repairs and maintenance	-	-	-	1,638
Telephone	4,457	-	4,457	1,700
Printing, post & stationery	3,106	-	3,106	5,415
Heat and light	-	-	-	2,202
<u>Administration</u>				
Bookkeeping	4,225	-	4,225	4,496
Insurance	1,328	-	1,328	1,898
Consultants expenses	41,315	-	41,315	2,650
Cost of merger and removal	9,375	-	9,375	-
Depreciation office equipment	-	-	-	1,488
Sundry	<u>9,945</u>	-	<u>9,945</u>	<u>7,257</u>
	<u>55,552</u>	-	<u>55,552</u>	<u>47,269</u>

*On 30th June 2020 the Trust surrendered its lease at Essex House in Cambridge to facilitate redevelopment of the site. The Trust secured a one-off early termination compensation payment of £36,500 reflected in rent and rates above.

5. GOVERNANCE COSTS

	Unrestricted funds	Restricted funds	Total	
	£	£	2021 £	2020 £
Financial and professional				
Independent examination	1,000	-	1,000	950
Trustees meetings	-	-	-	500
Legal and professional	-	-	-	-
Total Administration	<u>1,000</u>	-	<u>1,000</u>	<u>1,450</u>

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

6. FIXED ASSETS

	Leasehold Improvements	Office Equipment	Total
Cost	£	£	£
At 1 April 2020	11,163	24,027	35,190
Additions	-	-	-
At 31 March 2021	11,163	24,027	35,190
Depreciation			
At 1 April 2020	11,163	24,027	35,190
Charge for year	-	-	-
At 31 March 2021	11,163	24,027	35,190
Net 31 March 2021	-	-	-
Net 31 March 2020	-	-	-

7. DEBTORS

	2021	2020
	£	£
Trade debtors	23,494	4,936
Other debtors and prepayments	<u>2,666</u>	<u>1,143</u>
	<u>26,160</u>	<u>6,079</u>

8. CREDITORS:

Amounts falling due within one year	2021	2020
	£	£
Trade creditors	7,825	9,563
Other taxation and social security	<u>8,572</u>	<u>10,647</u>
	<u>16,397</u>	<u>20,210</u>

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

9. OTHER COMMITMENTS

At 31 March 2021 the charity had annual commitments under non-cancellable operating leases as follows:

Land and buildings	2021	2020
Expiry date		
Within one year	£-	£-
Within two to five years	£-	£14,500
	=====	=====

The Trusts lease of Essex House in Cambridge was surrendered early and a compensation payment received from the landlord (see note 4). The Trust uses assets under licence arrangements with rolling 90-day arrangements. There were no capital commitments at the balance sheet date.

10. RESTRICTED FUNDS	2021	2020
	£	£
Law Services Commission	1,854	1,854

11. TRUSTEES AND EMPLOYEES

There were 14 employees during the year (2020: 10) each earning less than £40,000 p.a.

There were no transactions with the Trustees who receive no emoluments.

12. CONTINGENT LIABILITIES

The charity has no contingent liabilities.