



Confiance Fiabilité Compétence

# ProTec Intelligence Services Limited

## APPLICATION FOR EMPLOYMENT

### OFFICIAL USE ONLY

#### REQUIREMENTS:

- 1. Three (3) O' Level Subjects / School leaving Certificate
- 2. Certificate of Character
- 3. Birth Certificate
- 4. Drug Test/ Medical
- 5. Two Recommendations
- 6. Identification (ID card / Passport / DP)
- 7. Two (2) recent Passport size photos

DATE OF EMPLOYMENT		
____/____/____		
Day	month	year

ORIGINAL DOCUMENTS SEEN BY: Name: \_\_\_\_\_ Date: \_\_\_\_\_

*The under mention application must be completed neatly and in block letters in your own handwriting. All requirements must be submitted in order for the various applications to be considered.*

### PERSONAL INFORMATION

SURNAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ OTHER NAMES: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

TEL #: (home) \_\_\_\_\_ (cell) \_\_\_\_\_ DATE OF BIRTH :( d/m/y) \_\_\_\_\_ AGE: \_\_\_\_\_

MARITAL STATUS: \_\_\_\_\_ SEX: \_\_\_\_\_ SPOUSE'S NAME: \_\_\_\_\_

NO. OF DEPENDENTS: \_\_\_\_\_ MOTHER'S MAIDEN NAME: \_\_\_\_\_

FATHER'S NAME: \_\_\_\_\_ NEXTOFKIN: \_\_\_\_\_

CITIZENSHIP: \_\_\_\_\_ COUNTRY OF BIRTH: \_\_\_\_\_

PASSPORT NO: \_\_\_\_\_ DP NO: \_\_\_\_\_ ID NO: \_\_\_\_\_

NIS NO: \_\_\_\_\_ BIR NO: \_\_\_\_\_ FCB A/C#: \_\_\_\_\_

#### IN THE EVENT OF AN EMERGENCY PLEASE CONTACT

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ TEL. NO.: \_\_\_\_\_

I hereby certify that this information given is true and correct to the best of my knowledge

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**EDUCATION & EXPERIENCE**

<b>SCHOOLS ATTENDED</b>	<b>GRADES/ CERTIFICATES</b>
<b>ANY OTHER COURSES/ CERTIFICATES/ DIPLOMAS</b>	
<b>SKILLS/ RELEVANT EXPERIENCE</b>	
<b>Verified by:</b>	<b>Date:</b>

**EMPLOYMENT RECORD**

<b>EMPLOYER</b>	<b>ADDRESS</b>	<b>TEL. NO</b>	<b>POSITION</b>	<b>PERIOD OF EMPLOYMENT</b>	<b>REASON FOR LEAVING</b>
<b>Verified by:</b>					<b>Date:</b>

**REFERENCES**

<b>NAME</b>	<b>YEARS KNOWN</b>	<b>ADDRESS</b>	<b>OCCUPATION</b>	<b>TEL.NO.</b>
<b>Verified by:</b>				<b>Date:</b>

**GENERAL**

Have you ever been convicted of any criminal offence? Yes  No

If yes please explain:

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Do you have any pending matters in the courts? Yes  No

If yes please explain:

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Do you suffer from any physical disability/ medical conditions that may hinder your performance on the job or prevent you from fulfilling your duties? Yes  No

If yes please explain:

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Are you willing to perform duties at any assigned location in Trinidad and Tobago, serviced by the company? Yes  No

If no please give reasons:

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I \_\_\_\_\_ accept the position of \_\_\_\_\_

At a rate of \_\_\_\_\_ per hour. I can begin duty from \_\_\_\_\_

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks:

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Interviewer: \_\_\_\_\_ Date: \_\_\_\_\_

## QUIZ

1. Who is the current Prime Minister of Trinidad and Tobago?

\_\_\_\_\_

2. Who is the current minister of National security of Trinidad and Tobago?

\_\_\_\_\_

3. On what date did Trinidad and Tobago gain independence?

\_\_\_\_\_

4. What is the capital city of Trinidad?

\_\_\_\_\_

5. What are the colors of the national flag of Trinidad and Tobago?

\_\_\_\_\_

6. Name an area located in the following areas of Trinidad.

North \_\_\_\_\_

South \_\_\_\_\_

East \_\_\_\_\_

West \_\_\_\_\_

7. All accidents/ Incidents/ near misses must be reported immediately. True  False

8. Personal Protection Equipment (P.P.E.) should be used by more than one employee. True  False

9. Do you think employees and employers are responsible for Health and Safety at work? Yes  No

10. Do you have to read and familiarize yourself as an employee the Company's HSE Policy? Yes  No

11. A carton contains 2 dozen boxes. Each box contains 2 cakes of soap. How many cakes of soap are there in 10 cartons? \_\_\_\_\_

12. What is the difference between (33-10) and (23-6)? \_\_\_\_\_

13. Write the following in words (6,322.00) \_\_\_\_\_

14. Jane travelled 10 miles in half an hour. How many miles will she travel in 15 minutes? \_\_\_\_\_



15. What is 25 minutes later than the time shown on the clock above? \_\_\_\_\_