

Arngask Hall Board Meeting Wed 12th May 2021 via Zoom 7.30pm

| Agenda Item | Minute | Action |
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| Present: | Ced, Robin, Christine, Robert, Gillian, Bryan, Isla, Ross | |
| Apologies | Caroline | |
| <u>Matters arising</u> | <ul style="list-style-type: none"> • The former charity Glenfarg Village Hall has now been closed. The new charity is called Arngask Hall. It's good news that we don't have to run two concurrent board meetings now that the re-organisation of the charity is finalised. The details are on the OSCR website. • The acoustic panels have now been installed in the hall. The contractor undertook kindly waived his charge for the work. The costs were shared between the hall and the cinema club and the surplus is being sent back to Foundation Scotland. Everyone is looking forward to seeing the improvements and Ced commented that on polling day you could sense the acoustic difference. • Ced is still waiting to hear from Websters as to what is happening with the building work. As there are now no COVID issues Bryan said he would chase up Daniel Webster to see when they can start. • Scottish Land Fund – we have made the final claim and the grant has been finalised. £1181 was paid into the account from PKC as a rates refund for the Schoolhouse. • Suzette Clark has booked the kitchen for take away fish & chips. They are sold from the front door by pre-booked slots. • Douglas Fraser has erected a small shed at the Schoolhouse in order to house the gritting machines. | Bryan |
| <u>Secretary's Report</u> | <ul style="list-style-type: none"> • Gillian explained the situation regarding the survey and the plans for the garden work at the Schoolhouse. Gillian met Stuart Rogers the previous week, a partner with Paul Hogarth – Landscape Architects, who lives in Glenfarg and talked through ideas we have for the Glenfarg Community Centre. He was very helpful and suggested the way forward. Gillian drew up a plan – (Based on an overlay of the garden plan document submitted to PKC planning by Matthew Cowan, our architect) which he was happy with & this was emailed to the board before the meeting. After spending quite a bit of time since the last board meeting deciding how to tackle the work whilst consulting with the community of Glenfarg, it was decided that Gillian would write an update report and send it to Robin along with a plan of | |

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| | <p>the garden annotated with the proposed ideas. We would like feedback/comments from everyone as to how they see this new centre in light of the changing community we live in. This would then be published firstly in the Newsletter, then on the website & the Glenfarg Grapevine Facebook page. Kerry Davidson, our previous secretary has agreed to help collate the responses. It was felt that it was necessary to get on with the basic groundworks during the summer months & then we could use some of the ideas put forward by the community as & when we get funding & the help of volunteers.</p> <ul style="list-style-type: none"> • Gillian went through Stuart's initial pointers which were to make a master plan based on our basic requirements, plot out the site, kill the weeds, clear the site of all unusable scrubby planting, level the ground with a day's worth of digger & lots of volunteer help. Then reseeding is to take place. • Ced thinks a fence with a farm gate between the car park needs to be installed. • Thoughts on a shelter & its location were put on hold at present until we have worked out the site properly. It was felt that the area towards the back of the garden bordering the garage should be left for this year and to focus on the area around the building & lawn. • The wall between the garden & Rose Cottage needs repointing. • Gillian suggested a walk through with interested board members. • The aim now is to clear the ground to establish a 'blank canvas' on which to base further ideas/suggestions. | |
| <p><u>Treasurer's report</u></p> | <ul style="list-style-type: none"> • Ross stated that the balance of the account was £64,000. This includes £40K from the Gannochy Trust, Lascelles Trust - £5K, £1600 from PKC for COVID and £2230 from SLF for the tree removal. The running costs have been £2k for electricity. • It was felt that £500 could be released from the total for the digger driver work. Gillian was asked to action this. • Most of the budget was to be for the renovation of the building itself. • Websters quoted £28,976 + VAT • It was stated that building materials have gone up in price during COVID times. • We must leave £10-15K in the bank for contingencies/running costs. • Ross is standing down from his role in September. The Board, thanked Ross for the | <p>Gillian</p> |

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| | <p>work he has done as Treasurer – especially during the transition to a SCIO and in handling the purchase of the Schoolhouse. Ross will pass draft accounts to David Johnston by the end of May but will continue until September.</p> <ul style="list-style-type: none"> • Another Treasurer will have to be found. | Ross |
| <u>Hall-keepers Report</u> | <ul style="list-style-type: none"> • Isla had sent a short report by email before the meeting. There are few bookings. The onus is on the user to satisfy the COVID guidance at the time. It is still quite confusing as the easing of regulations roll out. Ced stated it would be best for all if there was one source of information. Isla stated that there were different regulations around the status of meetings whether they were informal or business – related. Caroline has booked yoga classes for mid-June. • Pamela the cleaner has left. Richard Scott will do the cleaning for £27.00/ clean. • Gala has a date of 21st August for the village to come together & Isla is starting tentative discussions with the Fete committee. At the moment it seems to be ok for 200 people outdoors. Isla suggested a one-way system. Possibly dovetailing with the Duck Race? • Isla to send article to Robin for the Newsletter. • The Board discussed the catering possibilities in the existing hall. Robert had contacted the Environmental Health who stated that they are not concerned by occasional events but need to know more when regular events are held especially where food is sold. This may have implications for the Pop-Up Pub & Coffee Lounge as regular users and events may need to be registered. • Ced asked if the Coffee Lounge might start up again. Robert is too busy just now. He reckoned waiting until September. • The meeting room is out of action just now as it's used as a First Aid room & for storing a rather large refrigeration unit for the Schoolhouse. Therefore when folk want to hire out a smaller room & obviously can't they should be charged accordingly. Isla to use her own judgement. | Isla |
| <u>AOB</u> | <ul style="list-style-type: none"> • Gillian to contact the the prospective Trustees, Hilary and Aisla who have been asked to complete Trustee information. | Gillian |
| <u>Date of next meeting</u> | <ul style="list-style-type: none"> • 28th July 2021 @ 7.30pm in Hall (hopefully) | |

