

<u>Agenda Item</u>	11th November - Arngask Hall Board meeting by internet 7.30pm Minutes	<u>Action</u>
<u>Present:</u>	Ced, Christine, Robert, Gillian, Bryan, Isla, Caroline, Robin	
<u>Apologies:</u>	Freya	
<u>Matters Arising</u>	<ul style="list-style-type: none"> Minutes of August 12th 20 were agreed Ced to sign. Jim, John & Mark have all resigned from the board. We have recruited a hall keeper – Isla Craig & a cleaner – Pamela Rayner. Trees in garden. Treetec carried out the work in early October and their invoice for £2400.00 for the work has been paid. There is now a large pile of wood to be chopped/split up and stored to dry out for use in the new café's stove.. Robert, Christine & Ced visited the site to see what can be done. One idea is to get the Explorer Scouts to help clear the site & then we arrange a group of volunteers to split the wood & organise in a store. This would best be done at a weekend. A splitter would cost £100 for a weekend's hire. 	<p>Ced</p> <p>Volunteers needed</p>
<u>Chairman's Report</u>	<ul style="list-style-type: none"> There is to be the AGM on 2nd December 2020 at 7.30pm again by Zoom. This will include the minutes of the 2019 AGM, the annual reports & the motion to wind up the Glenfarg Village Hall Association. This will be the last time dealing with the old hall set-up. Christine pointed out a couple of incorrect details from the Treasurer's Report on the AH accounts - the address of the secretary was wrong, as was the inclusion of Hazel Allan who is no longer a trustee. These need amending before the AGM. We would like David Johnston to attend on 2nd December. Ross to invite him. Bryan asked if we were constitutionally correct to carry out the AGM by Zoom. It was agreed we were. (We can run business by email and in fact OSCR is encouraging virtual meetings by charities during the pandemic). It will be made clear at the start of the AGM and minuted. The notice of the AGM & arrangements are to be put up in the Village Shop & the Hall windows. There is also info on the website and the Glenfarg Grapevine. 	<p>Ced</p> <p>Ross</p> <p>Gillian</p>
<u>Treasurer's Report</u>	<ul style="list-style-type: none"> This last financial year we had income including money from the following: Lascelles - £5000 Foundation Scotland - £2230 	

	<p>Gannochy Trust £40,000 PKC £250 Foundation Scotland £1600 Totalling £49,000 The expenses included removal of tree, building work, electricity & rates. At the end of October we had £61849. (the bulk of which is restricted for use on the Schoolhouse renovation) Ced asked Ross to receipt the monies transferred from the Village Hall account</p> <ul style="list-style-type: none"> • There was a discussion again about the rates bill for the Schoolhouse. We have been charged £4000/year for full domestic rates & this is being contested by Ced. He has been in discussion with PKC and the assessors. As we have started work on the building we should benefit from charitable status. This will have to wait until the assessor changes it to community centre. They have not been paid. Ced has sent the electrical bill to Ross. Ross stopped d/d for electricity for hall as there is very little usage. • Ross finished off his report by saying that he would be very keen to try another less formal approach to the accounts. 	<p>Ross</p>
<p><u>Hall-keeper's Report</u></p>	<ul style="list-style-type: none"> • Due to free Zoom meetings being only 40 minutes long Isla suggested that Ced buy a month's subscription in order that the AGM runs smoothly. This was agreed. • Isla stated that there had not been many bookings. Chair Yoga has been stopped because we are now in Tier 3. The scouts are still Ok to use the Hall. We have had an enquiry from Tayforth Machinery Ring to hire the hall for a first aid course in December. Pamela, the cleaner is doing 1-1.5 hours/week. Various pieces of cleaning equipment have been bought & the receipts were to be submitted. 	
<p><u>Report by Sub-Group on Reopening the Hall</u></p>	<ul style="list-style-type: none"> • A big thanks to Caroline & Robert for spending hours cleaning the hall. • Thanks to Bryan for various maintenance jobs. • There are still issues with the light sensor in the ladies toilet. Ced has tried to fix. There is also an issue with leakage from the bottle traps in the urinals. Bryan is going to pop down at the weekend with Ced to look at them. • Ced asked if anyone wanted to start up the Coffee Lounge again. There were no volunteers to take this on. Not clear if this is the right time due to COVID. Christine suggested someone who may be interested in helping. We will revisit this. 	<p>Ced/Bryan</p>

<u>Schoolhouse Update</u>	<ul style="list-style-type: none"> • Gillian asked if it would be a good idea to have a walk through the Schoolhouse with the building sub-committee & any other board member before the work recommences. This could help to establish how the building work is to be undertaken. Ced stated that there will need to be a single point of contact during the work. Gillian to email group with possible daytime dates. • Caroline asked if builder's rubble will be taken away from the back door area. Ced assured her that this would happen when they come back on site • Bryan has been chasing Websters & has been given a commitment that they will restart in early December. • Caroline also asked if the building work would have an impact on hall-users. Ced replied that there shouldn't be. • Alan Bell, the joiner has been asked to install the acoustic panels but is very busy presently. It's about 2 days work. Janet Watson is coordinating this.. 	<p style="text-align: center;">Gillian</p>
<u>Memorandum of Delegated Authority</u>	<p>A paper had been circulated and this was approved with the addition of the Secretary as a second signatory</p>	
<u>AOB</u>	<ul style="list-style-type: none"> • Trustees & Volunteers. Since three Trustees have recently resigned we need to recruit some more. Isla is to contact someone who had got in touch by Facebook asking to volunteer. 	
<u>Next meeting</u>	<ul style="list-style-type: none"> • 10 February 2021 	