Short Board meeting wed 27th July @7.30pm		
Agenda Item	**Minute**	**Action**
Present:	Ced, Gillian, Robert, Christine, Caroline, Bryan, Hilary	
In attendance	Isla, Amy	
Apologies	None	
Matters Arising	- Electricity usage – there are ongoing concerns re the increase in electricity bills. - Bryan in now on the rota with GIDB to cut the grass at the back of the hall/schoolhouse. - Website update- Hilary has nearly completed this - No update from Helping Hands - Fire systems are all installed throughout both buildings linking them together. Amy had an issue with the Schoolhouse alarm going off one evening. It has been fine since and she has a key for the Schoolhouse now. - Fire Policy- Bryan called for a Fire Policy as a matter of urgency. Bonthrone, the company who installed the fire alarm system need to be involved & the Hall requires a set of laminated instructions including a layout diagram clearly explaining the fire escape procedures & protocol regarding calling the Fire services. - There was a query about dogs being able to come to the hall. It is up to the hirers but there should never be dogs in the kitchen. T&Cs should state that the owners are responsible for their behaviour. - The vision for the Schoolhouse was discussed and the Business Plan sets this out. We visited the building to see progress. It was decided to wait until the completion certificate is granted before we start to clean & decorate the building. Whilst there we looked over the area that the Village Inn group are asking to lease.	**Hilary** **Robert** **Isla**
Village Inn	- Gillian read the email from Ian Pilmer, secretary of the Glenfarg Community Council sent on 12th July requesting a meeting. - Following discussion it was decided that the suggested date for this meeting would be Thursday 25th August @ 8pm in the hall. Gillian is to draft a response to Ian Pilmer.	**Gillian**