

Arngask Hall Board Meeting Wed 26th October 2022 @ 7.30pm		
<u>Agenda Item</u>	<u>Minute</u>	<u>Action</u>
<u>Present:</u>	Ced, Robert, Christine, Bryan, Gillian	
<u>Apologies</u>	Hilary, Chris	
<u>In attendance</u>	Isla, Amy	
<u>Matters Arising</u>	<ul style="list-style-type: none"> • Caroline has stepped down as Board Trustee having left the village. The Board has thanked her for her contribution to the Trust • Christine noted a spelling mistake on website. She will contact Hilary. 	
<u>Hall-keeper's Report</u>	<ul style="list-style-type: none"> • The coffee morning is very popular & generates approx. £80/week. We need to publicly thank the volunteers (see article mentioned below). • Isla is noticing a downturn in bookings. This seems to be due to the cost of living increases. Hirers are cutting back on hours and usage as a whole. Ced will write an article for the Glenfarg Newsletter. This article will mention switching off wall heating and lighting. • Weekend bookings are also down. This could be due to COVID. • Cancellation of bookings is an issue especially around Christmas. This needs to be monitored as we can't afford to lose bookings at this time of year. • Amy confirmed that the cleaning standard is fine. Still issues with lights being left on. • The pebbles in the recessed walls at the front door are still being thrown around which could create a hazard of slipping. Gillian also noted that the stone date panel she made has been damaged possibly by the same actions of stones being thrown at it. Robert & Ced are going to deal with this problem. • The gate to the car park seems to have been kicked in. There is a hole in the gate with one of the panels missing. • There is a gouge on the hall floor. It was decided that this is an opportunity for polishing the floor. Bryan is to buy polish. 	<p>Ced</p> <p>Robert/Ced</p> <p>Bryan</p>
<u>Amy's Report</u>		
<u>Secretary's Report</u>	Gillian has received various emails concerning hall issues. Philip Ponton sent an enquiry about lighting for the stage. This was discussed in length including the cost, type of lighting, fixing etc.	

	<ul style="list-style-type: none"> • Bill MacPherson had asked about the use of WIFI during a talk to be given at the hall. It has always been part of the future plan, to have WIFI within the community centre. It has been decided to wait until the Schoolhouse is converted before installing a line. Grant funding is in place to assist with this provision • Bill MacPherson had also emailed asking about increasing membership of hall. Ced is to include this in newsletter article. 	Ced	
<u>Treasurer's Report</u>	<ul style="list-style-type: none"> • Chris had circulated a brief Treasurer's report. Current balance - £14,169 This does not include the latest COLA grant • Chris spent a good deal of time trying to sort out the hall electricity account. The all day rate has gone up by 62%. • We have had a cost of living community fund grant from PKC of £2500. • Ced has applied for a grant from Lochelbank for help with the cost of flooring the Schoolhouse. • We need to find a new auditor/independent examiner as David Johnston had stepped down. Ced & Isla are going to post a message on the Glenfarg Grapevine Facebook page. 	Ced/Isla	
<u>Update on Schoolhouse</u>	<ul style="list-style-type: none"> • The completion certificate has now been issued by PKC. • Ced is going to inform the insurance company. • Christine is aware of a small group of potential volunteers who are keen to start decorating. This will be the starting point & will grow from this point. • A work programme is emerging. • The sink in the kitchen needs moved. • The handrail in the café room is an issue. • A few stones have fallen out of the front wall onto the Greenbank Road pavement. • A Chef has made some suggestions regarding the decoration of the kitchen • It was suggested to locate the cleaning products & equipment under the stairs. • After the decoration and refurbishment is completed there will be an opportunity to get some media interest in the whole project. • It was decided to have a meeting on Thursday 3rd November at 7.30pm to discuss a work strategy for the downstairs rooms initially. 	Christine Ced Robert	
<u>Hall update</u>	<ul style="list-style-type: none"> • There were comments about the meeting room being cold so it was decided to reinstate the 		

	<p>convector heaters which had been put away for the summer.</p> <ul style="list-style-type: none"> • There is a piece of zinc ridging missing on the hall along with some slipped slates. Bryan flagged up another roofing issue – that of some misaligned slates above the ladies toilet in the 2009 extension. Water is being collected in a bucket. A roofing contractor is to be appointed • The broken window was boarded up by Bryan. From previous experience, Ced stated that it could cost in the region of £600 to replace as it requires a complete double glazed unit to be manufactured to an unusual specification. • Fire Checking & Certification- Robert has examined the fire extinguisher requirements for the hall and schoolhouse combined. These will cost £170. • A pushpad door opener needs to be fitted to the front door and the door reversed to open outward. • Removal of the door between the pantry & the kitchen 	<p>Ced/Bryan</p>
	<p>Date for next meeting to follow the AGM AGM date to be set once we have the Accounts to hand</p>	