Arngask Hall Board Meeting Wednesday 18th October 2023 @ 7.30p				
<u>Agenda</u> Item	Minute	<u>Action</u>		
Present:	Ced, Christine, Robert, Gillian, Isla, Carol			
<u>Apologies</u>	Amy, Hilary, Sam			
<u>Matters</u>				
<u>Arising</u>				
	WIFI- A BT engineer came out & we now have			
	coverage throughout the building. There are 2			
	networks – GCC network and an open one – BT			
	Guest WIFI (This one can take up to 13 users at one	Bryan/Isla		
	time)Bryan is to order up BT A4 posters to advertise it in	Di yani/isia		
	the hall & Isla is to publicise on Facebook the coming			
	of WIFI to the hall funded by Rural Gigabit.			
	At present the drivers use the GCC one.			
	It was suggested adding a line to the hirer's			
	agreement stating that there was a more secute WIFI			
	set up. TBC.			
	FUNDING- Foundation Scotland has given £3500			
	through Lochelbank for the inaccessible decorating.			
	The decorator is working away and Benarty flooring			
	will be laying the vinyl on all floors upstairs on			
	November 23 rd . This means most of the rooms will be			
	ready to let out. A big Thankyou to Christine for all her			
	hard work in organising this.			
	CLEANING – Amy updated us by email to say that			
	the CIA can accommodate a second clean per week through the winter to help tackle the extra dirt brought			
	in on feet. This should start next week. The floor in	Amy		
	the main hall needs polishing again & this is			
	scheduled for Thursday 23 rd November from 6pm			
	onwards – Bryan & Robert to undertake. This will be			
	completed by the time of the Schoolhouse opening on			
	December 2 nd . It is hoped we will also have a			
	Christmas tree from the Scouts by then as well.			
	KEYS FOR SCHOOLHOUSE- Ced brought up the			
	matter of keys & where they are to be kept. There is			
	the key safe on the outside of the building which			
	works well & all the rooms in the Schoolhouse apart from the back room have locks. Thanks to Christine &			
	Robert.			
	PLAQUES FOR SCHOOLHOUSE- Gillian is making			
	them & will send the invoice for the cost of the larger			
	piece of slate to Isla. All other work including door			
	names & fixings are to be a gift to the GCC from			
	Gillian.			
	OPENING OF SCHOOLHOUSE- Ced is to officiate &			
	will invite the funders and guests. The unveiling will			
	take place at 11.30 am before the Christmas Fair			
	starts at 12. Callum Halliday will play his bagpipes.			
	BIKE STORAGE – Glenfarg Freewheelers do not			
	want a storage for e-bikes at the back of the hall but a			
	shelter is still a possibility. Robert has put it back to			
	PKCo. Nillago Inn Lindato Bryan Douglas Fraser & John			
	 Village Inn Update – Bryan, Douglas Fraser & John Taylor are the working group representing the three 			
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Hall-keeper's Report	 interested parties-the hall, the community council & the pub group. They have been to see the architect & are waiting for various plans incl. an access plan & a location plan. There is no update. LIGHTING IN HALL- Ongoing lighting issues Bryan & Robert are to replace the halogen bulbs with LED bulbs. There was a discussion about whether we need to put timers on the lights & heaters in the hall due them being left on by mistake. Cleaning as before Hall usage- there are still a few gaps in the regular 	
	 usage – is Thursdays & Fridays. Arngask Farm are considering using the kitchen at a cost of £12.50/hour for 3-4 hours /week. There are quite a few kids parties booked but we really need core usage. 	
Secretary's Report	 There are a few new members wanting to join. Gillian has forwarded to Ced to add to XCEL spreadsheet. Forgandenny Village Hall had been in touch asking about sound baffling. This was sent on to Janet Watson. Advertising for the AGM on 15th November. Isla is to put a notice on Facebook. Ced is to blind copy all members with accounts and last AGM minutes before AGM 	Isla Ced
Treasurer's Report	 We will need to bring Membership forms to the AGM. The restricted funds are £5678, unrestricted £15903. The Coffee Lounge is averaging £500/month surplus which goes into hall funds. Donations are as follows: £1000- Gala, £200 Village Shop, £800 for sycamore logs – thanks to Bryan for organising. Hall rental income to 16th October was £5571, which is approx. £850 per month School house rental income from GCTC is £4330, but this includes approx £2100 payments in advance up to end of March 2024 Grants for the year are £3000 (unrestricted) from Foundation Scotland towards cost of living increases and £3500 (restricted) from Lochelbank for Schoolhouse decoration. Further £2640 of grant from PKC for 'Warm Spaces'. Isla to contact Elaine regarding the donations made at the soup lunches and to explain they will need to go to a nominated charity. Outgoings were: BT is £46.75/month 	Isla

	 Vinyl - £1062 Allied West Insurance was £3037 We are to bill the Transport Group for their electricity usage. We are currently on a much better tariff. The Independent Examiner- Alex Swanson has verified the Annual Report & Accounts. 		
Caretaker's Report	 Amy asked by email if we could clarify whether user groups can access the hall key from the key-safe. Hall key safe – a key is not left in there all the time, but used for bookings who need access to the hall when the shop is closed. She would also like a reminder message to go out to the community asking them to switch off the heaters/lights after use. 	Isla/Amy	
Schoolhouse Opening	 Ced to get Ineke's logo for cake. Ced to talk to shop re opening before Fair CIA to clean hall after 2nd December Christmas Fair Isla to liaise with Elaine Morton about Fair. We will need to coordinate for volunteers. There was talk about pushing the hire of the Schoolhouse after opening on 2 December. To be continued 	Amy Isla	
AOB	 The smoke vent had an alarm sounding. Bonthrone were called out as this is attached to the fire system. Engineer stated that they were not qualified to work on smoke vent. Christine managed to silence the alarm and discovered that the system self alarms if the battery has not been tested for 15 months. Christine to seek advice from Velux as it is a Velux system. Ineke & Isla have been designing the new hall letterhead. This needs to be ready for the opening of the hall as the Community centre. There are still issues with the bins. Sam & Isla got prices from Binn Skips & PKCo. It was agreed to get a bigger bin from PKCo & pay extra for it. Isla to contact PKCo. 	Isla	
Next meeting	 AGM 15th November @ 7.30pm in hall. Board Meeting 13th December @ 7.30pm in hall. 		