## **Privacy Notice**

## Arngask Hall SC 048505

Personal data provided by a member to Arngask Hall will be used solely for the purpose of communicating with the member about information and events relevant to the membership and matters related to the organisation of Arngask Hall. It will not be passed to any third party for any other purpose unless this is required by law. Any member may apply to the Secretary at any time to ascertain the accuracy and content of data held. Any information found to be incorrect will be corrected as quickly as possible.

We hold and process members' data based on our legitimate interest to serve the objectives as set out in our constitution where such interests are not overridden by your interests or fundamental rights and freedoms, and we will protect the data we hold from unauthorised use by any third party. We also process information where this is necessary for compliance with our legal obligations.

You have the right to complain to the Information Commissioner's Office about anything relating to the processing of your personal information by the Trust. You can contact the ICO via its website at www.ico.org.uk or at Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

A privacy statement is to be published on the website and in membership welcome/renewal letters. The privacy statement is as follows: "Personal data provided by a Member to Arngask Hall will be used solely for the purpose of communicating with the Member about events relevant to the membership and matters related to the organisation of Arngask Hall. It will not be passed to any third party for any other purpose unless this is required by law".