



Agenda Items

1. Attendance and apologies
2. Declarations of interest
3. Minutes of last meeting (17 April 2024)
4. Matters Arising from the minutes.
5. Treasurer's report
6. Annual Report
7. Caretaker
8. Shindig
9. Village Inn Group Liaison
10. Solar Panel Update
11. Maintenance
12. AOCB
13. Date of next meeting

Minutes

Attendance and apologies

Attendees: Bill Macpherson (BM), Bryan Craig (BC), Christine Morton (CM), Elaine Morton (EM), Isla Craig (IC), John Armstrong (JA), Rhiannon Harbayes (RH), Robert Morton (RM), Sammy Ferrier (SF) and Tim Corcoran (TC)

Apologies: Mark Crossey (MC) and Suzette Clarke (SC)

Review of previous minutes (17 Apr 2024)

Taken as read and approved by board.

- Amendments –
1. Change SM to SC on action point 5 and 13
 2. Change 'David Rutherford' to JA on action point 11

Matters Arising

- Schoolhouse code changed.
- BM writing report to go with annual accounts and Alex Swanson agreed to independently examine.
- Hand dryer may need replacing, as not a clear fix from manual.
- Switch from SSE to Octopus flagged for potential implications around portal access and regular rate reporting.
- JA has fixed sign and added hazard tape.
- PKC approved planning for new sign in bus stop. CM has applied for funding and will enquire about addition of mirror.
- Poorly parked and abandoned cars discussed. Suggestion to contact PKC on frequent offenders.
- Kate Armstrong and Rosemary Johnson have offered to support with filing.



- Window cleaner has agreed to clean outside windows every 8 weeks and inside twice yearly.
- Front door handle needs replacing.
- Meeting room has been cleared, bar food heater.

Action 1 – TC to remove hand dryer cover to check for an obvious fix.

Action 2 – IC to contact Octopus about switching from SSE and moving to business supply.

Action 3 – CM to contact PKC about adding mirror near car park for safety purposes.

Action 4 – SF to look into abandoned cars and report to PKC and DVLA.

Action 5 – RH and SC to liaise with Kate and Rosemary to sort filing.

Action 6 – JA to contact Perth Locks to look at replacement door handle/ barrel.

Action 7 – BM to advertise food heater, freezer and 3-phase heater on Facebook Marketplace commercial page.

Treasurer's Report

- Financial position continues to improve.
- No trace of heaters being left on found in meter readings.
- CM spoken to John Alison about installation, who feels fitting information is not 'detailed enough'. Board feel more quotes should be sought.

Action 8 – CM to obtain quotes from Ian Hannah and A Craig Electrical for No Glow installation.

Annual Report

- £12,000 surplus, largely thanks to coffee lounge, Glenfarg Community Transport Group (GCTG) and reduced electricity bills.
- Suggestion to move money to interest paying account with instant access, suitable for a charity.
- Name change needed on bank account from 'Arngask Hall' to 'Glenfarg Community Centre', once changed with OSCR. Process will need to be started in Oct ahead of AGM at the end of the year.
- Amendments to report – JA appointed, not co-opted. Charities to be named in full, where abbreviated on page 11.
- Board approved Annual Report on 29 May 2024.

Caretaker

- BM spoken to Glenfarg Community Transport Group (GCTG) about advertising for new Manager position and combining with caretaking responsibilities. This would not include cleaning responsibilities.
- Cleaning role will be separate and will negotiate with cleaner on days with Monday and Friday/ Tuesday and Saturday offered.



Action 9 – TC to contact Kinross High cleaner, Kelly, to confirm if she is still interested in cleaning role.

Shindig

- Thanks given to all involved in organising and volunteering for successful event.

Village Inn Group Liaison

- Group met to discuss hospitality space, which can be used for coffee lounge, other hospitality with a licensed area.
- Existing space is not revenue generating, so hospitality space will allow for this.
- Group are attending Plunkett Foundation's webinar on community run Scottish pubs on 13 June.
- TC discussed previous board meeting decision to extend august Village Inn booking to phase into hospitality space.
- Normal hiring charge process to be followed for summer Village Inn booking, in line with OSCR requirements.
- Changes to building for hospitality space will need to come from GCC board through grants.
- Concerns raised over declaring funding streams from Village Inn Group when applying for grants.
- GCTG have requested to join liaison group from transport hub perspective. Board agrees.

Action 10 – BM to circulate minutes from Village Inn Liaison Group Meeting

Action 11 – BM/BC/EM to propose extension to summer pub nights.

Solar Panel Update

- CARES Grant received for £36,383 (inc VAT) with conditions, including installation by August.
- Currently £2,665.61 shortfall
- £100 cheque received for solar panels, which reduces shortfall.
- AES will do accurate survey of building for installation but need elevations of buildings showing overhangs.
- DNO99 Letter needed, as in excess of 16amps per phase.
- AES require 20% deposit.
- CARES will likely pay contractor directly.

Action 12 – BM to send note of thanks to donator for solar panels.

Action 13 – BM to follow-up on 3D scans for accurate survey of building.

Maintenance

- Roof in meeting room ongoing



Action 14 – BC to contact restoration & renovation, MDON and contact via SF for quotes for roof.

AOCB

- Window in Schoolhouse needs replacing.
- Hardstanding in for bike shelter. PKC have gone out to contract this week (w/c 27 May 2024)
- GIT Group to look at hall decorations, with written risk assessment to be provided to BC.
- Election booked for 14 July - £500 hire fee received.
- Arngask Farm Market on 1 June – PKC have provided 100 cones and Main Street will be marshalled to ensure safety.

Action 15 – Note to be added to window in SH to remind users to keep closed.

Date of next meeting

Thurs 18 July 2024 at 19:30

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