



Agenda Items

1. Chairman's Welcome and apologies
2. Declarations of interest
3. Minutes of last meeting (29 May 2024)
4. Matters Arising from the minutes.
 - a. Filing in schoolhouse
5. Annual Report
6. Caretaker
7. Hospitality Hub Meeting
8. Solar Panel Update
9. Helping Hands Meeting
10. AOCB
11. Date of next meeting

Minutes

Attendance and apologies

Attendees: Bill Macpherson (BM), Bryan Craig (BC), Elaine Morton (EM), Isla Craig (IC), John Armstrong (JA), Mark Crossey (MC), Rhiannon Harbayes (RH), Sammy Ferrier (SF), Suzette Clarke (SC) and Tim Corcoran (TC)

Apologies: Christine Morton (CM) and Robert Morton (RM)

Review of previous minutes (29 May 2024)

Taken as read and approved by board.

Amendment – Change initials BC to BM on action 14.

Matters Arising

- Dyson sent to repairer in Manchester.
- Octopus smart meter installed.
- Cars in garage reviewed, all belong to garage except 2. 1 has been removed, other has been repeatedly reported to PKC, as is not taxed, but no action has been taken by council. Suggestion to monitor position of air valve against curb to prove lack of movement.
- Filing sorted – huge thanks to Kate and Rosemary for their tireless work to get this sorted.
- New door handle attached to front door but awaiting new barrel from Perth. Will be sorted 20-21 Jul.
- Freezer has been advertised on FB page for culinary items. No interest yet.
- CM has been advised that test installation of 2 NOGLOW Heaters is not cost effective. Suggestion to install all 6 for £1,692.
 - o Board agrees to installation of 6 NOGLOW Heaters for £1,692.



- Hospitality Development Group minutes circulated and published on website.
- Existing pub nights to extend.
- Letter of thanks sent to solar panels donor.
- Building survey and floorplans complete.
- TC and BM obtained quotes for roof repairs from McMillan (£1,200) and Restoration and Renovation (£448).
 - o Board agrees to go with Restoration and Renovation (£448).

Action 1 – IC to change Octopus from domestic to business supply.

Action 2 – CM to contact PKC about adding mirror near car park for safety purposes (rolled over from previous meeting).

Action 3 – SC to check suitable asking price for freezer and BM to add to listing on FB page.

Action 4 – BM to obtain e-copies of floorplans.

Action 5 – BC to grant share drive access.

Caretaker/ Cleaner

- 1 reference received from cleaner, Norma Davie, found by TC. Concerns raised over ending contract with CIA and whether Norma and cover cleaner have insurance.
 - o Board agrees to ending contract with CIA Cleaning and for Norma to take on role as cleaner, starting end of August.
 - o EM to act as single POC for cleaner.

Action 6 – RH to contact Norma Davie to offer cleaning position and to apologise for delay in responding.

Hospitality Hub Meeting (renamed Hospitality Development Group)

- Group visited Birnam Arts Centre on Tues 16 July, as suggested by SVCO.
 - o Centre operates with charity control and ownership of building with a company who operate within the building, with profits from the revenue going back into the charity.
- Group met with Community Share Scotland (CSS). It is looking unlikely that shares can be offered as plan is for extension to building which members already own.
 - o CSS have put together ideas for sourcing funding, with a similar model to Birnam Arts Centre.
 - o Suggestion proposed for retail arm to fund fitting and invest assets for shares.
 - o CSS requested business plan with fundraising ideas. Steve Whiting currently reworking existing business plan to include coffee lounge.
- GCC Board are responsible for raising ~£250K (rough estimate as provided by architect, which will need reviewing).
- Any spend from retail arm will need to be reflected in GCC accounts.
- Operating arm will have its own board and bank account.



- Board will set terms of reference for this.
- During pre-development/ development period, profits from retail arm will be controlled by trust and will go into GCC reserved funding for development. Any outstanding balance post-development will be moved to unrestricted.

Solar Panel Update

- Huge thanks to CM for all of her hard work.
- PKC confirmed no building warrant is required.
- CM has sent forms to BM to sign on behalf of board.
 - Changes required before signing, including name change to Arngask Hall, to reflect SCIO registered charity name.
 - Concerns raised about milestone timelines, which stipulate that work must start by 24 Aug and be completed by 30 Sep.
- Permission requested from CM to move £3,000 from unrestricted to CARES/ solar panel restricted funding for showing funders there is enough to match grant.
 - Board agrees.
- 3x 13.5KWH batteries to be stored in cupboard where tables currently are at back of stage. Have been advised that these cannot be stored in loft due to health and safety concerns.
- Question raised about whether tables in back cupboard could be moved to under stage storage drawers for easier movement. This will require scouts to move contents from under stage storage into new shed.

Action 7 – BM to advise board by email on forms required with all trustees to agree via email before final signing.

Action 8 – EM to confirm with CM/RM whether scouts can move items from under stage drawers to shed.

Helping Hands Meeting

- RH signed up for event but not heard anything back.

AOCB

- Hospitality Development Group requested permission to put picnic tables in front of school house (SH).
 - Board agrees.
- Maintenance:
 - Signs and lock sorted.
 - Gate being refurbished.
 - Mr. Ross' bench is being brought down from church to SH.
 - Overgrown area needs sorting.
 - Permission to spend £350 on forest logs and stones for sorting garden.
 - Board agrees.
 - BBQ built using microgrant of £140 and gifted barrel. Ready to be used.



- Certificates of insurance, liability etc now properly displayed.
- 4 gang extension cable in SH not legal for public building.
- Eric applying for microgrant for new plants.
- David Rutherford has removed old doors.
- Xero Competition:
 - GCC entering in Strengthening Communities category.
 - £10K prize if winning entry
 - SC, EM and RH are storyboarding, and SC has contact with video editing knowledge.
- SH access:
 - Bike event using SH garden with toilet access, so will be provided with key for event.
 - Confirmation that French classes will run in Candie downstairs to allow for accessibility and will be provided with a key.
- No lock on filing/archival room at present. Lock needs adding.
- IC away for 3 weeks in Sep, so will need booking cover from 31 Aug – 21 Sep. CM/ SF to cover.

Action 9 – IC to remove SH key from key safe and unlock inside door.

Action 10 – RM to add lock to archival/filing room.

Action 11 – IC to approach CM about cover for bookings during leave period.

Date of next meeting

Thurs 22 Aug 2024 at 19:30

Actions

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- 5 – BC to grant share drive access.
- 6 - RH to contact Norma Davie to offer cleaning position and to apologise for delay in responding.
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