



## **Annual General Meeting – 28 November 2024, 19:30**

### **Agenda Items**

1. Chairman's Welcome and apologies
2. Declarations of interest
3. Minutes of last committee meeting (03 October 2024) and last AGM (15 November 2023)
4. Chairman's Report
5. Treasurer's Report
6. Secretary's Report
7. Annual Accounts Report
8. SCIO Name Change
9. Hospitality Development Group Update
10. Car park visibility
11. Glenfarg Community Centre – Glenfarg Community Transport Group Administrator
12. Election of trustees
13. AOCB
14. Date of next meeting

### **Minutes**

#### Attendance and apologies

Attendees: Bill Macpherson (BM) – Chair

Alice Mee (AM), Bill Chalmers (BCh), Catriona Scott (CS), Caroline Hayward (CH), Cedric Wilkins (CW), Christine Morton (CM), David Rutherford (DR), Elaine Morton (EM), Eric Hayward (EH), Fiona Rutherford (FR), Geoff Christie (GC), Iain Gorrie (IG), Ian Pilmer (IP), Jackie Castle (JC), John Armstrong (JA), Kate Armstrong (KA), Mark Crossey (MC), Philip Ponton (PP), Rhiannon Harbayes (RH), Robert Morton (RM), Steve Mee (SM), Steve Whiting (SW), Suzette Clarke (SC) and Tim Corcoran (TC).

Apologies: Bryan Craig (BC) and Sammy Ferrier (SF).

#### Chairman's welcome, apologies and declarations of interest

Thanks to all members in attendance.

No declarations of interest.

#### Minutes of last committee meeting (03 October 2024)

Acknowledged with no approvals.

Question related to 'We Are Mascots' agenda item. Chair outlined agenda item discussed, which is covered in more depth in minutes published on website.

#### Minutes of last AGM (15 November 2023)



Amendments for AOCB suggested relating to Schoolhouse usage. Since discovered that these points were covered in the Planning Meeting in Feb 2024.

Approved by CW and seconded by SM.

#### Chairman's Report

Specific thanks given to BC and all trustees for all of their hard work over the past year.

Some of the highlights include:

- Bike nest installation for Freewheelers, with additional bike space planned - special thanks to DR.
- Solar panel and battery installation in Sep – special thanks to CM, RM and Stewart Smith.
- New heater installation - special thanks to RM and John Allison.
- Hire of room in schoolhouse to the GCTG, providing regular and generous income.
- Thanks to Alex Swanson for the independent financial review of the annual accounts.

#### Treasurer's Report

- Report shows a healthier position than previous year.
- Changes to electricity, including changing lights to LED, installing solar panels and changing heaters has added to this.
- The reserves are at £21K, which is an £11.5K increase on the previous year (£9.5K). This is enough to cover 1 year's expenditure. Goal is to have 2 years in reserve.
- Roof restoration and previous large electricity bills have been some of the larger outgoings.
- Hall income has increased by £8.5K, largely thanks to Coffee Lounge profits. A huge thanks is owed to all involved in the Coffee Lounge.
- Special thanks to IC for all of her work as Bookings Secretary.

#### Secretary's Report (details on page 6)

Read and acknowledged without comment.

Report states that Secretary will be stepping down from role but continuing as committee member.

#### Annual Accounts Report

Accounts accepted by CW and seconded by FR.

#### SCIO Name Change

Proposal to change name from Arngask Hall to Glenfarg Community Centre.

- SCIO requires AGM permission to change name.



- Question about whether the space would need to be open during the day if called a 'community centre'. This is currently being investigated with PKC.

Approved by members present.

#### Hospitality Development Group (Formerly Village Inn Group) Update

- Group had previously identified area in grounds of hall but have since explored incorporating hospitality space into existing premises.
- Extension to schoolhouse will provide larger hospitality space open through the week and weekend with a café in the day and licensed venue in the evening.
- Group membership consists of 3 PKC Councillors, BM, EM, BC, SW, David Aird and John Taylor.
- Group visited Birnam Arts Centre, which operates with similar model to that proposed for the Glenfarg hospitality space with GCC owning the premises, but a separate operating entity running the space, from which any revenue would go directly back into the GCC.
- The group have begun discussions with the Plunkett Foundation, who will provide specialist consultancy.
- 3 meetings have been held to date with more planned for the New Year.
- Money used for architect and planning has come from revenue generated through the pop-up pub nights.
- Bulk of funding require ~£250-300K will be grant sourced.
  - An application has gone into SSEN for some grant funding. Group are still awaiting confirmation of outcome.
  - The group are also exploring community shares as a sources of crowd funding.
- Query raised about alignment of receiving revenue from a licensed premises with constitution and SCIO regulations.
  - There is nothing in the constitution to suggest this would not be possible.
- New space would provide a warm place for the community with regular weekly trading Wed – Sun.
- With the space being open more regularly, there is also the possibility of a publicly available toilet.
  - This is being explored with PKC. They have advised that we do not meet the criteria, as we are not a tourist route and there was not one open in memory.
    - Several members confirmed that there was a public toilet in Glenfarg in memory. CM is continuing to explore options with PKC.
- There is also a suggestion to develop the space into a mobility hub for cyclists.
  - Suggestion to hire a vending machine for this space.



**Action 1 – BM to take action to the Hospitality Development Group to explore options with the Plunkett Foundation for the role of the GCC as a SCIO receiving revenue from a licensed premises and to provide updates to members as required.**

**Action 2 – CM to forward email exchange with PKC relating to public toilet to BM.**

#### Car park visibility

- CM has been liaising with PKC for just under a year.
- Advice is to apply for funding for a mirror in March 2025.
- Specifications provided – has to be a least 2.5m above the ground and suggested using the bus shelter but turned down.
- Suggestion to increase double yellow lines around hall.

#### GCC-GCTG Administrator

- Funding from own resources matched with GCC resources for admin support.
- Role would ensure someone is always in the building during defined working hours, supporting a public toilet.

#### Election of trustees

- All to continue as trustees except BC.
- IP, AM and IG request to join the board.
  - All proposed by KA and seconded by CW.

#### AOCB

- Request to move next AGM earlier in year, nearer to end of financial year.
- Request from coffee lounge for heating in kitchen.
  - This has previously been discussed by board and looked into. Options include fitting heating where existing dishwasher is or installation of overhead heating.
- Following incidents with oven dials being left in 'on' position, there was a request to add locks to the kitchen door with a key safe/ code of entry.
  - If key entry, this could sit with external key, which hall users need to access already.
- Storage raised as an issue.
  - One mitigation is the Scouts' new shed, which will free up space in existing shed.
- Suggestion to use Schoolhouse for youth club with support of Kythe.
  - Kythe have already been approached, but uptake on previous events in Glenfarg has been limited so there is some hesitance to make a regular booking.

**Action 3 – CM to look at overhead heating options for kitchen.**



Date of next meeting

To be advised.

Actions

- 1 – BM to take action to the Hospitality Development Group to explore options with the Plunkett Foundation for the role of the GCC as a SCIO receiving revenue from a licensed premises and to provide updates to members as required.
- 2 – CM to forward email exchange with PKC relating to public toilet to BM.
- 3 – CM to look at overhead heating options for kitchen.



## **Glenfarg Community Centre Secretary Report**

**Nov 2024**

Firstly, thank you to the committee for all of your support over the past year and for bearing with my minute\* typos – perhaps I could have worked for the Guardian in another life!

### Some highlights:

We've still a healthy membership with 170 active members.

This year alone, 8 people have become members.

We've met 8 times since the last AGM and in that time, committee members have:

- Organised the installation of a new bike shelter, with support from PKC.
- Applied for and been granted PKC's Green Living Fund and money from CARES for the installation of new solar panels and batteries. The difference that is already being seen in the electricity saved is amazing – huge thanks to Christine.
- Organised the installation of new replacement heaters in the hall – these are already proving a huge benefit!
- Completed maintenance on the hall, schoolhouse and surrounding area, with support from many members of the community.
- Applied for the Xero Funding Competition – whilst we were unsuccessful, the video created as part of this entry will be used for further funding applications. Special thanks to the stars of the video – John and Orla!
- Organised a new regular cleaner.

This list is not exhaustive and a huge thanks is owed to the continued support and tireless effort of the committee members and wider community for allowing us to have this fantastic space at the heart of the village for all to enjoy.

Whilst it's been a privilege to act as secretary for the last year, unfortunately due to personal commitments, I'm having to reprioritise and therefore will be stepping down as Secretary for the Glenfarg Community Centre Committee. I do, however, wish to stay on as a committee member – if you'll have me!

Rhiannon Harbayes

\*that's minute note not small typos!