



Agenda Items

1. Chairman's Welcome and apologies
2. Declarations of interest
3. Minutes of last meeting (12 December 2024)
4. Matters Arising from the minutes.
 1. File Access
 2. Renter & new rates
 3. New Heaters' arrangement
 4. Hospitality Development Group name suggestion
 5. Plunkett Foundation funding
 6. Architect drawings from S. Whiting
 7. PKC Grant Fund application support
 8. GBTG Shed
 9. Bottle bins
 10. Public Entertainment Licence
 11. Insurance Certificate display
5. Treasurer's Report
6. Co-option of David Aird as a Trustee
7. Hospitality Development Group Update
8. GCC-GTG Administrator
9. AOCB
10. Date of next meeting

Minutes

1. Chairman's Welcome and Apologies

BM welcomed those present to the meeting, particularly the new Trustees, and asked Ian Pilmer if he would carry out the Secretary duties presently.

Attendance and apologies

Attendees: Bill Macpherson (BM), Ian Pilmer (IP), Isla Craig (IC), John Armstrong (JA), Mark Crossey (MC), Tim Corcoran (TC), Elaine Morton (EM), Ian Gorrie (IG), Alice Mee (AM).
Apologies: Christine Morton (CM), Robert Morton (RM), Rhiannon Harbayes (RH) and Sam Ferrier (SF).

2. Declarations of Interest

None.



3. Review of previous minutes (22 August 2024)

Taken as read and approved by the Board of Trustees.

Amendment(s) – Nil.

4. Matters Arising

1. File Access. BM led a discussion about File Access and what was the best option for the Trustees. It was felt that a Web Based solution may not be the best option for our business matters that we deal with and may require to have filed. Therefore, it was decided that issuing files via email was adequate.
2. Renter and New Rates. BM led the discussion about Renter and new rates. All rates to be discussed with potential renters and an option was tabled for an extra for leaving electrical heaters “on” as a surcharge. This was agreed.
3. New Heaters’ arrangement. This was followed up and new heaters installed in the Hall. The heating has been successful in heating the space and with the bonus of reduced electrical costs to the overall Community Centre running costs.
4. Hospitality Development Group (HDG) name suggestion. This was accepted. Also, for the HDG summary of events see Agenda item 7.
5. Plunkett Foundation. BM advised those Trustees present that the technical and legal support had progressed smoothly and that it was expected to continue. A grant to settle future bills had been agreed. A discussion took place with all Trustees about the new Hospitality Suite and its operational activity with regards to financial incumbent and who would be responsible for that. It was noted that the financial activities are separate to the overall operational activities of the Community Centre and that the Community Centre would not be disadvantaged should there be financial losses. Profits from the Hospitality Suite would be fed back to the Community Centre as a whole. Staffing would be on a “volunteer” basis.
6. Architect Drawings. It was the understanding that a pre application has taken place with Perth Planning and that S.Whiting had presented drawings previously.
7. PKC Grant Fund application support. BM advised to be carried over, however the Fund Application to SSEN Community Fund was in place and this amounts to the sum of £250k. The outcome of this application will not be known until January 2025.
8. GTB Shed. Noted as carried over.
9. Bottle Bins. Completed.
10. Public Entertainment Licence. Completed.
11. Insurance Certificate Display. Following a discussion, it was agreed that it was not a requirement to display it publicly.

5. Treasurer’s Report

The report had been submitted by CM and it was agreed that it was in order. The topic of the Highway Observation Mirror was discussed and that this required a follow up with PKC. Action by CM



6. Co-option of David Aird as a Trustee

BM proposed that David Aird, resident of Glenfarg, be allowed to be co-opted as a Trustee. Mr Aird is well known to the Trustees as a whole and would add valuable business experience to the Board of Trustees. The motion was accepted and agreed. David Aird to be contacted and notified of his appointment by BM. Action BM

7. Hospitality Development Group Update

JA gave an update about the HDG to the Board of Trustees. Please refer to the HDG addendum.

8. GCC-GTG Administrator

BM is to meet with Douglas Fraser of the CTG. The role is one of an Administration activity in its entirety dealing with IT and general administrative duties.

9. AOCB

Trustee position

BM stated that Trustee R. Harbaves to be given *leave of absence* for the present and that he requested that she remains as a trustee whilst her Secretary role would be covered by IP. The Trustees wished her well and look forward to her rejoining the Board of Trustees.

Damage to the Front door of the GCC

BM raised the matter about a Glenfarg Village Flat (GVF) development poster being “stuck” onto the GCC’s front door with adhesive tape and, rather unfortunately, due to the poster’s removal varnish will be peeled off. BM has written to the contact for the GVF asking for the damage to be made good. To date there has been no response, therefore BM to follow up.
Action BM

Heater for the GCC Kitchen.

AM raised the point of the kitchen being exceptionally cold when used by those groups that prepare coffee/tea/food/soup etc for the various events. The matter regarding various options for electric heating was discussed in full and it was agreed that EM look in to this topic for Fan/Panel although Fan was the preferred choice.

A point of safety was discussed regarding the current electric Hob unit. Given its older style, flat solid heating elements, there is no visual/audible warning that an element has been left ‘on’. This was noted given a matter of safety. JA raised the option of an Induction Hob Unit and it was agreed that an Induction Hob Unit type be investigated by JA.

In the meantime, it was accepted that the present Hob Unit be isolated via its Wall mounted switch and that small children should be accompanied by a responsible adult and not left to play/tamper with electrical units.

Action JA



GCC Cleaner

The cleaner for the GCC was thanked in her absence for looking after and carrying out her duties. As a way of “thanks” it was agreed that a suitable voucher be sourced and handed over.

Date of next meeting

Next Meeting – Thurs 13th February 2025 at 19:30