



Agenda Items
Thursday 25th April 2025 7:30pm

1. Chairman's Welcome and
2. Apologies
3. Declarations of interest
4. Minutes of last meeting (13 February 2025)
5. Matters Arising from the minutes.
6. Treasurer's Report
7. Review of Administrator implementation
8. Village In liaison Group
9. Tractrans Grant
10. Gala Funds
11. Maintenance
12. AOCB
13. Date of next meeting

Minutes

1. Chairman's Welcome

BM welcomed those present to the meeting.

2. Attendance and apologies

Attendees: Bill Macpherson (BM), Ian Pilmer (IP), John Armstrong (JA), Suzette Clark (SC), Tim Corcoran (TC), Mark Crossey (MC), Sam Ferrier (SF,) Ian Gorrie (IG), Alice Mee (AM), Christine Morton (CM), Elaine Morton (EM), Robert Morton (RM)
Apologies. David Aird (DA), Isla Craig – Finance (IC), Rhiannon Harbayes (RH).

3. Declarations of Interest

None.

4. Review of previous minutes (13th February 2025)

Taken as read and approved by the Board of Trustees with two amendments.

5. Matters Arising from Minutes

Treasurer's Report – Energy. CM reported that there is an engagement with Octopus Energy regarding moving tariffs. However, the matter was not agreed on because of - Tariff Prices with added VAT that negated a cheaper option, Feed In Tariff from the Centre's Solar generation that were not accepted by Octopus Energy and a further discussion about Smart Metering criteria requirements took place. It would appear that Octopus Energy are not accepting our present Smart Meter arrangement, and that the Schoolhouse supply is separate to the Main Hall which caused another charging issue. BM led a discussion about joining the two electrical supplies into one and that further technical/cost advice be sought

from John Allison Electrician. It is understood that joining of the two supplies into one could be a costly matter, therefore further advice is to be sought on options and costings by CM. Additionally, could this be covered through Funding? CM to contact Alex Swanson regarding potential funding from the Our Community Energy Ltd (OCE Ltd) that has been/is being generated by the Binn Wind Farm allocated turbine. JA stated that should there be Fund money available that could assist with any future electrical connection works then we need to investigate further. Further enquiries to be carried out by CM. *Action CM*

Hospitality Update carried over to next meeting in absence of DA.

AM raised the matter of the Kitchen Heater and that it had been fitted. However, it was stated that despite the heaters operation there was still a failing in keeping the kitchen area warm when doors were open e.g. kitchen to hallway, hallway to Main Hall and outside door to hallway all causing a potential chilly draught. Mitigation of draughts was discussed and that a suggestion to have an additional door fitted in the hallway was suggested and to be investigated by RM. The underfloor heating system that heats the kitchen and toilets was suggested as being fit for purpose, however is it zoned? This would allow the kitchen to be heated separately. Also, the potential of additional electrical skirting board heaters for the kitchen could be an option. CM to investigate the zoning and electrical skirting board heater options. *Action CM*

6. Treasurer's Report

The report had been submitted by CM and it was agreed that it was in order.

Mirror for car park exit. IG presented a mirror that he had acquired. CM stated that the pole for holding the Mirror is still an ongoing topic with Tayside Contracts for funding and installation.

CM reported on the Statement of Accounts. BM asked about the splitting of the Schoolhouse and Main Hall accounts and a discussion took place as to why this is being shown presently. It is expected that the separate account information, once understood what is being incurred by both buildings, although co-joined, be encompassed for the final submission to OSCAR. CM added that when the Community Transport Group decant into the Main building, once building works commence, then a separate view of their Room operation costs (E.g. electricity, heating, internet) will be/will have been determined for accounting measures. Finally, the Account's submission to OSCAR is expected during September 2025.

BM raised a point about Net Cash Flows appearing in the Statement of Cash Flows. This point is to be discussed with IC in due course.

IG raised a point about the Coffee Lounge income year ending. It was felt that an explanation be sought in due course from IC. This was agreed in her absence, action to be carried out by CM.

BM stated that he and IP require to ensure that the change of name from Arngask Hall to Glenfarg Community Centre be corrected with OSCAR for all future financial and other submissions. *Action BM and IP*

Alex Swanson is to be asked if he is prepared to carry out the independent assessment of the year-end accounts as in previous years. *Action CM*

BM requested that IP book the Meeting Room for the 25th September in relation to the Glenfarg Community Centre's AGM. IP agreed. *Action IP*

7. Review of Administrator Implementation

Karen Jack (KJ) is now in post and is settling in. The Board is to invite her to attend a future meeting or meetings. Should it be necessary to involve KJ in business with Board members then depending on the topic she will be included in the email address of *Committee*. Whereas, the email address of the *Trustees*, shall remain as the one relating to our business. It was noted too that the Fire Alarm test for the Community Centre be allocated to Karen Jack. This will be agreed in due course. *Action CM*

8. Village Inn Liaison Group

EM led a discussion about a funding application with Tactran that is in progress with no outcome achieved presently. TC raised a point about the Post Code Lottery and how small to larger Funding applications (£2k, 3k, 4k etc.) could be applied for perhaps in relation to the proposed Schoolhouse extension. TC suggested that he and EM need to arrange a meeting to review all Fund application options and to target those that could be successful. TC asked about the Lochelbank RWE Fund what was in 2025 “pot” for funding applications. IP replied that the fund had approximately £19k available and that an option could be to apply for funding but stretch the fund to a period of two to three years depending on what work was requiring funding at various stages. *Action EM and TC*

9. Tactran Grant

BM reported that the TRACTRANS Application was comprehensive and complete although our submission has not been decided upon with any feedback to date.

Transport Hub relating to the following – Bus Stop outside the Village Hall Car Park, Electrical Charging Point(s) for electric vehicle(s), car park extension.

10. Gala Funds

EM reported that no further action of any description has been instigated for a proposed Gala presently. The former Gala Committee have a balance of £1,434.83 in the bank account. The account is being closed and the funds will be transferred to the Community Centre for the hospitality project..

11. Maintenance

A discussion took place about the brightness of the newly installed LED lighting in the Meeting Room and could a Dimmer Switch be installed. This would allow the lighting to be adjusted for a meeting’s preference. CM will contact John Allison Electrician. *Action CM*
JA commented that Eric Hayward has taken on the task for the ground maintenance and his efforts were commended by all present.

12. AOCB

JA stated that additional Planters for the outside seating area of the Community Centre have been acquired and will require positioning, filling and planting. They will be placed strategically to act as a windbreak. *Action JA*

JA stated that he had attended three seminars related to Archive history in the Perth/Kinross area. Loch Leven Campus has an Archive History section and it is important to ensure that our Community records be looked after. Subsequently BM requested that JA be an additional Key Holder for the Archive Room in the Schoolhouse. *Action IP*

RM to look at the OSCAR Website to check for who requires to be registered regarding financial matters. *Action RM*

RM raised the matter of existing Chairs marking the Main Hall floor. It could be that the plastic/rubber feet have come off therefore a full check is to be carried out and an action taken to remedy. *Action TC*

SC led a discussion about the non-usage of the Schoolhouse Kitchen. Matters raised were lack of appliances and what could a full functioning kitchen support for the Community Centre as a whole? It could be used to offer Catering experiences to raise funds for the building. A further point was raised about what type of entertainment could be supported by a fully functioning kitchen? Ideas related to a Comedy night, Musical events (E.g. Folk Club), other meetings that would benefit from hot catering.

Foundation Scotland £500 award. BM explained that a donation of the stated amount had been made to the Community Centre. IP explained that the £500 had been part of an overall beneficiary gift to Foundation Scotland and that several groups within the Glenfarg area had benefited from the gift too.

BM asked the question is the Wifi a Fixed IP or Dynamic IP facility? This is to be enquired about.

13.Date of next meeting

Next Meeting – Thursday 12th June 2025 at 19:30

Meeting closed at 8:50 pm.