

Agenda Items
Monday 20th October 2025 7:30pm

1. Chairman's Welcome and Apologies
2. Declarations of interest
3. Minutes of last meeting (August 21st 202
4. Matters Arising from the minutes.
 - A. Schoolhouse Kitchen
 - B. Harmonisation of electricity supply
5. Co-option of Trustee
6. Treasurer's Report
7. Glenfarg Old Folks Association
8. Hospitality Group Liaison
9. Emails
10. Election of Chairman
11. AOCB
12. Date of next meeting

Minutes

1. Chairman's Welcome

BM welcomed those present to the meeting.

2. Attendance and apologies

Attendees: Bill Macpherson (BM), Ian Pilmer (IP), David Aird (DA), John Armstrong (JA), Suzette Clark (SC), Isla Craig (IC) Ian Gorrie (IG), Christine Morton (CM), Elaine Morton (EM), Robert Morton (RM), David Rutherford (DR).

Apologies: Tim Corcoran (TC). Absent with no apologies - Alice Mee (AM), Samantha Ferrier (SF).

3. Declarations of Interest

None.

4. Matters Arising from Minutes

A. Schoolhouse Kitchen. Large fridge (electrical) may have to have doors removed temporarily to allow its relocation to the Schoolhouse from its present location. Quotes been handed to CM for the work involved. It was discussed that a person/persons must be certified by way of a Qualification in Food hygiene and handling. SC advised that this can be achieved from a local College or completed online from another Training Establishment. It was believed that AM will hold such a qualification on behalf of the Community Centre's kitchen's operation.

B. Harmonisation of electricity supply. The aim is to have a community Centre as a whole with one integrated electrical system unlike the present separate two system – Main building and Schoolhouse. Funding from Lochelbank Wind Farm Panel (LWFP) and Binn Wind Turbine Panel (BWTP) has been sought. The expected works cost could be in the region of £9000 however full funding to help with costs was sought from the LWFP however, a delay is occurring because of a lack of Funds. This may not be resolved until

March 2026. CM has sought further funding from BWTP but this hasn't been confirmed because we need circa £3000 to proceed immediately with the works pending the success of the Funding as a whole. It would mean a transition by way of drawing money from the Community Centre funds to initiate the works thereafter recouping money from the Fund applications. This transition for funding was agreed by the Trustees. *Action CM*

AOCB.

Co-op Bank. CM reported that the Co-op Bank details collation for the account creation of those Trustees as signatories has taken place as coordinated by her. Details of the documentation are to be photocopied and the originals to be posted to the Bank. *Action CM.*

It is expected that the new Bank Account shall be available shortly. The position of tasks as a group are per the Trustees' current Policy.

Doorway. RM stated what the current situation was. The approval for certain door hinges and their increased costs were agreed and RM was advised to proceed with the installation order and purchase.

Artworks. BM stated these are now on display in the Schoolhouse c/o R.Ibbotson.

Mr E. Hayward gift card. BM stated Mr Hayward is in receipt of the gift card and has advised that he will spend it for his own benefit.

Toilet. RM stated Lights and WC fixed.

Stone Lion statues. JA stated now not traceable as they were/have been removed some time ago with no record of dates.

5. Co-option of Trustee

BM introduced DR as a proposed Co-opted Trustee to those Trustees present. This proposal was accepted, and his appointment was agreed by those Trustees present.

A further possible co-opted Trustee person was noted as a result of an expression of interest to AM by them. BM feels that AM should make the case when present at a future meeting.

6. Treasurer's Report

The report had been submitted by CM and it was agreed that it was in order.

A discussion took place in relation to Hall Income and Invoices. The Trustees agreed that clarity with an Invoicing Process requires to be confirmed with the Community Centre's Administrator. This was agreed by all Trustees and that a meeting is to be arranged. *Action BM and IC.*

Hall Bookings for events. Deposits prior to evening events and how money was paid and then returned per the T&C's be adhered to was discussed. Trustees agreed that the Community Centre Administrator be issued with a Bank Card to allow simple "Pay In" transactions to take place. *Action CM*

OSCR. BM requested that the Secretary complete an OSCR end of year report and along with supporting documentation send this to OSCR.

Action IP

7. Glenfarg Old Folks Association

It was discussed that the group has a minimum of two meetings per year, that it is a group that offers social inclusion for those in the community that may otherwise not receive any and what if anything further could the Community Centre offer? It was agreed that the eventual extension of the Schoolhouse Hospitality area could be utilised and that the Warm Spaces event that is run by volunteers could include Folks from the Association. How do we put the message out into the community? Use of media, word of mouth are two resources.

8. Hospitality Group update

DA reported that Steve Whiting has spoken to his contact at the Architects to confirm we want them to complete the next series of steps as detailed in the draft business plan. These will be completed by the end of October This should allow us to move forward regarding an application to SSEN's Funding process. Meanwhile Plunkett have confirmed that they will support us in developing our Charity structure and that Democratic Finance (originally Community Share Scotland) will support our funding search. Action points are as follows:

1. Commission Architect to implement the next stage of the development process (funded by Village Inn Group funds)
 - a. Submit pre-planning application
 - b. Prepare final detailed plans
 - c. Engage a Quantity Surveyor to prepare detailed costs
2. Seek initial set-up funds re above
 - a. Community Centre
 - b. Plunkett Foundation
3. Establish a professional team to project manage the build

Any further action will be via DA and his associates.

9. Emails

BM stated that the business who oversaw the operation/running of the Glenfeargach Services for Web Domain and the hosting of Email services is now curtailed and that a known business, Stem Web Solutions, has taken over the whole matter. Whilst the original company may not have charged a fee for its services it was made known that the new company will be accounting accordingly. The Board of Trustees will require to expect a charge financially moving forward.

BM asked the Secretary to collate all of the current Trustees email addresses, confirm them and to let him know. *Action IP*

10. Election of Chairman

This topic was carried forward to the next business meeting. The Trustees are looking for an experienced individual with a sound business acumen. *Action all Trustees*

11. AOCB

Damage to the outside boundary on Greenbank Road has been reported to Police Scotland. Unfortunately, where the damaged wall is located, the occurrence of damage has not been captured on our CCTV system for further investigation.

Heater replacement for the adjoining Schoolhouse Rooms was raised by CM. Following a discussion it was agreed to remain with the present heating appliances – Electrically powered Oil filled radiators.

12. Date of next meeting

Wednesday 10th December 2025 at 7:30pm

Meeting closed at 9:00 pm.