**PROJECT DELIVERY WORKER**

**(CIVIL ENGINEERING)**

**JOB DESCRIPTION & PERSON SPECIFICATION**

 **Job Title:** Project Delivery Worker
**Reports To:** Civil Engineering Project Manager & Senior Managers
**Location:** West Coast Based; County Wide
**Contract:** Permanent
**Hours:** Full time, 37 hours per week
**Salary:** £28,000 per annum + stakeholder pension + mileage allowance + health benefits + 25 days annual leave + optional hybrid working

**JOB SUMMARY**

Cumbria Youth Alliance is seeking to appoint a project worker to deliver a Civil Engineer Project to young people throughout Cumbria.

**BRIDGING HORIZONS**

Join a **dynamic and passionate team** at Cumbria Youth Alliance and play a vital role in shaping the future of young aspiring engineers! We are looking for an enthusiastic **Project Delivery Worker** to lead the **Bridging Horizons** Civil Engineering Project- an innovative initiative designed to inspire and empower young people aged 13-24 to explore careers in Civil Engineering.

In this role, you will engage with students in schools, colleges, and alternative education settings, providing hands-on learning experiences, career guidance, and industry exposure. You will collaborate with local businesses and educational institutions to bridge the gap between education and employment, helping to cultivate the next generation of skilled engineers. If you thrive in an interactive, fast-paced environment and have a passion for mentoring young people, this is the perfect opportunity for you!

**KEY RESPONSIBILITIES**

* **Programme Delivery**: Lead the delivery of a six-session programme in schools, including presentations, practical challenges, career talks, and field trips.
* **Stakeholder Collaboration**: Work with local businesses, colleges, and universities to facilitate career talks, mentoring sessions, and practical learning experiences.
* **Student Engagement**: Support and inspire young people by providing structured learning, hands-on activities, and industry exposure.
* **Work Experience & Placements**: Coordinate internships, work experience, and taster sessions, ensuring accessibility for students facing transportation or financial barriers.
* **Monitoring & Evaluation**: Keep accurate records of engagement, track student progress, and ensure programme goals and funding requirements are met.
* **Outreach & Awareness**: Promote careers in civil engineering through innovative teaching methods and the use of VR technology where applicable.
* **Safeguarding**: Ensure the safety and well-being of all young people engaged in the programme by adhering to safeguarding policies, reporting concerns appropriately, and creating a safe learning environment.

**PERSON SPECIFICATION**

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| Requirements |  | Essential | Desirable |
| 1. Education and Training
 | * A background in Youth Work or substantial experience in supporting and mentoring young people in various settings.
* Minibus driver qualification
 | **✔** | **✔** |
| 1. Experience
 | * Be able to demonstrate experience, supporting young people towards positive destinations.
* Experience of working with young people in school/youth-based settings.
* Experience of delivering activities within a youth base/support setting using creative ways to consistently engage young people.
* Safeguarding Level 1 or willingness to work towards this.
* Experience of providing group work.
 | **✔****✔****✔****✔** | **✔** |
| Skills and Abilities | * Be able to support young people to identify aspirational pathways.
* Use monitoring and evaluation tools to show progression.
* Identify barriers to progression and develop strategies.
* Accurate record keeping.
* Microsoft package skills. Particularly Excel
* Use of management information systems.
* Able to successfully communicate with employers, colleges and schools to drive engagement in the project.
* An understanding of the use of Virtual Reality equipment and programmes for educational purposes.
 | **✔****✔****✔****✔****✔** | **✔****✔****✔** |
| 1. Knowledge
 | * Knowledge of the Civil Engineering sector.
* Knowledge and awareness of barriers that young people face towards progression.
* An awareness of local employment and educational opportunities.
* Knowledge of how to use VR equipment.
* A knowledge of all Microsoft packages including Excel 1-3
 | **✔****✔****✔** | **✔****✔** |
| 1. Other Requirements
 | * Full UK driving licence and access to vehicle.
* Flexibility to work requirements.
* Located within the specific area of responsibility.
 | **✔****✔****✔** |  |

 To request an application pack contact us by email or ring us on **01900 603131** alternatively you can download it at[www.cya.orgk.uk](http://www.cya.orgk.uk) and then email to office@cya.org.uk

Closing date for applications is **19/03/2025**