



# **FireSafe** **COUNCIL**

**Board of Directors' Meeting**

**January 27, 2022**



Fire Safe Council of Nevada County  
 P.O. Box 1112 Grass Valley, CA 95945  
 Phone (530) 272-1122 Fax (530) 648-1122  
 www.areyoufiresafe.com

Board of Directors' Meeting		Thursday, January 27, 2022
Meeting Packet Index		
Agenda Item	Page Number	
Cover Sheet 1/27/2022	1	
Meeting Packet Index	2	
Current Meeting Notice & Agenda	3	
Minutes from Noveber Board Meeting dated 11/18/2021	5	
Meeting Notice and Agenda from Executive/Finance Committees dated 1/13/2022	7	
Minutes from Executive/Finance Committees Meeting dated 1/13/2022	9	
Financial Report as of 11/30/21	11	
Board of Directors' Roster	20	
FSCNC Acronym List	13	



**FIRE SAFE COUNCIL OF NEVADA  
COUNTY  
BOARD OF DIRECTORS' MEETING  
PUBLIC NOTICE & AGENDA**

Fire Safe Council of Nevada County  
P.O. Box 1112 Grass Valley, CA 95945  
Phone (530) 272-1122  
Fax (530) 272-3232  
[www.areyoufiresafe.com](http://www.areyoufiresafe.com)

Notice is now given that a regular meeting of the Board of Director's has been called and will be held on **Thursday, January 27, 2022, at 10:00 a.m. Meeting will be available via teleconference** due to the stay-at-home restrictions currently in effect.

MISSION

"The Fire Safe Council is a non-profit, local volunteer organization. We are dedicated to making Nevada County safer from catastrophic wildfire through fire safety projects and education."

**Board of Directors:**

(DT) Donn Thane, Chair	(SE) Steve Eubanks, Director
(PW) Pete Williams, Vice-Chair	(SH) Sue Hoek, Director
(DW) David Walker	(TM) Terry McMahan
(WK) Warren Knox, Secretary	(HW) Hank Weston, Director
(AD) Alan Doerr, Director	(EDJ) Jamie Jones, Executive Director

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
  - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
  - a. Approval of Meeting Minutes from November 2021 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for persons wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments from the agenda items after discussion by the Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board chair. The Board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Dave Walker
  - a. Financial Report as of January 11, 2022
  - b. Financial Audit Report – Controller Delcour
  - c. Next Meeting: Thursday, February 8, 2022 at 9:30 am
7. REPORT OF THE CHAIRMAN OF THE BOARD – Donn Thane
  - a. Executive Committee Meeting Report
    - i. Sexual Harassment Training requirement
    - ii. Scheduling for off-site training and planning
  - b. Next Meeting: Thursday, February 8 2022 at 9:30 am
8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones
  - a. Staffing & Office Operations Update
  - b. Programs Update
  - c. Project Update
  - d. Grants Update
  - e. Funding/Membership Update
9. DIRECTORS COMMENTS – Information

**NEXT BOARD MEETING: Thursday, February 24, 2021 at 10:00 a.m. at the FSCNC Office, 143B Springhill Drive, Grass Valley, CA.**

If stay-at-home restrictions are still in effect, the meeting will be held via teleconference using Zoom. The internet web address is: <https://zoom.us/j/93896079702?pwd=NTJkRXVvMlIaT0haYnJrZ3lQaW5iUT09>

Times stated are approximate and subject to change. Agenda order is tentative and may be changed by Board action without prior notice. This meeting will conform to the Open Meeting Act. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 272-1122 or by email to [info@areyoufiresafe.com](mailto:info@areyoufiresafe.com).

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted on \_\_\_\_\_ per Open Meeting Law Requirements at the following locations:

Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA  
[www.areyoufiresafe.com](http://www.areyoufiresafe.com)

211113



**FIRE SAFE COUNCIL OF NEVADA  
COUNTY  
BOARD OF DIRECTORS' MEETING  
PUBLIC NOTICE & AGENDA**

Fire Safe Council of Nevada County  
P.O. Box 1112 Grass Valley, CA 95945  
Phone (530) 272-1122  
Fax (530) 272-3232  
[www.areyoufiresafe.com](http://www.areyoufiresafe.com)

Notice is now given that a regular meeting of the Board of Director's has been called and will be held on **Thursday, January 27, 2022, at 10:00 a.m. Meeting will be available via teleconference** due to the stay-at-home restrictions currently in effect.

**MISSION**

"The Fire Safe Council is a non-profit, local volunteer organization. We are dedicated to making Nevada County safer from catastrophic wildfire through fire safety projects and education."

**Board of Directors:**

(DT) Donn Thane, Chair	(SE) Steve Eubanks, Director
(PW) Pete Williams, Vice-Chair	(SH) Sue Hoek, Director
(DW) David Walker	(TM) Terry McMahan
(WK) Warren Knox, Secretary	(HW) Hank Weston, Director
(AD) Alan Doerr, Director	(EDJ) Jamie Jones, Executive Director

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
  - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
  - a. Approval of Meeting Minutes from November 2021 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for persons wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments from the agenda items after discussion by the Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board chair. The Board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Dave Walker
  - a. Financial Report as of January 11, 2022
  - b. Financial Audit Report – Controller Delcour
  - c. Next Meeting: Thursday, February 8, 2022 at 9:30 am
7. REPORT OF THE CHAIRMAN OF THE BOARD – Donn Thane
  - a. Executive Committee Meeting Report
    - i. Sexual Harassment Training requirement
    - ii. Scheduling for off-site training and planning
  - b. Next Meeting: Thursday, February 8 2022 at 9:30 am
8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones
  - a. Staffing & Office Operations Update
  - b. Programs Update
  - c. Project Update
  - d. Grants Update
  - e. Funding/Membership Update
9. DIRECTORS COMMENTS – Information

**NEXT BOARD MEETING: Thursday, February 24, 2021 at 10:00 a.m. at the FSCNC Office, 143B Springhill Drive, Grass Valley, CA.**

If stay-at-home restrictions are still in effect, the meeting will be held via teleconference using Zoom. The internet web address is: <https://zoom.us/j/93896079702?pwd=NTJkRXVvMlIaT0haYnJrZ3lQaW5iUT09>

Times stated are approximate and subject to change. Agenda order is tentative and may be changed by Board action without prior notice. This meeting will conform to the Open Meeting Act. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 272-1122 or by email to [info@areyoufiresafe.com](mailto:info@areyoufiresafe.com).

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted on \_\_\_\_\_ per Open Meeting Law Requirements at the following locations:

Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA

[www.areyoufiresafe.com](http://www.areyoufiresafe.com)

211113

**Fire Safe Council of Nevada County Board of Directors Meeting Minutes**  
**Fire Safe Council Office, 143B Springhill Dr., Grass Valley, CA**  
**Date and Time: Thursday, November 18, 2021 at 9:00 AM via teleconference**



**In Attendance:**

**DIRECTORS**

(DT) Donn Thane	(SE) Steve Eubanks, Director
(PW) Pete Williams, Vice-Chair	(SH) Sue Hoek, Director
(DW) David Walker	(TM) Terry McMahan
(WK) Warren Knox, Secretary	(HW) Hank Weston, Director
	(EDJ) Jamie Jones, Executive Director

**Staff:** James Delcour, FSC Controller

**1. CALL TO ORDER**

DT called the meeting to order at 9:00 AM

**2. ROLL CALL**

As indicated above.

**3. PUBLIC COMMENT**

No public comment.

**4. AGENDA AND ORDER OF BUSINESS**

PW moved that the agenda as presented. Seconded by WK. Approved by roll call vote unanimously.

**5. MEETING MINUTES:**

DW moved acceptance of the October Board Meeting as presented. Seconded by WK. Approved by roll call vote unanimously.

**6. AGENCY/PARTNER REPORTS**

1. Paul Cummings (OES, Nevada County) reported on continuing recovery from the River Fire. This is a long process as indicated by the fact the County is still engaged in the Jones fire. The FEMA DS grant has been submitted. OES is looking to hire an Coordinator administer coordination with partners and agencies, grant research and writing, Ongoing efforts include local hazard mitigation planning, CWPP development, introduced his new team that will be working to implement new fuel reduction policies and looking to improve processes and increase flexibility.
2. Jim Mathais (CalFire) reported that good weather has allowed personnel to take a deep breath, and work on chipping, cutting and piling, and other mitigation work.
3. Bob Long (Firewise Comm) reported that the Firewise meeting for December has been planned, and that Firewise will be dark in January. February's topic will be Insurance.
4. TM (reporting for the Fire Chief's Org) indicated that work is progressing with the County on addressing the Edwards Bridge on the Yuba.

**7. REPROT OF THE FINANCE COMMITTEE David Walker**

1. DW highlighted the Financial Report as of September 30th, 2021.
2. Revenue of \$242,000
3. With a negative \$200,000 due to 1) operational cost that have not yet be reimbursed by contracting agencies, and 2) Hiring expenses (advertisements, background checks, etc.) for new FSC personnel.
4. An income of \$265,000 from Federal reimbursement of Covid PPP costs.
5. Net Revenue was therefore a positive \$64,853.

6. Resolution to Create FSC Investment Account
7. Controller Delcour and EDJ outlined the need for the creation of an FSC investment account as presented on page 26 of the November Board Packet. This need has been recognized due to the larger grants that have been awarded FSC recently. These result in larger deposits that then may create larger temporary reserves that would be available for short term investments beneficial to FSC.
8. Controller Delcour indicated that a clear investment policy has been developed to manage this investment process, and HW suggested that this policy be incorporated into the Resolution (211118-3) as written.
9. DW moved that the proposed Resolution with the incorporated policy. This was seconded by TM and approved unanimously by roll call vote.

**8. REPORT OF THE CHAIRMAN OF THE BOARD**

1. DT presented his ideas about a publicity group within the Board of Directors that would work on developing community ties with communications and media groups. Previously Bill Drown had developed such a relationship, but that two to three Board members would likely be needed to foster such efforts. Recent efforts have targeted KVMR and KNCO. He indicated this would be a topic for the Board Workshop in January.
2. DT also indicated that he would be asking a subcommittee to begin to work on identifying requirements and potential candidates for a Treasurer for FSC as DW has indicated interest in stepping down.

**9. REPORT FROM THE EXECUTIVE DIRECTOR**

EDJ highlighted issues identified in the presentation copied in the Board Packet for November. Pat Leach continues to develop additional Firewise Communities with 23 pending and 20 others identified including splits being required by NFPA to limit size of each Community as they have found smaller sizes get more people involved. Operational Staff has been fully installed. Staff will be working to promote DSAVs. Ponderosa project has about 100 acres to go. FSC crews have been certified as trained basic firefighters. All approved vehicles and a second track chipper have been acquired.

**10. DIRECTORS COMMENTS**

1. PW indicated that a series of performance measures will be discussed at the Board Workshop in January.

**11. ADJOURN:** WK moved adjournment. Seconded by DW.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held on November 18, 2021 and were approved by the Board of Directors.

\_\_\_\_\_  
Warren Knox, Secretary

\_\_\_\_\_  
Date





Fire Safe Council of Nevada County  
P.O. Box 1112  
Grass Valley, CA 95945  
Phone (530) 272-1122  
Fax (530) 272-3232  
www.areyoufiresafe.com

**FIRE SAFE COUNCIL OF NEVADA COUNTY  
PUBLIC NOTICE AND AGENDA OF JOINT  
EXECUTIVE/FINANCE COMMITTEES MEETING**

Notice is now given that a regular EXECUTIVE/FINANCE Committees meeting of the Board of Directors has been called by Donn Thane, Chairman, and will be held on **Thursday, January 13, 2022 at 9:30 a.m.** Access to the meeting via Zoom teleconference will be available for individuals that cannot join the meeting in person. The purposes for this meeting are specified here in the Agenda.

**ROSTER:**

Donn Thane, Chairman  
Pete Williams, Vice-Chairman  
Dave Walker, Treasurer

Warren Knox, Secretary  
Hank Weston, Director  
Jamie Jones, Executive Director

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) PUBLIC COMMENT**
- 4) FINANCE COMMITTEE UPDATE – Dave Walker**
- 5) CHAIRMAN UPDATE**
  - a) Financial Details Education Program
  - b) Operations Review
- 6) EXECUTIVE DIRECTOR OPERATIONS UPDATE**
  - a) Operations
  - b) Programs
  - c) Projects
  - d) Other
- 7) OTHER**
- 8) ADJOURN**
- 9) ADJOURN TO CLOSED SESSION (If necessary)**

**Closed Session:**

**Return from Closed Session**

- 1) ADJOURN**

**FOR FUTHER INFORMATION** regarding this meeting, please contact Donn Thane, Chairman, at 530-575-0566 or [6dthane@gmail.com](mailto:6dthane@gmail.com). You may also contact Dave Walker, Chair of the Finance Committee at 530-362-0614 or [dwalker.assoc@gmail.com](mailto:dwalker.assoc@gmail.com).

**AFFIDAVIT OF POSTING**

Meeting Notice/Agenda of this Executive/Finance Committees meeting of the Fire Safe Council of Nevada County was posted on

January 10, 2022 per Open Meeting Law Requirements at the following locations:

Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA  
[www.areyoufiresafe.com](http://www.areyoufiresafe.com)



**Fire Safe Council of Nevada County Executive/Finance Board Meeting Minutes**  
**Fire Safe Council, 143B Springhill Drive, Ste. 13, Grass Valley, CA 95945**  
**Thursday, January 13, 2022 at 9:30 A.M.**

**Board Members in Attendance:**

(DT) Donn Thane, Chairman  
(RN) Rick Nolle, Vice-Chairman  
(DW) Dave Walker, Treasurer

(WK) Warren Knox, Secretary  
(HW) Hank Weston, Director  
(EDJ) Jamie Jones, Executive Director

Staff: James Delcour – FSC Controller

**1. Call to Order:** Don Thane at 9:43 AM

**2. Roll call:** was taken and is reflected above.

**3. Public Comment:** No public in attendance

**4. Financial Committee Update:**

a. DW presented the FSC Management Report dated January 11, 2022 for the period ending November 30, 2021.

Highlights:

July to November income was a record \$1,451,216

Net Revenue was \$949,996

b. Controller JD reported that all data for the fiscal year 2020 has been submitted to the Auditor, and that it is expected that this audit will be completed by early February. The 2021 audit is expected to be completed by the end of March. Technical issues that have been identified include:

i. Software changes

ii. Staff turnover

iii. Historical structural issues

iv. Lack of availability of a single commercial accounting process for grant funded non-profits.

v. Move to *Quickbooks* system where software system changes are essentially very frequent.

c. Developing a more robust system with appropriate software will be a major focus.

**5. Chairman Update:**

a. DT discussed the development of Board of Directors Training sessions. These include:

i. In February Board meeting, include a ½ hour Sexual Harassment training session

ii. Development of a planned off-site weekend in February. This has been delayed from a January date due to the emergency activities around January's storm damage. Several ideas for issues of interest will be presented to the full board at the January meeting, and final plans developed.

iii. A Firewise DSAV training session is also being developed. Planned for April, this should be a 1.5 day trainings session. Efforts are underway to develop a DSAV representative for each Firewise Community.

**6. Executive Director Operations Update:**

a. Operations –

i. Essentially efforts have been focused on an emergency 3-Phase Contract with Nevada County

1. Phase I

a. Emergency Firewood support

b. Trucks and chippers clearing County roads thru March 2022

c. Team Rubicon – Volunteer disaster response

- 2. Phase II – Rise Gold Site – Green waste for slash/wood/Senior firewood program – emergency firewood program
- 3. Annual Green Waste Program – looking long term into May & June. Working with ASPOA at supplemental chipping services
- ii. Entire staff has been working without breaks due to storm emergency
- b. Programs – all crews have been prioritized on county issues.
  - i. Chipping is still unfunded
  - ii. AmeriCore Team had 2 Covid cases causing a week delay
  - iii. ASM FEMA has been delayed to February County Board Meeting
  - iv. South County fuel break delayed
- c. Grants –
  - i. Working on Forest Health (CalFire) grant for Woodpecker Ravine
  - ii. Cal OES Hazard Mitigation Grant – Lake Wildwood Fuel Break
  - iii. Sierra Nevada Conservancy – Deer Creek Fuel Break
- d. Operations – Vehicle storage and maintenance program development in Grass Valley near Airport.
- e. Staff Development – Covid impacts on staff discussed

**7. Adjourn** – Adjournment moved by WK, seconded by PW.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Executive / Finance Board meeting held on January 13, 2022 and were approved by the Board of Directors.

---

Warren Knox, Secretary

---

Date

220113

# Management Report

Fire Safe Council of Nevada County, Inc  
For the period ended November 30, 2021



Prepared on  
January 11, 2022

# Table of Contents

---

Statement of Activity .....3

Statement of Financial Position .....6

# Statement of Activity

July - November, 2021

	<b>Total</b>
<b>REVENUE</b>	
41200 State Grants	1,116,740.00
41300 Local Government Grants	9,000.00
41500 Foundation & Trust Grants	64,700.18
41600 Project Revenue	114,302.36
43000 Chipping program Revenue	22,980.00
43100 DSCS Services Revenue	103,782.50
43500 Donations - General	7,761.18
44000 Fundraising	4,841.00
44500 Memberships	5,484.00
47000 Firewise Community Services	1,625.00
<b>Total Revenue</b>	<b>1,451,216.22</b>
<b>GROSS PROFIT</b>	
	<b>1,451,216.22</b>
<b>EXPENDITURES</b>	
52000 Payroll Fringe Expenses	
52100 Payroll Taxes	5,503.66
52350 Holiday Pay	2,480.00
52400 Workers Comp Expense	21,328.17
52500 Simple IRA Plan - Company Match	6,730.44
<b>Total 52000 Payroll Fringe Expenses</b>	<b>36,042.27</b>
55000 Reimbursements	
55100 Cell Phone Reimburse	2,650.00
<b>Total 55000 Reimbursements</b>	<b>2,650.00</b>
56000 Payroll Expenses	
56100 Taxes	45,564.80
Wages	
Bereavement	760.00
Delcour Retroactive	2,583.32
ED Retroactive Pay -	10,655.12
Stipend	5,250.00
<b>Total Wages</b>	<b>19,248.44</b>
<b>Total 56000 Payroll Expenses</b>	<b>64,813.24</b>
60000 Administrative PTO	46,329.54
65150 Repairs and Maintenance	835.10
65160 Building Repair/Maintenance/Cleaning	552.41
65170 Vehicle Repair and Maintenance	9,804.12
65175 Equip/Truck Storage Fee	1,375.00
65180 Equipment Repair and Maintenance	9,656.48
65190 Computer Repair and Maintenance	616.40
<b>Total 65150 Repairs and Maintenance</b>	<b>22,839.51</b>
65200 Training	1,060.44
65300 Travel and Meals	5,048.14

	<b>Total</b>
65400 Meeting and Program Expenses	127.19
65600 Dues and Subscriptions	3,546.82
65900 Merchant Services Fees	2,126.54
65901 PayPal Fees	234.32
<b>Total 65900 Merchant Services Fees</b>	<b>2,360.86</b>
68000 Misc expenses	102.46
<b>Total 60000 Administrative PTO</b>	<b>81,414.96</b>
64300 Professional Services- Contract	15,825.00
64400 Legal fees	5,893.80
64401 Webmaster	233.28
64410 Payroll Service Fee	1,835.54
64450 Hiring Expense	5,477.05
64500 Rent Expense	12,295.50
64600 Telephone	3,314.94
64650 Internet Services	1,695.24
64700 Utilities	3,668.38
64800 Postage	557.37
64900 Office Expense & Supplies	5,740.44
64905 Office Equipment and Computers	5,095.08
64910 Computer Software	5,976.48
64950 Field Small Tools & Equipment	3,723.90
65000 Printing & Copying	2,691.25
65100 Permits and Licenses Expense	150.00
65172 Vehicle Accessories	1,541.35
65350 Break Room Expense/Office Decor	193.80
65610 Other Miscellaneous Service Cost	40.00
70000 Program Expenses	
71000 Payroll Wages	384,640.60
74100 Contractual - Services	31,652.22
74300 Fuels Reduction Contracting	
74350 Ponderosa West- Subcontractors	114,800.26
74360 Contractual - Services Internal Projects	-110,600.00
<b>Total 74300 Fuels Reduction Contracting</b>	<b>4,200.26</b>
74900 Office Expense & Supplies	160.00
74910 Reflective Address Signs	2,686.46
74950 Field Supplies	14,592.21
74920 PPE - Personal Protective Equipment	4,696.02
<b>Total 74950 Field Supplies</b>	<b>19,288.23</b>
75200 Training and Seminars	280.28
75250 Public and Community Outreach	5,188.67
75400 Auto Expense	
75450 Auto Exp - Gas/Mileage/Other	21,752.93
75470 Auto Extended Warranty	6,460.00
<b>Total 75400 Auto Expense</b>	<b>28,212.93</b>

	<b>Total</b>
75600 Dues and Subscriptions	319.20
76500 Fundraising Expense	4,022.18
77000 Donations and Contributions	34.61
<b>Total 70000 Program Expenses</b>	<b>480,685.64</b>
74960 Dump Fees	1,031.23
79010 Bank Service Charges	2,227.31
90000 Suspense	2,408.82
Administrative	14,219.60
Telephone	3,500.00
<b>Total Administrative</b>	<b>17,719.60</b>
<b>Total Expenditures</b>	<b>764,941.47</b>
<b>NET OPERATING REVENUE</b>	<b>686,274.75</b>
<b>OTHER REVENUE</b>	
49500 Gain from Debt Forgiveness	264,806.00
<b>Total Other Revenue</b>	<b>264,806.00</b>
<b>OTHER EXPENDITURES</b>	
67500 Uncategorized / Charges to Dispute	39.98
81000 Interest expense - general	2,653.45
90100 Reconciliation Discrepancies-1	-1,609.50
<b>Total Other Expenditures</b>	<b>1,083.93</b>
<b>NET OTHER REVENUE</b>	<b>263,722.07</b>
<b>NET REVENUE</b>	<b>\$949,996.82</b>



# Statement of Financial Position

As of November 30, 2021

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
10000 Tri Counties Bank	0.00
10001 Tri Counties - Spending #9854	99,178.80
10010 Tri Counties - General Deposits #7356	767,852.00
10015 Tri Counties - Fiscal Sponsorship #0273	3,361.00
<b>Total 10000 Tri Counties Bank</b>	<b>870,391.80</b>
10020 PayPal Bank	101.98
10050 West America Bank	0.00
10055 West America #8159	3,230.94
10060 West America #8167***	3,247.59
<b>Total 10050 West America Bank</b>	<b>6,478.53</b>
<b>Total Bank Accounts</b>	<b>876,972.31</b>
<b>Accounts Receivable</b>	
11000 A/R - Projects	277,709.00
11200 Accounts Receivable - Unbilled	224,531.06
<b>Total Accounts Receivable</b>	<b>502,240.06</b>
<b>Other Current Assets</b>	
12000 Employee Receivable	89.91
13000 Prepaid Insurance	67,785.21
14900 Undeposited Funds	4,642.50
<b>Total Other Current Assets</b>	<b>72,517.62</b>
<b>Total Current Assets</b>	<b>1,451,729.99</b>
<b>Fixed Assets</b>	
15000 Field Equipment	345,904.81
15101 Donated Office Furniture	2,000.00
15110 Vehicles	594,306.46
17000 Accum Deprec - Equipment	-211,188.13
<b>Total Fixed Assets</b>	<b>731,023.14</b>
<b>TOTAL ASSETS</b>	<b>\$2,182,753.13</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20101 Accounts Payable	332,132.84
<b>Total Accounts Payable</b>	<b>332,132.84</b>
<b>Credit Cards</b>	
21000 Tri-Counties Bank Credit Card	66.87
21050 Tri Counties Credit Card 1029	646.58
21075 Tri Counties Credit Card 1011	925.35

	<b>Total</b>
21080 West America Credit Card #4854	-1,370.33
<b>Total Credit Cards</b>	<b>268.47</b>
<b>Other Current Liabilities</b>	
21200 Accrued Expenses	24,783.50
21750 Tri Counties Credit Line #960	-859.48
22000 Payroll Liabilities	0.00
22100 Accrued Vacation	26,998.47
22101 CA PIT / SDI	3,392.36
22102 CA SUI / ETT	1,728.76
22103 Federal Taxes	19,265.48
22125 Workers Comp Payable	44,720.61
22150 Health Insurance Payable	-39,529.31
22151 Dental Insurance Payable	-1,602.75
22152 Ancillary Benefits Payables	-8,034.08
22200 Accrued Payroll	17,504.67
52550 Simple IRA Payable	-11,909.27
Aflac	363.66
Blue Shield of CA	3,917.49
Edward Jones	20,221.96
Humana Dental	330.02
Humana Vision	89.20
Income Withholding/Support Order	936.25
<b>Total 22000 Payroll Liabilities</b>	<b>78,393.52</b>
25200 Deferred Grant Revenue	-3,018.25
26000 Fiscal Sponsorship	
26200 FS - Lake Vera-Round Mountain	964.90
26300 FS - Cascade Shores Firewise	395.00
26400 FS - Greater Alta Sierra FW	45.00
26500 FS - for Town of Washington FWC	-0.50
26600 FS - Sherwood Forest FWC	6,910.00
<b>Total 26000 Fiscal Sponsorship</b>	<b>8,314.40</b>
27300 Direct Deposit Payable	3,797.43
<b>Total Other Current Liabilities</b>	<b>111,411.12</b>
<b>Total Current Liabilities</b>	<b>443,812.43</b>
<b>Long-Term Liabilities</b>	
25401 Tri-Counties Loan 5260 Truck	24,840.85
25402 Tri-Counties Loan 5360 Truck	24,840.85
25403 Tri-Counties Loan 5460 Truck	28,337.14
25404 Tri-Counties Loan 5560 Truck	22,384.85
25405 Tri-Counties Loan 7960 Truck	87,161.95
25406 Tri-Counties Loan 7860 Truck	71,706.95
25407 Tri-Counties Loan 8060 Truck	80,459.95
25408 Tri-Counties Loan 7760 Truck	68,880.95
25409 Track Chipper Loan	110,495.49

	<b>Total</b>
<b>Total Long-Term Liabilities</b>	<b>519,108.98</b>
<b>Total Liabilities</b>	<b>962,921.41</b>
<b>Equity</b>	
38000 Restricted - Ops/Equip Reserve	36,000.00
39000 Retained Earnings	233,834.70
39100 Prior Year Adjustments	0.20
Net Revenue	949,996.82
<b>Total Equity</b>	<b>1,219,831.72</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$2,182,753.13</b>

**FIRE SAFE COUNCIL OF NEVADA COUNTY**

**BOARD ROSTER**

**As of 11/13/21**

<b>POSITION</b>	<b>LAST</b>	<b>FIRST</b>	<b>CITY</b>	<b>PHONE</b>	<b>CELL</b>	<b>EMAIL</b>	<b>REPRESENTING/AFFILIATIONS</b>
Chairman	Thane	Donn	Grass Valley	530-273-8685	530-575-0566	6dthane@gmail.com	Member at Large
Vice-Chair	Williams	Pete	Nevada City	530-265-2686	NA	peteandsuewi@sbcglobal.net	Member at Large
Treasurer	Walker	Dave	Penn Valley	530-432-4111	530-362-0614	dwalker.assoc@gmail.com	Business/Certified Public Accountant
Secretary	Knox	Warren	Nevada City	530-265-6461	530-559-1522	knoxwarren@sbcglobal.net	Member at Large
Director	Doerr	Alan	Nevada City	530-274-8417	530-559-3090	avdoerr@gmail.com	GIS Specialist
Director	Eubanks	Steve	Rough & Ready	530-559-5487		steubanks@gmail.com	Biomass Specialist/ Retired USFS
Director	Hoek	Sue	Nevada County			Sue.hoek@co.nevada.ca.us	County of Nevada, Board of Supervisors
Director	McMahan	Terry	Nevada City	530-265-4439	530-913-4587	terrtcmahan@nccfire.com	Nevada County Fire Chiefs' Assoc. Rep.
Director	Weston	Hank	Penn Valley			hankweston@comcast.net	Member at Large
Partner	Bennitt	Gretchen	Grass Valley	530-274-9360	NA	nsaqmd.gretchen@gmail.com	NSAQMD
Alternate	Nicholas	David				david@myairdistrict.com	NSAQMD
Partner	Fish	Cathe'	Rough & Ready	530-432-5109		sunshine.works@gmail.com	Master Gardener's Assoc.
Partner	Houdyschell	Bill	Truckee	530-587-9432	NA	forestry@tahoedonner.com	RPF
Partner	Martinez	Jerry	El Dorado Hills	916-941-3101	916-212-3108	gmmartin@blm.gov	BLM
Partner	Mathias	Jim	Nevada City	530-265-7855	530-277-2303	jim.mathias@fire.ca.gov	CALFIRE
Partner	Long	Bob	Grass Valley	530-913-0287	NA	boblong162@gmail.com	Firewise Coalition
Partner	Josh	Robinson	North Auburn			joshuarobinson@tcbk.com	Tri-Counties Bank
Partner	Waters	Jecobie	Nevada City	530-288-3231	NA	jecobiewaters@fs.fed.us	USFS, Tahoe National Forest
Alternate	Hall	Heidi	Grass Valley	530-265-1480	NA	heidi.hall@co.nevada.ca.us	County of Nevada, Alternate

**Fire Safe Council of Nevada County • P.O. Box 1112 • Grass Valley CA 95945 • (530) 272-1122 • (530) 648-1122 fax • areyoufiresafe.com**

## Fire Safe Council of Nevada County Acronym List

<b><u>ACE</u></b>	American Conservation Experience	<b><u>FSCNC</u></b>	Fire Safe Council of Nevada County
<b><u>AC</u></b>	AmeriCorps NCCC	<b><u>GIS</u></b>	Geographic Information Systems
<b><u>AFN</u></b>	Access and Functional Needs	<b><u>IRWMP</u></b>	Integrated Regional Water Mgmt Plan
<b><u>BLM</u></b>	Bureau of Land Management	<b><u>MBF</u></b>	Thousand Board Feet
<b><u>CABY</u></b>	Cosumnes, American, Bear and Yuba Rivers	<b><u>MBTA</u></b>	Migratory Bird Treaty Act
<b><u>CCC</u></b>	California Conservation Corp	<b><u>MJMHMP</u></b>	Multi-Jurisdiction, Multi-Hazard Mitigation Plan
<b><u>CDF</u></b>	California Department of Forestry	<b><u>MOU</u></b>	Memorandum of Understanding
<b><u>CEQA</u></b>	California Environmental Quality Act	<b><u>MUTCD</u></b>	Manual on Uniform Traffic Control Devices for Streets & Highways
<b><u>CFSC</u></b>	California Fire Safe Council	<b><u>NEPA</u></b>	National Environmental Policy Act
<b><u>CFIP</u></b>	California Forest Improvement Program	<b><u>NHPA</u></b>	National Historic Preservation Act
<b><u>CIP</u></b>	Capital Improvement Program	<b><u>NRCS</u></b>	Natural Resource Conservation Service
<b><u>CNPS</u></b>	California Native Plant Society	<b><u>NSAQMD</u></b>	Northern Sierra Air Quality Management District
<b><u>CPRC</u></b>	California Public Resources Code	<b><u>OES</u></b>	Office of Emergency Services
<b><u>CSBG</u></b>	Community Service Block Grant	<b><u>PAL</u></b>	Project Activity Levels
<b><u>CWPP</u></b>	Community Wildfire Protection Plan	<b><u>PHI</u></b>	Pre-Harvest Inspection
<b><u>DBH</u></b>	Diameter at Breast Height	<b><u>PICP</u></b>	Partners in Community Program
<b><u>DOTS</u></b>	Department of Transportation & Sanitation (Nevada County)	<b><u>RAC</u></b>	Resource Advisory Committee
<b><u>DSAV</u></b>	Defensible Space Advisory Visit	<b><u>RCD</u></b>	Resource Conservation District
<b><u>DSCS</u></b>	Defensible Space Clearing Services	<b><u>RFQ/RFP</u></b>	Request for Quote/ Proposal
<b><u>DMA</u></b>	Disaster Mitigation Act	<b><u>ROP</u></b>	Regional Occupational Program
<b><u>EDD</u></b>	Employment Development Department	<b><u>RPF</u></b>	Registered Professional Forester
<b><u>EIR</u></b>	Environmental Impact Report	<b><u>SAF</u></b>	Society of American Foresters
<b><u>EPA</u></b>	Environmental Protection Agency	<b><u>SEDD</u></b>	Sierra Economic Development District
<b><u>EPIC</u></b>	Electric Program Investment Charge	<b><u>SIP</u></b>	Shelter in Place
<b><u>EQIP</u></b>	Environmental Quality Incentive Program	<b><u>SOA</u></b>	Solicitation Offer Award
<b><u>ERC</u></b>	Economic Resource Council	<b><u>SPCC</u></b>	Spill Prevention & Counter Measures Plan
<b><u>ESA</u></b>	Endangered Species Act	<b><u>SPI</u></b>	Sierra Pacific Industries
<b><u>FEMA</u></b>	Federal Emergency Management Agency	<b><u>THP</u></b>	Timber Harvest Plan
<b><u>FHSZ</u></b>	Fire Hazard Severity Zone	<b><u>TRPA</u></b>	Tahoe Regional Planning Agency
<b><u>FIRST</u></b>	Forest Integrated Resource Safety Taskforce	<b><u>USFS</u></b>	United States Forest Service
<b><u>FREED</u></b>	Foundation of Resources for Equality & Employment for the Disabled	<b><u>VMP</u></b>	Vegetation Management Program
<b><u>FSCA</u></b>	Fire Safe Communities Association	<b><u>WLPZ</u></b>	Watercourse and Lake Protection Zone
		<b><u>WUI</u></b>	Wildland Urban Interface
		<b><u>YWI</u></b>	Yuba Watershed Institute