



FireSafe **COUNCIL**

Board of Directors' Meeting

February 24, 2022



Fire Safe Council of Nevada County
 P.O. Box 1112 Grass Valley, CA 95945
 Phone (530) 272-1122 Fax (530) 648-1122
www.areyoufiresafe.com

Board of Directors' Meeting		Thursday, January 27, 2022
Meeting Packet Index		
Agenda Item	Page Number	
Cover Sheet 2/24/2022	1	
Meeting Packet Index	2	
Current Meeting Notice & Agenda	3	
Minutes from January 2022 Board Meeting dated 1/27/2022	5	
Meeting Notice and Agenda from Executive/Finance Committees dated 2/10/2022	7	
Minutes from Executive/Finance Committees Meeting dated 2/10/2022	9	
Financial Report as of 12/21/2021	11	
Board of Directors' Roster	19	
FSCNC Acronym List	20	



**FIRE SAFE COUNCIL OF NEVADA
COUNTY
BOARD OF DIRECTORS' MEETING
PUBLIC NOTICE & AGENDA**

Fire Safe Council of Nevada County
P.O. Box 1112 Grass Valley, CA 95945
Phone (530) 272-1122
Fax (530) 272-3232
www.areyoufiresafe.com

Notice is now given that a regular meeting of the Board of Director's has been called and will be held on **Thursday, February 24, 2022, at 9:00 a.m. Meeting will be available via teleconference** due to the stay-at-home restrictions currently in effect.

MISSION

"The Fire Safe Council is a non-profit, local volunteer organization. We are dedicated to making Nevada County safer from catastrophic wildfire through fire safety projects and education."

Board of Directors:

(DT) Donn Thane, Chair	(SE) Steve Eubanks, Director
(PW) Pete Williams, Vice-Chair	(TM) Terry McMahan
(DW) David Walker	(HW) Hank Weston, Director
(WK) Warren Knox, Secretary	(EDJ) Jamie Jones, Executive Director
(AD) Alan Doerr, Director	

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
 - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
 - a. Approval of Meeting Minutes from January 2021 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for persons wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments from the agenda items after discussion by the Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board chair. The Board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Dave Walker
 - a. Financial Report as of December 31, 2021
 - b. Financial Audit Report – Controller Delcour
 - c. Next Meeting: Thursday, March 10th, 2022 at 10:00 am
7. REPORT OF THE CHAIRMAN OF THE BOARD – Donn Thane
 - a. Executive Committee Meeting Report
 - i. Limitation of this Board Meeting to one hour.
 - ii. Discussion of Board Training/Workshops Planned for Spring 2022
 1. Board of Directors Workshop on February 24 10am-2pm
 2. Additional Workshops later this Spring
 - b. DSAV Training also in Spring

- c. FSC Fundraiser in June
- d. Board Bylaw Update **Action**
- e. Next Executive Committee Meeting: Thursday, March 24, 2022 at 10:00 am

8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones

- a. Staffing & Operations Update
- b. Programs Update
- c. Project Update
- d. Grants Update
- e. Funding/Membership Update

9. DIRECTORS COMMENTS – Information

10. **Adjournment**

11. **Notice to Board Members: There will be a Closed Workshop for the entire Board of Directors immediately following Adjournment of this Meeting. The plans for this workshop will be provided under separate cover.**

NEXT BOARD MEETING: Thursday, March 24, 2021 at 10:00 a.m. at the FSCNC Office, 143B Springhill Drive, Grass Valley, CA.

If stay-at-home restrictions are still in effect, the meeting will be held via teleconference using Zoom. The internet web address is:

<https://us02web.zoom.us/j/89239809501?pwd=c0UyOVUvWThrQVpWODliUkpta1grQT09>

Times stated are approximate and subject to change. Agenda order is tentative and may be changed by Board action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 272-1122 or by email to info@areyoufiresafe.com.

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted on _____ at the following locations:

Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA
www.areyoufiresafe.com

220217

Fire Safe Council of Nevada County Board of Directors Meeting Minutes
Fire Safe Council Office, 143B Springhill Dr., Grass Valley, CA
Date and Time: Thursday, January 27, 2021 at 10:00 AM via teleconference



In Attendance:

DIRECTORS

(DT) Donn Thane	(SE) Steve Eubanks, Director
(PW) Pete Williams, Vice-Chair	(SH) Sue Hoek, Director
(DW) David Walker	(TM) Terry McMahan
(WK) Warren Knox, Secretary	(EDJ) Jamie Jones, Executive Director

Staff: James Delcour, FSC Controller, Pat Leach

1. CALL TO ORDER

DT called the meeting to order at 10:05 AM

2. ROLL CALL

As indicated above.

3. PUBLIC COMMENT

No public present.

4. AGENDA AND ORDER OF BUSINESS

EDJ requested that the Agenda be amended to include two additional items to be identified as:

6.c. Close an existing Money Market Account at Tri-Counties Bank

6.d. Authorize the purchase of up to ten new vehicles for FSC

WK moved that the above items be added to the agenda. This was seconded by DW and unanimously accepted by rollcall vote.

5. MEETING MINUTES:

DW moved acceptance of the November 2021 Board Meeting as presented. Seconded by TM. Approved by roll call vote unanimously.

6. AGENCY/PARTNER REPORTS

1. Jim Mathais (CalFire) reported that the Covid pandemic was affecting CalFire workforce severely with many employees off work for 5 to 10 days due to positive test results. He also reported that "Snowmageddon" found CalFire responding to County assistance to remove many tons of greenwaste from the storm and clearing evacuation routes. CalFire added \$950,000 to the effort to address this crisis.
2. Paul Cummings (OES, Nevada County) thanked FSC for all the emergency help and stated that there is a large unfunded requirement for work on the recovery. No Federal disaster was announced, so no Federal help will be forthcoming.
3. Bob Long (Firewise Comm) reported that the first Firewise meeting for 2022 will be helped by the coalition on February 1st and will deal with insurance issues. Time for the meeting is 5:30. xxxxxxxxxx
4. Pat Leach reported that FSC now has 71 Firewise Communities, and that a number of the larger Communities are being broken up into smaller ones. Twenty-on new Communities are ready to join, and another 26 are in the planning stages.

7. REPORT OF THE FINANCE COMMITTEE David Walker

1. DW requested that FSC Controller review the FSC Financial Report as of November 30th, 2021.
 - i. Revenue of \$1,451,216 with much of this new income resulting from initiation of the "Forest Health" Grant. A lot of work has been done very quickly.
 - ii. JD also pointed out a defect in one account has been identified where cost and reimbursements were being reported under two different line items. This issue is being addressed.
 - iii. DW stated that FSC was "in a very solid financial position".

2. Controller Delcour reviewed progress on the series of Audits being pursued.
 - i. All the data for the 2020 Audit is in the hands of the auditor and work clarifying issues is continuing. This audit should be completed in March.
 - ii. The 2021 Audit will be submitted in March, and a rapid turn-around can be expected.
 - iii. The Fiscal Year 2021-22 audit will then be initiated on time in June.
3. Controller Delcour presented the action item 6.c. (in amended agenda) closing an existing Money Market Account at Tri-Counties Bank. It was explained that this has been an unused account and no longer needed. SE moved the question and DW seconded. The motion was approved unanimously by rollcall vote.
4. EDJ presented action item 6.d. (in amended agenda) as a formal Resolution to allow the purchase of up to ten additional vehicles due to the rapid expansion of work identified for FSC staff. Resolution is attached to these minutes. EDJ explained that these purchases are required due to the rapid increase in work developing due to the Forest Health Grant. This effort will require significant increases in both staff and equipment. These purchases will require the signatures of both the Controller and the Executive Director. Discussion suggested that authorization should allow purchase of both new and used equipment as needed, TM moved the resolution, and it was seconded by SE. Resolution 220127-1 was approved unanimously by rollcall vote.

8. REPORT OF THE CHAIRMAN OF THE BOARD

1. DT announced that the February FSC Board of Directors meeting will be a dual-purpose meeting.
 - i. The usual Board meeting will be scheduled from 9:00AM to 10:00AM.
 - ii. This will be followed by a closed meeting for Board Training which will address
 - a) Required Sexual Harassment training
 - b) Diversity training
 - c) Board workshop to address the questions of enhanced publicity for FSC projects and efforts, FSC accomplishments, and possible other issues identified in the rapid growth of the Council.
 - iii. Participants should expect this workshop to last until 2:00 PM.
2. DT announced that he will be seeking Board input into the Executive Directors performance evaluation in April to be used with EDJ in May. He will be developing a timeline for Board input.
3. DT asked SE to update the Board on the Red Zone Affair. SE stated that there is a lot to do for this June 25th event. He has developed a draft of a process worksheet and timeline, and he will ask the Board Secretary to communicate this to the full Board. Any and all feedback is needed.
4. DT announced that Sue Hoek has submitted her formal resignation as Board Member of the FSC but will continue as an Agency Partner. A copy of this resignation is to be appended to the minutes of this meeting. The question here is to more clearly identify the boundaries between Public and Private participation with non-profit agencies.

9. REPORT FROM THE EXECUTIVE DIRECTOR

EDJ highlighted operational efforts that are identified in a presentation copied in the Board Packet for January.

10. DIRECTORS COMMENTS

1. TM attended the FSC holiday party and enjoyed all the people.
2. PW suggested a summer picnic. He also indicated that the Nominations Committee is working on identifying a replacement for the Treasurer's position.

11. ADJOURN: TM moved adjournment. Seconded by DW.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held on January 27, 2022 and were approved by the Board of Directors.

Warren Knox, Secretary

Date



Fire Safe Council of Nevada County

P.O. Box 1112

Grass Valley, CA 95945

Phone (530) 272-1122

Fax (530) 648-1122

Board Resolution 220127-1

Whereas Fire Safe Council of Nevada County has and is expected to continue to grow at a rapid pace as it receives federal, state and local grants and has been contracted by the county to respond to the recent winter storm through June of current year;

Whereas Fire Safe Council of Nevada County has and is expected to continue to hire new field staff to respond to the additional work noted above;

Whereas Fire Safe Council of Nevada County has an operational need to buy new or used work vehicles to transport the new field staff to the work sites and to provide them with the equipment needed to accomplish their work;

Now, therefore, be it resolved that the Board of Directors of the Fire Safe Council of Nevada County hereby authorizes Jamie Jones to purchase up to 10 new work trucks and the equipment necessary to outfit each truck and work crew to fulfill the work obligations of aforementioned grants and government contracts as long as the below requirements are met.

- Both the Executive Director and Controller agree the purchases are necessary based on projected workload.
- A fleet roster is included in each monthly board packages which includes pending purchases.
- Both the Executive Director and Controller agree that the purchases are reasonably priced based on current market conditions and the needs of Fire Safe Council of Nevada County.

Approved: January 27, 2022

Location: 143B Springhill Drive, Grass Valley, CA 95945

Signed:

Donn Thane, Chairman

Warren Knox, Secretary

Pete Williams, Vice Chairman

Jamie Jones, Executive Director

Dave Walker, Treasurer

COUNTY OF NEVADA

STATE OF CALIFORNIA

BOARD OF SUPERVISORS



Heidi Hall, 1st District
Vice Chair Edward C. Scofield, 2nd District
Dan Miller, 3rd District
Chair Susan Hoek, 4th District
Hardy Bullock, 5th District

Julie Patterson Hunter,
Clerk of the Board

January 25, 2022

Attn: Donn Thane, Chair
Fire Safe Council of Nevada County
P.O. Box 1112
Grass Valley, CA 95945

RE: County of Nevada Board of Director Membership Resignation

Dear Chair Donn Thane and Fellow Board of Directors,

The prevention, response and recovery of wildfire is a top priority of the County. The Fire Safe Council of Nevada County's goals to help protect citizens, property and natural resources from catastrophic fires, are in alignment with the County's priority objective on Emergency Preparedness. The Fire Safe Council of Nevada County ("Council") has been a critical partner with the County for more than two decades per the adoption of Resolution 98-225 supporting the efforts of the Council to reduce the growing fire danger in Nevada County.

As a critical partner, the Fire Safe Council of Nevada County has enjoyed a representative from the Board of Supervisors on its Board of Directors. Over the past several years substantial investment in emergency preparedness from federal, state and local sources has grown, including to the County and its strategic partners. Therefore, to prevent any conflict of interest, or perceived conflict of interest, and to ensure full transparent fiduciary responsibility, please accept the County of Nevada's resignation from the Fire Safe Council of Nevada County Board of Directors effective immediately.

We look forward to continued partnership opportunities with the Fire Safe Council of Nevada County to advance our goals on emergency preparedness. Of course, if you have any questions, please do not hesitate to contact me.

Sincerely,

Susan Hoek, Chair
Board of Supervisors

CC:
Board of Supervisors, County of Nevada
Maria Salter, Nevada County Auditor-Controller
Paul Cummings, Office of Emergency Services
Jamie Jones, Fire Safe Council of Nevada County
Chief Brian Estes, CAL FIRE



FireSafe
COUNCIL

Executive Director
Report

January 2022

GRANT APPLICATIONS

- **CAL FIRE CCI GRANTS**

- Fire Prevention*

- Chipping/Green Waste – 3.5M
 - Woodpecker Ravine (OES) - ?M
 - South Yuba Rim Fuel Break (OES & YWI) – 2M

- Forest Health*

- Western Nevada County Forest Health Objectives – 5M

- **SIERRA NEVADA CONSERVANCY**

- Deer Creek Fuel Break Planning – 250K

- **HMGP – CAL OES/FEMA**

- Deer Creek Shaded Fuel Break – 7M
 - Lake Wildwood -1M
 - Home Hardening – 5M



**GRANT
AWARDS
AND
CONTRACTS**

County of Nevada Storm Recovery – County Road Support

County of Nevada Storm Recovery – Emergency Firewood

County of Nevada Storm Recovery – Green Waste

County of Nevada Storm Recovery – Roadside Chipping

CAL FIRE-FH – Western Nevada County Community Defense Project (\$4,967,200)

CAL FIRE-FP – South County Fuel Break (\$1,039,000)

Prop 172 (\$60,000)

Title III 21/22-22/23 (\$55,000)

HMGP-AFN Phase1

HMGP-Abatement Phase 1

HMGP-AFN Phase 2

HMGP-Abatement Phase 2

REPORT

OPERATIONS

- ACE/AmeriCorps crew has arrived
- Nearly 40 team members and growing
- Need for additional vehicles to transport staff
- Finalizing lease on new shop and yard for fleet and maintenance
- CAL FIRE (CFIP Forester) will arrive in office February 1st
- 45 person CCC crew arriving in February

PROGRAMS

- DSAV - Press release to come in the next few days
- Chipping – 4 week wait time
- DSCS – Will likely be paused
- Address Signs- working with CAL FIRE to receive product to assemble

PROJECTS

- Forest Health**
 - Resume Rx Fire
 - FFT2 training for red cards
 - S212
- County Storm Recovery**
 - Team Rubicon
 - AmeriCorps

OTHER

- “Protecting Your City From Wildfire” speaking engagement
- Joining Grass Valley Rotary – Corporate membership
- DSAV Training
- Diversity, inclusion and sexual harassment training
- Board workshop
- Solicitation for new board members

NEXT UP...

PRC 4290.1 Fire Risk Communities list (Public funded)

Non Profit Compensation Reporting

Aligning positions to better fit Non-Profit Compensation Reporting metrics

Mitigation Best Practice Course – Chris Wackerly and Pat Leach

Various staff completing training licensing and credentialling

- Class A license
- Business Administration
- Arborist

Employee satisfaction surveys

Workforce/Development Grant assistance to build community capacity and local workforce



Fire Safe Council of Nevada County
P.O. Box 1112
Grass Valley, CA 95945
Phone (530) 272-1122
Fax (530) 272-3232
www.areyoufiresafe.com

**FIRE SAFE COUNCIL OF NEVADA COUNTY
PUBLIC NOTICE AND AGENDA OF JOINT
EXECUTIVE/FINANCE COMMITTEES MEETING**

Notice is now given that a regular EXECUTIVE/FINANCE Committees meeting of the Board of Directors has been called by DONN THANE, Chairman, and will be held on **Thursday, February 10th, 2022 at 9:30 a.m.** A Zoom teleconference will be available in addition to a socially distant meeting in Fire Safe Council Offices.

ROSTER:

Donn Thane, Chairman	Warren Knox, Secretary
Pete Williams	Hank Weston, Director
Dave Walker, Treasurer	Jamie Jones, Executive Director

James Delcour, Controller

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **PUBLIC COMMENT**
- 4) **FINANCE COMMITTEE UPDATE – Dave Walker**
 - a) Fiscal Report through December 30, 2021
 - b) Discussion of dual reporting responsibilities for Controller Delcour
 - c) Next Finance Committee Meeting – March 11, 2022
- 5) **CHAIRMAN UPDATE – Donn Thane**
 - a) Chairman's Report
 - b) Board Retreat Plans for February's FSC Board Meeting
 - c) Other
 - d) Next Executive Committee Meeting – March 11, 2022
- 6) **EXECUTIVE DIRECTOR OPERATIONS UPDATE – Jamie Jones**
 - a) Projects Update – Ponderosa Project, chipping, signs, DSAVs, Special Needs, etc.
 - b) Operations
 - c) Grants –
 - d) Training -
 - e) Staff Development
 - f) Other
- 7) **ADJOURN TO CLOSED SESSION (if required)**
- 8) **ADJOURN – Action**

FOR FUTHER INFORMATION regarding this meeting, please contact Donn Thane, Chairman, at 530-575-0566 or 6dthane@gmail.com. You may also contact Dave Walker, Chair of the Finance Committee at 530-362-0614 or dwalker.assoc@gmail.com.

AFFIDAVIT OF POSTING

Meeting Notice/Agenda of this Executive/Finance Committees meeting of the Fire Safe Council of Nevada County was posted on

February 7, 2022 at the following locations

Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA
www.areyoufiresafe.com

If stay-at-home restrictions are still in effect, the meeting will be held via teleconference using Zoom. The internet web address is:

<https://zoom.us/j/93896079702?pwd=NTJkRXVvMlIdaT0haYnJrZ3lQaW5iUT09>

201001



Fire Safe Council of Nevada County Executive/Finance Board Meeting Minutes
Fire Safe Council, 143B Springhill Drive, Ste. 13, Grass Valley, CA 95945
Thursday, January 13, 2022 at 9:30 A.M.

Board Members in Attendance:

(DT) Donn Thane, Chairman
(RN) Pete Williams, Vice Chair
(DW) Dave Walker, Treasurer

(WK) Warren Knox, Secretary
(EDJ) Jamie Jones, Executive Director

Staff: James Delcour – FSC Controller

1. **Call to Order:** Don Thane at 9:43 AM
2. **Roll call:** was taken and is reflected above.
3. **Public Comment:** Self introduction by Brian Piacza
4. **Financial Committee Update:**
 - a. DW presented the FSC Management Report dated February 10, 2022 for the period ending December 31, 2021.
Highlights:
July to December income was a record \$1,474,000
Net Revenue was \$669,000
Net Bank Balance is \$508,000
DW stated that FSC is in “excellent fiscal condition”.
 - b. Controller JD reported that the final report of the 2020 Audit will be delayed due to capacity issues at the auditing firm and problems in the Nevada County Finance Office due to the severe January snowstorm. It is expected that the 2021 audit will be similarly impacted by this delay.
 - c. Discussion of JD’s dual reporting responsibilities suggested the need for a financial subcommittee, and that details of this issue should be address in the planned Board Workshop.
5. **Chairman Update:**
 - a. DT discussed the development of Board of Directors Training sessions. These include:
 - i. A ½ hour Sexual Harassment training session
 - ii. Development of a planned workshop will be implemented onsite after the February Board meeting. A team was identified to plan this meeting and develop an agenda.
6. **Executive Director Operations Update:**
 - a. EDJ presented a detailed report on Operations, Grants, etc. as usual. This report will be repeated for the February Board Meeting.
7. **Adjourn** – Adjournment moved by WK, seconded by PW.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County’s Executive / Finance Board meeting held on February 10, 2022 and were approved by the Board of Directors.

Warren Knox, Secretary

Date

220113

Management Report

Fire Safe Council of Nevada County, Inc
For the period ended December 31, 2021



Prepared on
February 10, 2022

Table of Contents

Statement of Activity3

Statement of Financial Position6

Statement of Activity

July - December, 2021

	Total
REVENUE	
41200 State Grants	1,116,740.00
41300 Local Government Grants	18,000.00
41500 Foundation & Trust Grants	64,700.18
41600 Project Revenue	114,302.36
43000 Chipping program Revenue	24,255.00
43100 DSCS Services Revenue	112,747.50
43500 Donations - General	9,143.48
44000 Fundraising	3,600.25
44500 Memberships	5,731.00
47000 Firewise Community Services	4,920.00
Total Revenue	1,474,139.77
GROSS PROFIT	
	1,474,139.77
EXPENDITURES	
52000 Payroll Fringe Expenses	
52100 Payroll Taxes	25,835.49
52350 Holiday Pay	5,732.00
52400 Workers Comp Expense	25,211.42
52500 Simple IRA Plan - Company Match	8,750.49
Total 52000 Payroll Fringe Expenses	65,529.40
55000 Reimbursements	
55100 Cell Phone Reimburse	3,050.00
Total 55000 Reimbursements	3,050.00
56000 Payroll Expenses	
56100 Taxes	54,780.30
Wages	
Allowance	8,475.74
Bereavement	760.00
Delcour Retroactive	2,583.32
ED Retroactive Pay -	10,655.12
Merit Pay/Increase	29,261.78
Spearing Retroactive	3,645.83
Stipend	5,250.00
Total Wages	60,631.79
Total 56000 Payroll Expenses	115,412.09
60000 Administrative PTO	46,329.54
65150 Repairs and Maintenance	835.10
65160 Building Repair/Maintenance/Cleaning	952.41
65170 Vehicle Repair and Maintenance	13,002.69
65175 Equip/Truck Storage Fee	1,375.00
65180 Equipment Repair and Maintenance	11,630.38
65190 Computer Repair and Maintenance	696.40

	Total
Total 65150 Repairs and Maintenance	28,491.98
65200 Training	1,060.44
65300 Travel and Meals	7,078.90
65400 Meeting and Program Expenses	127.19
65600 Dues and Subscriptions	5,368.52
65900 Merchant Services Fees	2,349.41
65901 PayPal Fees	255.36
Total 65900 Merchant Services Fees	2,604.77
68000 Misc expenses	102.46
Total 60000 Administrative PTO	91,163.80
64300 Professional Services- Contract	15,825.00
64400 Legal fees	5,893.80
64401 Webmaster	233.28
64410 Payroll Service Fee	2,641.54
64450 Hiring Expense	6,566.05
64500 Rent Expense	15,021.36
64505 Rent for Storage	253.00
64600 Telephone	3,978.87
64650 Internet Services	2,032.29
64700 Utilities	5,089.87
64800 Postage	668.98
64900 Office Expense & Supplies	4,808.78
64905 Office Equipment and Computers	5,095.08
64910 Computer Software	18,827.10
64950 Field Small Tools & Equipment	66,618.68
65000 Printing & Copying	3,051.87
65100 Permits and Licenses Expense	225.00
65172 Vehicle Accessories	1,541.35
65173 Vehicle Repair Reimbursement	10,695.34
65350 Break Room Expense/Office Decor	1,861.82
65610 Other Miscellaneous Service Cost	40.00
70000 Program Expenses	
71000 Payroll Wages	466,473.48
74100 Contractual - Services	31,652.22
74300 Fuels Reduction Contracting	
74350 Ponderosa West- Subcontractors	115,478.50
74360 Contractual - Services Internal Projects	-110,600.00
Total 74300 Fuels Reduction Contracting	4,878.50
74450 Advertising/Public Relations	937.44
74900 Office Expense & Supplies	1,361.47
74910 Reflective Address Signs	2,686.46
74950 Field Supplies	17,402.18
74920 PPE - Personal Protective Equipment	4,660.80
Total 74950 Field Supplies	22,062.98

	Total
75200 Training and Seminars	280.28
75250 Public and Community Outreach	5,301.17
75400 Auto Expense	
75450 Auto Exp - Gas/Mileage/Other	26,516.45
75470 Auto Extended Warranty	6,460.00
Total 75400 Auto Expense	32,976.45
75600 Dues and Subscriptions	533.87
76500 Fundraising Expense	4,022.18
77000 Donations and Contributions	34.61
Total 70000 Program Expenses	573,201.11
74960 Dump Fees	1,031.23
79010 Bank Service Charges	2,265.31
90000 Suspense	3,479.80
Administrative	34,036.23
Telephone	4,500.00
Total Administrative	38,536.23
Total Expenditures	1,064,638.03
NET OPERATING REVENUE	409,501.74
OTHER REVENUE	
49500 Gain from Debt Forgiveness	264,806.00
Total Other Revenue	264,806.00
OTHER EXPENDITURES	
67500 Uncategorized / Charges to Dispute	39.98
81000 Interest expense - general	6,383.27
90100 Reconciliation Discrepancies-1	-1,609.50
Total Other Expenditures	4,813.75
NET OTHER REVENUE	259,992.25
NET REVENUE	\$669,493.99

Statement of Financial Position

As of December 31, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
10000 Tri Counties Bank	0.00
10001 Tri Counties - Spending #9854	105,787.12
10010 Tri Counties - General Deposits #7356	136,965.81
10015 Tri Counties - Fiscal Sponsorship #0273	3,361.00
Total 10000 Tri Counties Bank	246,113.93
10020 PayPal Bank	940.94
10050 West America Bank	0.00
10055 West America #8159	253,230.94
10060 West America #8167***	3,247.59
Total 10050 West America Bank	256,478.53
10100 Cash on hand	4,500.00
Total Bank Accounts	508,033.40
Accounts Receivable	
11000 A/R - Projects	279,583.25
11200 Accounts Receivable - Unbilled	821,003.44
Total Accounts Receivable	1,100,586.69
Other Current Assets	
10080 Raymond James Short Term Investment	125,000.00
12000 Employee Receivable	89.91
13000 Prepaid Insurance	75,618.21
14900 Undeposited Funds	9,737.00
Total Other Current Assets	210,445.12
Total Current Assets	1,819,065.21
Fixed Assets	
15000 Field Equipment	345,904.81
15101 Donated Office Furniture	2,000.00
15110 Vehicles	594,306.46
17000 Accum Deprec - Equipment	-211,589.64
Total Fixed Assets	730,621.63
TOTAL ASSETS	\$2,549,686.84
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20101 Accounts Payable	384,964.74
Total Accounts Payable	384,964.74
Credit Cards	
21000 Tri-Counties Bank Credit Card	66.87

	Total
21050 Tri Counties Credit Card 1029	756.78
21075 Tri Counties Credit Card 1011	1,308.89
21080 West America Credit Card #4854	1,385.05
Total Credit Cards	3,517.59
Other Current Liabilities	
21200 Accrued Expenses	24,783.50
21750 Tri Counties Credit Line #960	-615.40
22000 Payroll Liabilities	0.00
22100 Accrued Vacation	26,998.47
22101 CA PIT / SDI	2,546.88
22102 CA SUI / ETT	3,125.66
22103 Federal Taxes	12,900.29
22125 Workers Comp Payable	44,720.61
22150 Health Insurance Payable	-39,529.31
22151 Dental Insurance Payable	-2,117.24
22152 Ancillary Benefits Payables	-10,681.92
22200 Accrued Payroll	17,504.67
52550 Simple IRA Payable	-17,389.38
Aflac	434.41
Blue Shield of CA	24,395.51
Edward Jones	27,482.03
Humana Dental	1,233.65
Humana Vision	398.92
Income Withholding/Support Order	1,368.75
Total 22000 Payroll Liabilities	93,392.00
25000 Deferred Revenue	6,788.62
25200 Deferred Grant Revenue	-3,018.25
26000 Fiscal Sponsorship	
26200 FS - Lake Vera-Round Mountain	964.90
26300 FS - Cascade Shores Firewise	395.00
26400 FS - Greater Alta Sierra FW	45.00
26500 FS - for Town of Washington FWC	-0.50
26600 FS - Sherwood Forest FWC	6,910.00
Total 26000 Fiscal Sponsorship	8,314.40
27300 Direct Deposit Payable	-4,591.81
Total Other Current Liabilities	125,053.06
Total Current Liabilities	513,535.39
Long-Term Liabilities	
25401 Tri-Counties Loan 5260 Truck	24,348.72
25402 Tri-Counties Loan 5360 Truck	24,348.72
25403 Tri-Counties Loan 5460 Truck	27,775.75
25404 Tri-Counties Loan 5560 Truck	21,557.63
25405 Tri-Counties Loan 7960 Truck	85,027.20
25406 Tri-Counties Loan 7860 Truck	69,976.64

	Total
25407 Tri-Counties Loan 8060 Truck	78,489.32
25408 Tri-Counties Loan 7760 Truck	67,218.86
25409 Track Chipper Loan	109,157.56
Total Long-Term Liabilities	507,900.40
Total Liabilities	1,021,435.79
Equity	
38000 Restricted - Ops/Equip Reserve	36,000.00
39000 Retained Earnings	822,756.86
39100 Prior Year Adjustments	0.20
Net Revenue	669,493.99
Total Equity	1,528,251.05
TOTAL LIABILITIES AND EQUITY	\$2,549,686.84

FIRE SAFE COUNCIL OF NEVADA COUNTY

BOARD ROSTER

As of 2/21/22

POSITION	LAST	FIRST	CITY	PHONE	CELL	EMAIL	REPRESENTING/AFFILIATIONS
Chairman	Thane	Donn	Grass Valley	530-273-8685	530-575-0566	6dthane@gmail.com	Member at Large
Vice-Chair	Williams	Pete	Nevada City	530-265-2686	NA	peteandsuewi@sbcglobal.net	Member at Large
Treasurer	Walker	Dave	Penn Valley	530-432-4111	530-362-0614	dwalker.assoc@gmail.com	Business/Certified Public Accountant
Secretary	Knox	Warren	Nevada City	530-265-6461	530-559-1522	knoxwarren@sbcglobal.net	Member at Large
Director	Doerr	Alan	Nevada City	530-274-8417	530-559-3090	avdoerr@gmail.com	GIS Specialist
Director	Eubanks	Steve	Rough & Ready	530-559-5487		steubanks@gmail.com	Biomass Specialist/ Retired USFS
Director	McMahan	Terry	Nevada City	530-265-4439	530-913-4587	terrtcmahan@nccfire.com	Nevada County Fire Chiefs' Assoc. Rep.
Director	Weston	Hank	Penn Valley			hankweston@comcast.net	Member at Large
Partner	Bennitt	Gretchen	Grass Valley	530-274-9360	NA	nsaqmd.gretchen@gmail.com	NSAQMD
Alternate	Nicholas	David				david@myairdistrict.com	NSAQMD
Partner	Fish	Cathe'	Rough & Ready	530-432-5109		sunshine.works@gmail.com	Master Gardener's Assoc.
Partner	Houdyschell	Bill	Truckee	530-587-9432	NA	forestry@tahoedonner.com	RPF
Partner	Martinez	Jerry	El Dorado Hills	916-941-3101	916-212-3108	gmmartin@blm.gov	BLM
Partner	Mathias	Jim	Nevada City	530-265-7855	530-277-2303	jim.mathias@fire.ca.gov	CALFIRE
Partner	Long	Bob	Grass Valley	530-913-0287	NA	boblong162@gmail.com	Firewise Coalition
Partner	Josh	Robinson	North Auburn			joshuarobinson@tcbk.com	Tri-Counties Bank
Partner	Waters	Jecobie	Nevada City	530-288-3231	NA	jecobiewaters@fs.fed.us	USFS, Tahoe National Forest
Alternate	Hall	Heidi	Grass Valley	530-265-1480	NA	heidi.hall@co.nevada.ca.us	County of Nevada, Alternate

Fire Safe Council of Nevada County • P.O. Box 1112 • Grass Valley CA 95945 • (530) 272-1122 • (530) 648-1122 fax • areyoufiresafe.com

Fire Safe Council of Nevada County Acronym List

<u>ACE</u>	American Conservation Experience	<u>FSCNC</u>	Fire Safe Council of Nevada County
<u>AC</u>	AmeriCorps NCCC	<u>GIS</u>	Geographic Information Systems
<u>AFN</u>	Access and Functional Needs	<u>IRWMP</u>	Integrated Regional Water Mgmt Plan
<u>BLM</u>	Bureau of Land Management	<u>MBF</u>	Thousand Board Feet
<u>CABY</u>	Cosumnes, American, Bear and Yuba Rivers	<u>MBTA</u>	Migratory Bird Treaty Act
<u>CCC</u>	California Conservation Corp	<u>MJMHMP</u>	Multi-Jurisdiction, Multi-Hazard Mitigation Plan
<u>CDF</u>	California Department of Forestry	<u>MOU</u>	Memorandum of Understanding
<u>CEQA</u>	California Environmental Quality Act	<u>MUTCD</u>	Manual on Uniform Traffic Control Devices for Streets & Highways
<u>CFSC</u>	California Fire Safe Council	<u>NEPA</u>	National Environmental Policy Act
<u>CFIP</u>	California Forest Improvement Program	<u>NHPA</u>	National Historic Preservation Act
<u>CIP</u>	Capital Improvement Program	<u>NRCS</u>	Natural Resource Conservation Service
<u>CNPS</u>	California Native Plant Society	<u>NSAQMD</u>	Northern Sierra Air Quality Management District
<u>CPRC</u>	California Public Resources Code	<u>OES</u>	Office of Emergency Services
<u>CSBG</u>	Community Service Block Grant	<u>PAL</u>	Project Activity Levels
<u>CWPP</u>	Community Wildfire Protection Plan	<u>PHI</u>	Pre-Harvest Inspection
<u>DBH</u>	Diameter at Breast Height	<u>PICP</u>	Partners in Community Program
<u>DOTS</u>	Department of Transportation & Sanitation (Nevada County)	<u>RAC</u>	Resource Advisory Committee
<u>DSAV</u>	Defensible Space Advisory Visit	<u>RCD</u>	Resource Conservation District
<u>DSCS</u>	Defensible Space Clearing Services	<u>RFQ/RFP</u>	Request for Quote/ Proposal
<u>DMA</u>	Disaster Mitigation Act	<u>ROP</u>	Regional Occupational Program
<u>EDD</u>	Employment Development Department	<u>RPF</u>	Registered Professional Forester
<u>EIR</u>	Environmental Impact Report	<u>SAF</u>	Society of American Foresters
<u>EPA</u>	Environmental Protection Agency	<u>SEDD</u>	Sierra Economic Development District
<u>EPIC</u>	Electric Program Investment Charge	<u>SIP</u>	Shelter in Place
<u>EQIP</u>	Environmental Quality Incentive Program	<u>SOA</u>	Solicitation Offer Award
<u>ERC</u>	Economic Resource Council	<u>SPCC</u>	Spill Prevention & Counter Measures Plan
<u>ESA</u>	Endangered Species Act	<u>SPI</u>	Sierra Pacific Industries
<u>FEMA</u>	Federal Emergency Management Agency	<u>THP</u>	Timber Harvest Plan
<u>FHSZ</u>	Fire Hazard Severity Zone	<u>TRPA</u>	Tahoe Regional Planning Agency
<u>FIRST</u>	Forest Integrated Resource Safety Taskforce	<u>USFS</u>	United States Forest Service
<u>FREED</u>	Foundation of Resources for Equality & Employment for the Disabled	<u>VMP</u>	Vegetation Management Program
<u>FSCA</u>	Fire Safe Communities Association	<u>WLPZ</u>	Watercourse and Lake Protection Zone
		<u>WUI</u>	Wildland Urban Interface
		<u>YWI</u>	Yuba Watershed Institute