***How to utilize the California Specific Three-Year Action Plan***

Please note that defensible space is required at all timesfor all buildings or structures within California’s State Responsibility Area under Public Resource Code 4291 and for Local Governments with designated Very High Fire Hazard Severity Zones under Government Code 51182. Consult your local fire authority for local defensible space requirements if your community is outside of the land classifications above.

1. Double click in the header area and enter the name of your Firewise Community and enter the three-year span that this action plan will apply to.
2. Community description. Enter a brief description of your community, an example has been provided for you that you can delete.
3. Enter the year that will apply to the Year 1 efforts. Repeat this step for years 2 and 3, entering the consecutive years.
4. Utilizing the numbered bullet points enter the tasks that have been identified by your community. You can add or delete the number of tasks you have identified for your community; however, the Program Topics must be utilized.
5. The document will auto format as information is entered.
6. Once the document is completed it can be submitted through the Firewise Portal.

Helpful links for creating a three-year action plan.

NPFA Firewise USA, Time and Expanse Investment Examples ([Here](https://www.nfpa.org/-/media/Files/Firewise/Get-started/FirewiseTimeExpenseInvestmentExamples.ashx/))

CAL FIRE Defensible Space ([Here](https://www.fire.ca.gov/programs/communications/defensible-space-prc-4291/?msclkid=60bae8b7c01b11ecb72096aeb8e2dbef))

Ready for Wildfire ([Here](https://www.readyforwildfire.org/?msclkid=250d5e8cc01c11ecaf542ff4f49f3e4f))

**(Please enter a brief description of your community and delete the example below)**

The town of Quincy, California, and the greater American Valley community (approximately 2,040 households) is located within the wildland urban interface and intermix in the northern Sierra Nevada Mountain range. This proposed Firewise USA™ Site Community Wildfire Action Plan was developed through input received during the Summer 2020 Firewise Assessment and an after-action review of the 2020 Claremont Fire that affected the community. The goal of the Plan is to develop a strategy to incrementally outreach, educate, and implement efforts to make the neighborhoods in Quincy and the surrounding American Valley more fire resilient.

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| **Timeline** | **Program** | **Description/Mitigation** |
| **Year 1**  **(Enter Year Here)** | Education & Outreach | **(Add or delete as needed)**  3.  4.  5.  6.  7.  8. |
| Home Hardening | 9.  10. |
| Fuel Reduction | 12. |
| Evacuation Planning & Wildfire Preparedness | 13. |

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| **Timeline** | **Program** | **Description/Mitigation** |
| **Year 2**  **(Enter Year Here)** | Education & Outreach | **(Add or delete as needed)**  1.  2.  3.  4.  5.  6.  7.  8. |
| Home Hardening | 9.  10. |
| Fuel Reduction | 11.  12. |
| Evacuation Planning & Wildfire Preparedness | 13. |

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| **Timeline** | **Program** | **Description/Mitigation** |
| **Year 3**  **(Enter Year Here)** | Education & Outreach | **(Add or delete as needed)**  1.  2.  3.  4.  5.  6.  7.  8. |
| Home Hardening | 9.  10. |
| Fuel Reduction | 11.  12. |
| Evacuation Planning & Wildfire Preparedness | 13. |