



FireSafe **COUNCIL**

Board of Directors' Meeting

October 27, 2022



**FIRE SAFE COUNCIL OF NEVADA
COUNTY
BOARD OF DIRECTORS' MEETING
PUBLIC NOTICE & AGENDA**

Fire Safe Council of Nevada County
P.O. Box 1112 Grass Valley, CA 95945
Phone (530) 272-1122
Fax (530) 272-3232
www.areyoufiresafe.com

Notice is now given that a regular meeting of the Board of Director's has been called and will be held on **Thursday, October 27, 2022, at 10:00 a.m.** Meeting will be available via teleconference as needed.

MISSION

"The Fire Safe Council is a non-profit, local volunteer organization. We are dedicated to making Nevada County safer from catastrophic wildfire through fire safety projects and education."

Board of Directors:

(DT) Donn Thane, Chair	(AD) Alan Doerr, Director
(PW) Pete Williams, Vice-Chair	(SE) Steve Eubanks, Director
(DW) David Walker	(HW) Hank Weston, Director
(WK) Warren Knox, Secretary	(EDJ) Jamie Jones, Executive Director

Staff:

(CJR) Joshua Robinson, Controller
(OCW) Chris Wackerly, Director of Operations

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
 - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
 - a. Approval of Meeting Minutes from September 2022 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for persons wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments from the agenda items after discussion by the Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board chair. The Board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Treasurer Walker
 - a. Financial Report as of August 31, 2022
 - b. Other
 - c. Next Meeting: Thursday, November 3rd, 2022, at 9:30 am
7. REPORT FROM THE CONTROLLER – Joshua Robinson
 - a. Review of the Financial Management Report

- b. Nevada County Contract Audit
 - c. Report on structural changes in FSC management of bank and credit card processes
 - d. Other
8. REPORT OF THE CHAIRMAN OF THE BOARD – Donn Thane
- a. Executive Committee Meeting Report
 - i. FSC June Fundraiser developments – Steve Eubanks
 - ii. Hydrant Development for Local Rural Communities – Steve Eubanks
 - iii. Other
 - b. Next Executive Committee Meeting: Thursday November 3, 2022 at 9:30 am
9. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones
- a. Organizational Update
 - b. Programs Update
 - c. Grants Update
 - d. Funding/Membership Update
10. REPORT FROM THE Director of Operations – Chris Wackerly
- a. Staffing & Operations Update
 - b. Programs Update
 - c. Project Update
11. DIRECTORS COMMENTS – Information
12. **ADJOURN TO CLOSED SESSION** if needed
13. **ADJOURN (OUT OF CLOSED SESSION)**
14. **Adjournment**

NEXT BOARD MEETING: Thursday, October 27, 2022 at 10:00 a.m. at the FSCNC Office, 143B Springhill Drive, Grass Valley, CA.

If stay-at-home restrictions are still in effect, the meeting will be held via teleconference using Zoom. The internet web address is:

Times stated are approximate and subject to change. Agenda order is tentative and may be changed by Board action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 272-1122 or by email to info@areyoufiresafe.com.

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted on _____ at the following locations: Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA
www.areyoufiresafe.com

Fire Safe Council of Nevada County Board of Directors Meeting Minutes
Fire Safe Council Office, 143B Springhill Dr., Grass Valley, CA
Date and Time: Thursday, September 22, 2022 at 10:00 AM via partial teleconference



In Attendance:

DIRECTORS

(DT) Donn Thane	(AD) Alan Doerr, Director
(PW) Pete Williams, Vice-Chair	(SE) Steve Eubanks, Director
(DW) David Walker, Treasurer	(HW) Hank Weston, Director
(WK) Warren Knox, Secretary	(EDJ) Jamie Jones, Executive Director

Staff:

(CJR) Joshua Robinson, Controller
(OCW) Chris Wackerly, Director of Operations

1. CALL TO ORDER

DT called the meeting to order at 10:00 AM

2. ROLL CALL

As indicated above.

3. AGENDA & ORDER OF BUSINESS

SE moved acceptance of the agenda. Seconded by PW. Approved unanimously by rollcall vote.

4. PUBLIC COMMENT

No public present.

5. AGENCY/PARTNER REPORTS

1. Craig Griesbach, Director of Emergency Services for Nevada County (OES) provided a detailed report on current activities, including the South County Fuel Break going to the County Board of Directors, a review of Ponderosa West and Woodpecker Ravine, and the County Wildfire Protection Plan. Plans are also underway to update the Wildfire Vegetation Ordinance.
2. Greg Jones (NID) reported on a 400-acre fire fuels mitigations project off Malsa Rd. Work is also continuing on the River Fire burn scar, funded by the Sierra Nevada Conservancy. Invited participants to a tour of a 400 – 500-acre timber harvest plan on Scotts Flat Lake on Wed. Aug. 28th.
3. Patrick Mason (County Fire Chiefs Assoc) reported that all county teams are back home. DSI inspectors are working on a grant process, and they are working on a new County ordinance DSI ordinance for next year. Patrick commented on a proposal to remove the Fire Chiefs representative from FSC Board position to an Agency/Partner roll. This move is more in line with the rolls of other partners.
 - i. WK moved that the Fire Chiefs representative be moved to a Agency/Partner roll. Seconded by SE. Approved unanimously by rollcall vote.

6. REPORT OF THE FINANCE COMMITTEE Treasurer Walker

1. DW reported on financials for July 2022. July financials balanced to within \$3.69.
Full details will be in the Board Packet for October Board Meeting.

7. REPORT FROM THE CONTROLLER – Joshua Robinson

1. The reported on the addition of new staff to the department and the new organizational structure. The purpose of identified changes is to ensure that each employee has a two-level review.
2. Reported on the continuing detailed review of historical activities, identifying issues requiring reallocation of entries to more appropriate accounts.
3. Reported that work has started with external auditors for Nevada County.
4. Reported on an error in an update to Quickbooks accounting software that requires attention.
5. Requested a Resolution to Update Bank Signatory Card to include the new Controller.

- i. EDJ presented the requested resolution to the Board.
 - ii. SE moved the presented resolution. Seconded by DW. Authorized by unanimous rollcall vote.
6. JR presented a proposal to update the internal controls in the financial department and authorizing the reporting of the Director of Operations to the Controller and starting the new terms October 1st.
 - i. SE moved the proposal. PW seconded. Authorized by unanimous rollcall vote.

8. REPORT OF THE CHAIRMAN OF THE BOARD Chainman Thane

1. The Board discussed the election of officers scheduled for October. It was suggested that with all the changes going on in at FSC, if it would be most appropriate to retain the current officers for an additional year.
 - i. AD moved the question. SE seconded. Approved by unanimous rollcall vote.
2. SE reported that the Red Zone Affair is scheduled for June 17th, 2023. It is managed by the National Football League Alumni Association, John Paye, President. It will be held at 15219 Red Dog Rd., Nevada City. A new event coordinator has been identified and the committee expects to closely monitor developments. Vendors have been identified and scheduled. Meetings have been scheduled to address concerns.
 - i. The plan this year is to focus on the Firewise Communities. The committee will seek to engage the Communities as participants. They would also be the receivers of the benefits. It is hoped that in this way we will be able to raise more funds that can be delivered directly to specific needy local neighborhood projects.
 - ii. A committee has been identified to assist with the development of this concept. FSC Board Members WK, PW, DT will also work on this.
3. SE also presented details on a potential project to develop access to local communities via storage tanks and perhaps fire hydrants for local neighborhoods where possible. Planning will be developed to vet the idea.

9. REPORT FROM THE EXECUTIVE DIRECTOR

EDJ highlighted operational activities: All relevant information presented via a copy of the slideshow used will be in the October Board Packet.

Chris Wackerly, Director of Operations, also presented a review of current operations. A copy of this presentation will be included in the October Board Packet as well.

10. DIRECTORS COMMENTS – None

11. CLOSED SESSION -- WK moved closed session to discuss personnel issues and pending and a response to the recent Grand Jury Report. PW seconded. Approved by consensus.

1. Personnel issues were discussed. No action was taken.
2. A proposed legal response to the County Grand Jury Report was reviewed. Board provided direction.
3. WK moved a return to Open Session. Seconded by SE. Approved by consensus.

12. RETURN to OPEN SESSION

1. DT reported that no action was taken on personnel issues in Closed Session.
2. DT reported that the Board provided direction on legal response to Grand Jury Report.

13.

14. ADJOURN: PW moved adjournment. Seconded by WK.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held on September 22, 2022 and were approved by the Board of Directors.

Warren Knox, Secretary

Date



Fire Safe Council of Nevada County
P.O. Box 1112
Grass Valley, CA 95945
Phone (530) 272-1122
Fax (530) 272-3232
www.areyoufiresafe.com

**FIRE SAFE COUNCIL OF NEVADA COUNTY
PUBLIC NOTICE AND AGENDA OF JOINT
EXECUTIVE/FINANCE COMMITTEES MEETING**

Notice is now given that a regular EXECUTIVE/FINANCE Committees meeting of the Board of Directors has been called by Donn Thane, Chairman, and will be held on **Thursday, October 13, 2022 at 9:30 a.m.** in the Fire Safe Council Board Conference Room. Access will also be available via Zoom teleconference for the following purposes specified here in the Agenda.

ROSTER:

Donn Thane, Chairman
Pete Williams, Vice-Chairman
Dave Walker, Treasurer

Warren Knox, Secretary
Hank Weston, Director
Jamie Jones, Executive Director

Staff: Controller: Josh Robinson

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) PUBLIC COMMENT**
- 4) FINANCE COMMITTEE UPDATE – Dave Walker**
 - a) Financial Report for August, 2022
 - b) Progress on County's Special Audit
 - c) Other
- 5) CHAIRMAN UPDATE – Donn Thane**
 - a) Future of Fundraising Efforts
 - b) Other
- 6) EXECUTIVE DIRECTOR OPERATIONS UPDATE**
 - a) Operations
 - b) Programs
 - c) Projects
 - d) Other
- 7) OTHER**
- 8) ADJOURN TO CLOSED SESSION (If necessary)**
- 9) ADJOURN CLOSED SESSION**
- 10) REPORT OUT OF CLOSED SESSION**
- 11) ADJOURN**

FOR FUTHER INFORMATION regarding this meeting, please contact Donn Thane, Chairman, at 530-575-0566 or 6dthane@gmail.com. You may also contact Dave Walker, Chair of the Finance Committee at 530-362-0614 or dwalker.assoc@gmail.com.

AFFIDAVIT OF POSTING

Meeting Notice/Agenda of this Executive/Finance Committees meeting of the Fire Safe Council of Nevada County was posted on

October 13, 2022 at the following locations:
Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA
www.areyoufiresafe.com



Fire Safe Council of Nevada County Executive/Finance Board Meeting Minutes
Fire Safe Council, 143B Springhill Drive, Ste. 13, Grass Valley, CA 95945
Thursday, October 13th at 9:30 A.M.

Board Members in Attendance:

Donn Thane, Chairman	Warren Knox, Secretary
Pete Williams, Vice-Chairman	Hank Weston, Director
Dave Walker, Treasurer	Jamie Jones, Executive Director

Staff:
Joshua Robinson, Controller

1. **CALL TO ORDER** Don Thane at 9:39 AM
2. **ROLLCALL** was taken and is reflected above.
3. **PUBLIC COMMENT** No public in attendance
4. **FINANCE COMMITTEE UPDATE** – Treasurer Walker
 - a. Controllers Report – Joshua Robinson
 - i. CalFire reimbursements are now all up to date
 - ii. County Special Audit – several meetings have been held with the audit company chosen by the County. The structure of the audit has been identified. As of this meeting, 90% of the information should be provided to them by the end of the week. In addition, FSC has provided a complete log of all data entries into Quickbooks to assist in tracking of data ownership.
 - iii. Recommendations on banking and finance –
 1. In considering the larger scale of FSC operations, it is clear that several of our existing bank accounts require updating. Some accounts place limits on the scale and timing of payments on credit cards and lines of credit. Recommendation was presented to close a West America account. Credit line checking account will remain
 2. FSC has been approved for a corporate credit card by B of A.
5. **CHAIRMAN UPDATE** Donn Thane
 - a. Red Zone Affair – A committee has been formed comprised of DT, WK, SE, and PW to further evaluate and develop plans for the 2023 fundraiser to work with John Paye and the NFL Retired Players Association on this effort. As reported previously, the committee has proposed engaging the FireWise Communities as partners in this event, and to focus 100 % of the funds raised back to the FireWise Communities. Initial evaluations suggest that such a focus will generate more community involvement and provide about \$15,000 to enhanced fire safety efforts. FireWise Communities leaders Jeff Peach and Kristin Cook have volunteered to help in this effort, and FSC's Pat Leach will also work on the development and planning.
6. **EXECUTIVE DIRECTOR OPERATIONS UPDATE**
 - a. Operations –
 - i. South County Fuel Break has been approved by the County
 - ii. Contract on 172 funds have been finalized. Work will include efforts on the east side of the County.
 - iii. Merger of "Ready, Set, Go" and Communications will provide \$85K for 2022-23 year.
 - iv. Chipper agreement with County gives County one of aging chippers and the other to FSC. FSC moving to Track Chippers (5).
 - b. Programs – YBC Prescribed Burn Group – Contract has been signed with FSC. Madison Easley will be a contractor on prescribed fire.
 - c. Staff Developments: Completed in-house Defensible Space training for FSC crews. Plan on doing another training on the East Side of the County.
7. **Adjourn**

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Executive / Finance Board meeting held on October 13, 2022 and were approved by the Board of Directors.

Warren Knox, Secretary

Date

220801

Management Report

Fire Safe Council of Nevada County, Inc
For the period ended June 30, 2022



Prepared on
September 16, 2022

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Statement of Activity

July 2021 - June 2022

	Total
REVENUE	
41100 Federal Grants	174,238.00
41200 State Grants	1,732,373.62
41300 Local Government Grants	144,587.54
41310 Nevada County Service Revenue	225,753.33
Total 41300 Local Government Grants	370,340.87
41500 Foundation & Trust Grants	89,950.18
41600 Project Revenue	125,310.38
41900 Sublease Rent	3,390.36
43000 Chipping Program Revenue	59,745.25
43100 DSCS Services Revenue	209,393.14
43500 Donations - General	14,008.56
43510 Donation - Restricted	1,000.00
44000 Fundraising	7,729.25
44500 Memberships	10,488.00
47000 Firewise Community Services	15,129.42
Chipper Reimbursement out of PGE Chipping Program	150.00
Total Revenue	2,813,247.03
GROSS PROFIT	2,813,247.03
EXPENDITURES	
52000 Payroll Fringe Expenses	
52100 Payroll Taxes	7,106.09
52350 Holiday Pay	5,732.00
52400 Workers Comp Expense	69,805.42
52500 Simple IRA Plan - Company Match	9,557.33
Retirement Plan - Company Match	9,018.82
Total 52000 Payroll Fringe Expenses	101,219.66
52610 Supplemental Insurance Expense	12,797.80
52620 Health Incentive Expense	9,443.87
55000 Reimbursements	
55100 Cell Phone Reimburse	6,250.00
Total 55000 Reimbursements	6,250.00
56000 Payroll Expenses	30.00
56100 Taxes	138,236.77
Wages	
Allowance	10,286.76
Bereavement	2,700.00
Delcour Retroactive	2,583.32
ED Retroactive Pay -	10,655.12
Merit Pay/Increase	48,011.78
South Yuba Club	121.90
Spearing Retroactive	3,645.83

	Total
Stipend	10,250.00
Total Wages	88,254.71
Total 56000 Payroll Expenses	226,521.48
60000 Administrative Expenses	46,329.54
65150 Repairs and Maintenance	
65160 Building Repair/Maintenance/Cleaning	9,033.23
65170 Vehicle Repair and Maintenance	9,040.57
65175 Equip/Truck Storage Fee	1,375.00
65180 Equipment Repair and Maintenance	2,767.31
65190 Computer Repair and Maintenance	1,400.00
Total 65150 Repairs and Maintenance	23,616.11
65200 Training	1,084.00
65300 Travel and Meals	12,579.25
65400 Meeting and Program Expenses	2,453.93
65600 Dues and Subscriptions	3,280.78
65900 Merchant Services Fees	4,133.69
65901 PayPal Fees	442.03
65902 Jobber Payment Fees	967.30
Total 65900 Merchant Services Fees	5,543.02
67000 Penalties Expense	1,200.00
Total 60000 Administrative Expenses	96,086.63
64200 Accounting fees	11,582.75
64300 Professional Services- Contract	16,825.00
64400 Legal fees	5,893.80
64401 Webmaster	1,252.68
64410 Payroll Service Fee	4,764.77
64450 Hiring Expense	15,705.37
64500 Rent Expense	53,960.18
64505 Rent for Storage	253.00
Total 64500 Rent Expense	54,213.18
64600 Telephone	9,460.69
64650 Internet Services	3,917.53
64700 Utilities	9,901.50
64705 Security	2,604.29
64800 Postage	823.10
64900 Office Expense & Supplies	20,687.88
64905 Office Equipment and Computers	9,442.22
64910 Computer Software	29,583.23
64950 Field Small Tools & Equipment	328.50
65000 Printing & Copying	5,261.67
65100 Permits and Licenses Expense	375.00
65172 Vehicle Accessories	525.78
65173 Vehicle Repair Reimbursement	65.02
65350 Miscellaneous Office Exp	5,511.41

	Total
65610 Other Miscellaneous Service Cost	40.00
70000 Program Expenses	
71000 Payroll Wages	1,278,368.37
74100 Contractual - Services	33,821.24
74300 Fuels Reduction Contracting	
74350 Ponderosa West- Subcontractors	453,087.65
74360 Ponderosa West - Subcontractors FSCNC (internal billing)	-378,550.00
Total 74300 Fuels Reduction Contracting	74,537.65
74450 Advertising/Public Relations	7,701.52
74900 Office Expense & Supplies	1,935.76
74910 Reflective Address Signs	5,164.69
74950 Field Supplies	148,337.24
74920 PPE - Personal Protective Equipment	14,356.38
Total 74950 Field Supplies	162,693.62
75000 Printing and Copying	491.42
75200 Training and Seminars	1,807.34
75250 Public and Community Outreach	6,688.96
75300 Travel and Meetings	163.76
75400 Auto Expense	31,236.20
75450 Auto Exp - Gas/Mileage/Other	73,640.77
75470 Auto Extended Warranty	6,460.00
Total 75400 Auto Expense	111,336.97
75525 Insurance	8,889.97
75600 Dues and Subscriptions	947.77
76500 Fundraising Expense	4,902.14
77000 Donations and Contributions	335.10
Total 70000 Program Expenses	1,699,786.28
74960 Dump Fees	1,415.63
79010 Bank Service Charges	2,442.06
90000 Suspense	9,086.89
Administrative	156,741.36
Wages(PPE Allowance)	5,250.00
Total Administrative	161,991.36
Total Expenditures	2,535,807.03
NET OPERATING REVENUE	277,440.00
OTHER REVENUE	
49500 Gain from Debt Forgiveness	264,806.00
80000 Interest Income	3.13
Total Other Revenue	264,809.13
OTHER EXPENDITURES	
65905 Vehicle Registration	5,318.12
67500 Uncategorized / Charges to Dispute	87.95
81000 Interest expense - general	24,668.57
90100 Reconciliation Discrepancies-1	-1,754.56

	Total
Total Other Expenditures	28,320.08
NET OTHER REVENUE	236,489.05
NET REVENUE	\$513,929.05

Statement of Financial Position

As of June 30, 2022

	Total
ASSETS	
Current Assets	
Bank Accounts	
10000 Tri Counties Bank	0.00
10001 Tri Counties - Spending #9854	121,451.76
10010 Tri Counties - General Deposits #7356	39,495.76
10015 Tri Counties - Fiscal Sponsorship #0273	3,361.00
Total 10000 Tri Counties Bank	164,308.52
10020 PayPal Bank	120.59
10050 West America Bank	0.00
10055 West America #8159	3,252.09
10060 West America #8167***	3,247.59
Total 10050 West America Bank	6,499.68
Total Bank Accounts	170,928.79
Accounts Receivable	
11000 A/R - Projects	1,672,690.73
11200 Accounts Receivable - Unbilled	85,292.04
Total Accounts Receivable	1,757,982.77
Other Current Assets	
10080 Raymond James Short Term Investment	1,003.13
12000 Employee Receivable	27.69
13000 Prepaid Insurance	65,416.86
14900 Undeposited Funds	34,357.84
52560 Payroll Corrections	4.98
Total Other Current Assets	100,810.50
Total Current Assets	2,029,722.06
Fixed Assets	
15000 Field Equipment	416,039.45
15101 Donated Office Furniture	2,000.00
15110 Vehicles	775,015.60
17000 Accum Deprec - Equipment	-211,589.64
Total Fixed Assets	981,465.41
Other Assets	
11100 Security Deposits	8,824.00
Total Other Assets	8,824.00
TOTAL ASSETS	\$3,020,011.47
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20101 Accounts Payable	359,604.03

	Total
Total Accounts Payable	359,604.03
Credit Cards	
21050 Tri Counties Credit Card 1029	1,338.44
21075 Tri Counties Credit Card 1011	-49.99
21080 West America Credit Card #4854	2,019.30
Total Credit Cards	3,307.75
Other Current Liabilities	
21200 Accrued Expenses	24,783.50
21500 West America Credit Line	75,000.00
21750 Tri Counties Credit Line #960	249,590.96
22000 Payroll Liabilities	0.00
22100 Accrued Vacation	26,998.47
22101 CA PIT / SDI	2,131.65
22102 CA SUI / ETT	4,078.31
22103 Federal Taxes	11,946.91
22125 Workers Comp Payable	44,720.61
22150 Health Insurance Payable	-98,342.25
22151 Dental Insurance Payable	-3,976.98
22152 Ancillary Benefits Payables	-3,463.70
22200 Accrued Payroll	17,504.67
52550 Simple IRA Payable	-55,621.00
Aflac	834.81
AZ Income Tax	626.90
Blue Shield of CA	68,872.42
California State Disbursement Unit	175.00
Child Support	1,490.40
Delta Dental	-418.72
Edward Jones	58,964.00
Humana Dental	2,796.79
Humana Vision	834.90
Income Withholding/Support Order	-836.05
VA Income Tax	196.08
VSP	-43.52
Total 22000 Payroll Liabilities	79,469.70
26000 Fiscal Sponsorship	
26200 FS - Lake Vera-Round Mountain	964.90
26300 FS - Cascade Shores Firewise	395.00
26400 FS - Greater Alta Sierra FW	45.00
26500 FS - for Town of Washington FWC	-0.50
26600 FS - Sherwood Forest FWC	507.50
Total 26000 Fiscal Sponsorship	1,911.90
27300 Direct Deposit Payable	3,797.43
29000 Advances Against Projects	1,073,000.00
Total Other Current Liabilities	1,507,553.49

	Total
Total Current Liabilities	1,870,465.27
Long-Term Liabilities	
25401 Tri-Counties Loan 5260 Truck	21,359.89
25402 Tri-Counties Loan 5360 Truck	21,359.89
25403 Tri-Counties Loan 5460 Truck	24,366.26
25404 Tri-Counties Loan 5560 Truck	16,507.56
25405 Tri-Counties Loan 7960 Truck	79,695.08
25406 Tri-Counties Loan 7860 Truck	65,590.95
25407 Tri-Counties Loan 8060 Truck	73,567.69
25408 Tri-Counties Loan 7760 Truck	63,005.97
25409 Tri Counties Loan 8260 Track Chipper	102,436.70
25410 Tri-Counties Loan 8360 Truck	53,624.44
25411 Tri-Counties Loan 8460 Truck	60,445.45
25412 Tri-Counties Loan 8560 Truck	63,772.87
Total Long-Term Liabilities	645,732.75
Total Liabilities	2,516,198.02
Equity	
38000 Restricted - Ops/Equip Reserve	36,000.00
39000 Retained Earnings	-46,115.80
39100 Prior Year Adjustments	0.20
Net Revenue	513,929.05
Total Equity	503,813.45
TOTAL LIABILITIES AND EQUITY	\$3,020,011.47

Management Report

Fire Safe Council of Nevada County, Inc
For the period ended July 31, 2022



Prepared on
September 16, 2022

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Statement of Activity

July 2022

	Total
REVENUE	
41200 State Grants	1,341,498.50
41300 Local Government Grants	
41310 Nevada County Service Revenue	11,610.98
Total 41300 Local Government Grants	11,610.98
41600 Project Revenue	28,143.84
41900 Sublease Rent	1,000.00
43000 Chipping Program Revenue	4,425.00
43100 DSCS Services Revenue	3,950.00
43500 Donations - General	1,126.00
44000 Fundraising	540.00
44500 Memberships	249.00
Total Revenue	1,392,543.32
GROSS PROFIT	
	1,392,543.32
EXPENDITURES	
52000 Payroll Fringe Expenses	
52100 Payroll Taxes	179.50
52400 Workers Comp Expense	4,297.91
52500 Simple IRA Plan - Company Match	773.92
Retirement Plan - Company Match	1,138.78
Total 52000 Payroll Fringe Expenses	6,390.11
52620 Health Incentive Expense	952.00
55000 Reimbursements	
55100 Cell Phone Reimburse	600.00
Total 55000 Reimbursements	600.00
56000 Payroll Expenses	289,447.20
56100 Taxes	12,858.51
Wages	
Allowance	358.78
Merit Pay/Increase	2,175.00
Total Wages	2,533.78
Total 56000 Payroll Expenses	304,839.49
60000 Administrative Expenses	
65150 Repairs and Maintenance	
65160 Building Repair/Maintenance/Cleaning	337.47
65170 Vehicle Repair and Maintenance	1,404.38
Total 65150 Repairs and Maintenance	1,741.85
65300 Travel and Meals	173.86
65400 Meeting and Program Expenses	787.92
65600 Dues and Subscriptions	7.99
65900 Merchant Services Fees	30.00
65901 PayPal Fees	1.29

	Total
65902 Jobber Payment Fees	85.38
Total 65900 Merchant Services Fees	116.67
Total 60000 Administrative Expenses	2,828.29
64410 Payroll Service Fee	778.00
64450 Hiring Expense	953.00
64500 Rent Expense	9,195.00
64600 Telephone	1,205.53
64650 Internet Services	173.24
64700 Utilities	1,206.27
64705 Security	100.00
64800 Postage	7.85
64900 Office Expense & Supplies	1,789.48
64910 Computer Software	2,588.49
65000 Printing & Copying	913.51
65100 Permits and Licenses Expense	50.00
70000 Program Expenses	
71000 Payroll Wages	614,105.14
74100 Contractual - Services	337.02
74450 Advertising/Public Relations	534.06
74950 Field Supplies	8,705.36
75100 Permits and Licenses Expense	139.13
75200 Training and Seminars	389.89
75250 Public and Community Outreach	9,610.60
75300 Travel and Meetings	6.00
75400 Auto Expense	2,103.89
75450 Auto Exp - Gas/Mileage/Other	9,234.70
Total 75400 Auto Expense	11,338.59
75525 Insurance	4,313.89
76500 Fundraising Expense	2,456.43
Total 70000 Program Expenses	651,936.11
90000 Suspense	316.40
Administrative	29,472.55
Wages(PPE Allowance)	7,250.00
Total Administrative	36,722.55
Total Expenditures	1,023,545.32
NET OPERATING REVENUE	368,998.00
OTHER REVENUE	
80000 Interest Income	0.08
Total Other Revenue	0.08
OTHER EXPENDITURES	
65905 Vehicle Registration	196.00
81000 Interest expense - general	5,269.48
90100 Reconciliation Discrepancies-1	0.36
Total Other Expenditures	5,465.84

	Total
NET OTHER REVENUE	-5,465.76
NET REVENUE	\$363,532.24

Statement of Financial Position

As of July 31, 2022

	Total
ASSETS	
Current Assets	
Bank Accounts	
10000 Tri Counties Bank	0.00
10001 Tri Counties - Spending #9854	25,010.31
10010 Tri Counties - General Deposits #7356	79,508.55
10015 Tri Counties - Fiscal Sponsorship #0273	3,361.00
Total 10000 Tri Counties Bank	107,879.86
10020 PayPal Bank	194.30
10050 West America Bank	0.00
10055 West America #8159	3,252.09
10060 West America #8167***	3,247.59
Total 10050 West America Bank	6,499.68
Total Bank Accounts	114,573.84
Accounts Receivable	
11000 A/R - Projects	2,879,931.05
11200 Accounts Receivable - Unbilled	85,292.04
Total Accounts Receivable	2,965,223.09
Other Current Assets	
10080 Raymond James Short Term Investment	1,003.21
12000 Employee Receivable	27.69
13000 Prepaid Insurance	65,416.86
14900 Undeposited Funds	2,610.05
52560 Payroll Corrections	4.98
Total Other Current Assets	69,062.79
Total Current Assets	3,148,859.72
Fixed Assets	
15000 Field Equipment	416,039.45
15101 Donated Office Furniture	2,000.00
15110 Vehicles	775,015.60
17000 Accum Deprec - Equipment	-211,589.64
Total Fixed Assets	981,465.41
Other Assets	
11100 Security Deposits	8,824.00
Total Other Assets	8,824.00
TOTAL ASSETS	\$4,139,149.13
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20101 Accounts Payable	344,878.65

	Total
Total Accounts Payable	344,878.65
Credit Cards	
21050 Tri Counties Credit Card 1029	961.99
21075 Tri Counties Credit Card 1011	470.74
21080 West America Credit Card #4854	5,781.72
Total Credit Cards	7,214.45
Other Current Liabilities	
21200 Accrued Expenses	24,783.50
21500 West America Credit Line	75,000.00
21750 Tri Counties Credit Line #960	249,590.96
22000 Payroll Liabilities	771,737.08
22100 Accrued Vacation	26,998.47
22101 CA PIT / SDI	2,157.61
22102 CA SUI / ETT	1,236.15
22103 Federal Taxes	11,301.62
22104 Income withholding for support	-1,110.00
22125 Workers Comp Payable	44,720.61
22150 Health Insurance Payable	-98,342.25
22151 Dental Insurance Payable	-3,976.98
22152 Ancillary Benefits Payables	-5,232.56
22200 Accrued Payroll	17,504.67
52550 Simple IRA Payable	-58,405.09
Aflac	903.11
AZ Income Tax	763.18
Blue Shield of CA	77,823.54
California State Disbursement Unit	510.60
Child Support	1,900.40
Delta Dental	-803.52
Edward Jones	63,208.37
Humana Dental	2,866.81
Humana Vision	839.56
Income Withholding/Support Order	-486.05
VSP	-87.04
Total 22000 Payroll Liabilities	856,028.29
26000 Fiscal Sponsorship	
26200 FS - Lake Vera-Round Mountain	964.90
26300 FS - Cascade Shores Firewise	395.00
26400 FS - Greater Alta Sierra FW	45.00
26500 FS - for Town of Washington FWC	-0.50
26600 FS - Sherwood Forest FWC	507.50
Total 26000 Fiscal Sponsorship	1,911.90
27300 Direct Deposit Payable	3,797.43
29000 Advances Against Projects	1,073,000.00
Total Other Current Liabilities	2,284,112.08

	Total
Total Current Liabilities	2,636,205.18
Long-Term Liabilities	
25401 Tri-Counties Loan 5260 Truck	20,853.57
25402 Tri-Counties Loan 5360 Truck	20,853.57
25403 Tri-Counties Loan 5460 Truck	23,788.68
25404 Tri-Counties Loan 5560 Truck	15,647.76
25405 Tri-Counties Loan 7960 Truck	78,613.85
25406 Tri-Counties Loan 7860 Truck	64,701.66
25407 Tri-Counties Loan 8060 Truck	72,569.72
25408 Tri-Counties Loan 7760 Truck	62,151.71
25409 Tri Counties Loan 8260 Track Chipper	100,798.98
25410 Tri-Counties Loan 8360 Truck	52,953.30
25411 Tri-Counties Loan 8460 Truck	59,688.92
25412 Tri-Counties Loan 8560 Truck	62,976.54
Total Long-Term Liabilities	635,598.26
Total Liabilities	3,271,803.44
Equity	
38000 Restricted - Ops/Equip Reserve	36,000.00
39000 Retained Earnings	467,813.25
39100 Prior Year Adjustments	0.20
Net Revenue	363,532.24
Total Equity	867,345.69
TOTAL LIABILITIES AND EQUITY	\$4,139,149.13



FireSafe
COUNCIL

Controller
Report

September 2022

REPORT

Financial Operation

- CLA Audit
- Board Resolution
- Financial Department Restructuring

Updates

- U.S. Department of Labor/Employee Benefits – Closing Request

Current Needs

- Approval on Updated Controls
- Approval and signature on Resolution

CLA Audit

(County Requested)

- I've met with CLA twice, additional dates are on the calendar
- Established professional relationship with Audit Team, introducing FSCNC and our doings
- I have received the list of their needed items
- Working in partnership with TJ, Amy and Billy to obtain the documents they request
- Set timing expectations
- I will continue to update the Finance Committee with the progress

Financial Department Restructuring

- Welcomed Amy Terray to the Accounting Team
- Setting tasks and duties based on experience of team members
- Established a streamlined process to Invoice monthly
- Developing a new procurement and inventory management process
- Progress is being made to correct previous Accounting Department errors

Changes and Links for Updated Controls and Resolution

[FSCNC Board Res Blank
20220921.doc](#)

“IT IS RESOLVED THAT the Fire Safe Council of Nevada County has made the business decision to add Joshua Robinson, Controller to the bank accounts housed at; Tri Counties Bank and WestAmerica Bank.”

[220921 Accounting Policy and Procedures – Copy](#)

- To Controller Job Functions
 - [Signatory on all bank accounts](#)
 - [Manage procurement process](#)
 - [Supply ordering \(where applicable\)](#)
- To Accounting Technician Job Functions
 - [Office and Field team supply ordering](#)
 - [Manage product inventory](#)
- To Section XVII - Fiscal Policy Statements
 - [The Executive Director and Controller will be senators on FSCNC bank accounts](#)



NEXT UP...

Purchasing/procurement
process update

Further updates to Internal
Controls as needed

Re-establish and Organize
the Chart of Accounts



Fire Safe Council of Nevada County
P.O. Box 1112
Grass Valley, CA 95945
Phone (530) 272-1122
Fax (530) 648-1122
www.areyoufiresafe.com

Fire Safe Council of Nevada County's Response to Grand Jury Findings

The FSC is a private non-profit organization, and not a county department or agency, and therefore, it is the position that FSC is not subject to oversight by the Grand Jury. The FSC receives some funding support from Nevada County; it constitutes an important, yet minimal part of the FSC revenue. In an effort to be cooperative and transparent to the County and the citizens of Nevada County, the FSC provides the following responses:

F1 Although the Jury issued five (5) document requests during April, May, and again in June to the Executive Director and a member of the Board, as of June 22, 2022, we have received none of the requested documents.

Disagree. The documents to which the Grand Jury is entitled are available to the public as part of board packets.

F2 The Jury found that financial reporting on multiple levels, monthly Board operational reports and financial statements, and Form 990 filings were incomplete or in arrears.

Partially Disagree. The annual external audits provided some guidance on some minor process issues, but no significant audit findings of irregularities were issued. Auditor findings have been corrected going forward. Publicly available 990 filings have never been in arrears.

F3 The FSC's revenues, including grant funding, are not segregated under fund accounting rules.

Disagree to the extent the Grand Jury considers the practices improper. Grant funding is used appropriately and within the grant guidelines. Annual external audits have not recommended that funding be kept separately.

F4 The FSC lacks operational and financial transparency.

Disagree. The FSC conducts public meetings and is transparent, more so than required by law, with regard to the financial and operational conduct of the FSC. Financial statements and reports are provided to the FSC Board of Directors each month and available to the public on the FSC website (www.areyoufiresafe.com).

F5 The FSC lacks segregation of duties, roles, and responsibilities for internal controls.

Disagree. Internal Controls, including duties, roles, responsibilities are in place and are available for review in board documents. The FSC has had some turnover, but the FSC continues to carry out its obligations and responsibilities with the oversight of the FSC Board and management staff. The FSC employs competent staff which is supervised and monitored by management and the Board. The FSC undergoes routine audits and has cooperated with the County's request for audits and reviews.

F6 The FSC Board has not developed a strategic plan to address the full magnitude of issues.

Disagree. The FSC is committed to ensuring that best accounting practices are employed, and that staff are adequately trained and supervised to ensure their and the FSC's success in the provision of their services to the region. The FSC has effectively addressed issues and continues to evaluate the future needs and operations.

F7 The FSC Board is not ensuring applicable laws and regulations are adhered to.

Disagree. FSC has cooperated in reviews and audits sought by the County and the FSC, and has taken corrective action to address any deficiencies identified in that process. FSC continues to self-assess and participate in audit processes to ensure applicable laws and regulations are complied with.

Recommendations

R2 The Jury recommends FSC management provide timely monthly operational reports and financial statements to the FSC Board.

This is already occurring. Please see available documentation at www.areyoufiresafe.com.

R3 The Jury recommends the FSC Board provide requested documents to the Grand Jury.

The FSC provided all relevant and unprivileged documents to the Grand Jury.

R4 The Jury recommends the FSC management provide requested documents to the Grand Jury.

Pertinent documents were and are available to the Grand Jury. Other documents sought were not within the purview of Grand Jury jurisdiction.

R5 The Jury requests the FSC Board implement fund accounting for grant revenues.

The FSC already engages in this practice. The FSC complies with grantor requirements and tracks said grant projects separately within the accounting system to maintain accurate financial records and to stay within budgetary restrictions.

R6 The Jury requests the FSC Board improve its level of transparency for the benefit of the community.

The FSC is already transparent and will continue to be transparent.

- R7 The Jury requests the FSC Board complete the development and implementation of roles and responsibilities as stated in the March 2022 Executive Finance Committee meeting minutes, with attention to segregation of duties and best practices.

The FSC already engages in these practices. Staff levels are limited in organizations such as this. Best efforts are made, and will continue to be made, to ensure operations proceed efficiently and lawfully.

- R8 The Jury requests the FSC Board develop and implement a five-year strategic plan for the growth of the organization.

The FSC implemented a 5-year strategic plan in 2018 and intends to revisit it at the board workshop in January 2023. The board conducts workshops each year, and focuses on the strategic plan and other governance and developmental phases of the organization.



Fire Safe Council of Nevada County
P.O. Box 1112
Grass Valley, CA 95945
Phone (530) 272-1122
Fax (530) 648-1122
www.areyoufiresafe.com

September 27, 2022

The Honorable S. Robert Tice-Raskin
Presiding Judge of the Nevada County Grand Jury
Nevada County Courthouse
201 Church Street
Nevada City, CA 95959

RE: Fire Safe Council of Nevada County: Growing Pains and Best Practices

Dear Judge Tice-Raskin:

The Fire Safe Council Board of Directors hereby submits its responses to the Nevada County Civil Grand Jury Report, dated July 13th, 2022, entitled "Fire Safe Council of Nevada County: Growing Pains and Best Practices".

These responses to the Grand Jury's Findings and Recommendations were approved by the Board of Directors and legal counsel at their monthly meeting on September 22nd, 2022.

We are a private non-profit organization dedicated to making Nevada County safer from destructive wildfire through fire safety projects and education. We will continue to be cooperative and transparent to the County and the citizens of Nevada County.

Sincerely,

A handwritten signature in blue ink that reads "Donn Thane".

Donn Thane
Chairman
Board of Directors
Fire Safe Council of Nevada County

cc: Keith Overbey, Foreman, Grand Jury

FIRE SAFE COUNCIL OF NEVADA COUNTY BOARD ROSTER

As of 06/22/2022

REPRESENTING/AFFILIATIONS

Chairman	Thane	Donn	Grass Valley	6dthane@gmail.com	Member at Large
Vice-Chair	Williams	Pete	Nevada City	peteandsuewi@sbcglobal.net	Member at Large
Treasurer	Walker	Dave	Penn Valley	dwalker.assoc@gmail.com	Business/Certified Public Accountant
Secretary	Knox	Warren	Nevada City	knoxwarren@sbcglobal.net	Member at Large
Director	Doerr	Alan	Nevada City	avdoerr@gmail.com	GIS Specialist
Director	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Biomass Specialist/ Retired USFS
Director	Weston	Hank	Penn Valley	hankweston@comcast.net	Member at Large
Partner	Bennitt	Gretchen	Grass Valley	nsaqmd.gretchen@gmail.com	NSAQMD
Alternate	Nicholas	David		david@myairdistrict.com	NSAQMD
Partner	Mason	Patrick	Nevada City	patrickmason@nccfire.com	Nevada County Fire Chiefs
Partner	Fish	Cathe'	Rough & Ready	sunshine.works@gmail.com	Master Gardener's Assoc.
Partner	Martinez	Gerry	El Dorado Hills	gmmartin@blm.gov	Bureau of Land Management
Partner	Schroeder	Jason	El Dorado Hills	jschroeder@blm.gov	Bureau of Land Management
Partner	Mathias	Jim	Nevada City	jim.mathias@fire.ca.gov	CALFIRE
Partner	Beasley	Scott	Grass Valley	whiteshirtbluesky@gmail.com	Coalition of FireWise Communities
Partner	Waters	Jecobie	Nevada City	jecobiewaters@fs.fed.us	USFS, Tahoe National Forest
Partner	Hoek	Sue	Nevada County	Sue.hoek@co.nevada.ca.us	County of Nevada, Board of Supervisors
Alternate	Hall	Heidi	Grass Valley	heidi.hall@co.nevada.ca.us	County of Nevada, Alternate

Fire Safe Council of Nevada County Acronym List

<u>ACE</u>	American Conservation Experience	<u>FSCNC</u>	Fire Safe Council of Nevada County
<u>AC</u>	AmeriCorps NCCC	<u>GIS</u>	Geographic Information Systems
<u>AFN</u>	Access and Functional Needs	<u>IRWMP</u>	Integrated Regional Water Mgmt Plan
<u>BLM</u>	Bureau of Land Management	<u>MBF</u>	Thousand Board Feet
<u>CABY</u>	Cosumnes, American, Bear and Yuba Rivers	<u>MBTA</u>	Migratory Bird Treaty Act
<u>CCC</u>	California Conservation Corp	<u>MJMHMP</u>	Multi-Jurisdiction, Multi-Hazard Mitigation Plan
<u>CDF</u>	California Department of Forestry	<u>MOU</u>	Memorandum of Understanding
<u>CEQA</u>	California Environmental Quality Act	<u>MUTCD</u>	Manual on Uniform Traffic Control Devices for Streets & Highways
<u>CFSC</u>	California Fire Safe Council	<u>NEPA</u>	National Environmental Policy Act
<u>CFIP</u>	California Forest Improvement Program	<u>NHPA</u>	National Historic Preservation Act
<u>CIP</u>	Capital Improvement Program	<u>NRCS</u>	Natural Resource Conservation Service
<u>CNPS</u>	California Native Plant Society	<u>NSAQMD</u>	Northern Sierra Air Quality Management District
<u>CPRC</u>	California Public Resources Code	<u>OES</u>	Office of Emergency Services
<u>CSBG</u>	Community Service Block Grant	<u>PAL</u>	Project Activity Levels
<u>CWPP</u>	Community Wildfire Protection Plan	<u>PHI</u>	Pre-Harvest Inspection
<u>DBH</u>	Diameter at Breast Height	<u>PICP</u>	Partners in Community Program
<u>DOTS</u>	Department of Transportation & Sanitation (Nevada County)	<u>RAC</u>	Resource Advisory Committee
<u>DSAV</u>	Defensible Space Advisory Visit	<u>RCD</u>	Resource Conservation District
<u>DSCS</u>	Defensible Space Clearing Services	<u>RFQ/RFP</u>	Request for Quote/ Proposal
<u>DMA</u>	Disaster Mitigation Act	<u>ROP</u>	Regional Occupational Program
<u>EDD</u>	Employment Development Department	<u>RPF</u>	Registered Professional Forester
<u>EIR</u>	Environmental Impact Report	<u>SAF</u>	Society of American Foresters
<u>EPA</u>	Environmental Protection Agency	<u>SEDD</u>	Sierra Economic Development District
<u>EPIC</u>	Electric Program Investment Charge	<u>SIP</u>	Shelter in Place
<u>EQIP</u>	Environmental Quality Incentive Program	<u>SOA</u>	Solicitation Offer Award
<u>ERC</u>	Economic Resource Council	<u>SPCC</u>	Spill Prevention & Counter Measures Plan
<u>ESA</u>	Endangered Species Act	<u>SPI</u>	Sierra Pacific Industries
<u>FEMA</u>	Federal Emergency Management Agency	<u>THP</u>	Timber Harvest Plan
<u>FHSZ</u>	Fire Hazard Severity Zone	<u>TRPA</u>	Tahoe Regional Planning Agency
<u>FIRST</u>	Forest Integrated Resource Safety Taskforce	<u>USFS</u>	United States Forest Service
<u>FREED</u>	Foundation of Resources for Equality & Employment for the Disabled	<u>VMP</u>	Vegetation Management Program
<u>FSCA</u>	Fire Safe Communities Association	<u>WLPZ</u>	Watercourse and Lake Protection Zone
		<u>WUI</u>	Wildland Urban Interface
		<u>YWI</u>	Yuba Watershed Institute

FSCNC 2022-23 Calendar

2022

OCTOBER

10/01/2022 - Penn Valley Fall Festival
10/04/2022 – Coalition of Firewise Communities Meeting, 5:30 pm
10/13/2022 - FSCNC Executive Finance Committee Meeting
10/14 & 10/15 -Veterans Stand Down at the Fairgrounds
10/27/2022 - FSCNC Board of Directors Meeting

NOVEMBER

11/01/2022 - Coalition of Firewise Communities Meeting, 5:30 pm
11/03/2022 - FSCNC Executive Finance Committee Meeting
11/05/2022 - “Passion in Action” Community Volunteer Fair at the Fairgrounds
11/08/2022 – Election Day – Don’t forget to Vote!
11/17/2022 - FSCNC Board of Directors Meeting
11/11/2022 – Veteran’s Day, FSCNC offices closed in observance of the Holiday
11/24 & 11/25 – Thanksgiving Day, FSCNC offices closed in observance of the Holiday

DECEMBER

12/06/2022 - Coalition of Firewise Communities Meeting, 5:30 pm
12/26/2022 – Christmas Day Observed, FSCNC offices closed in observance of the Holiday

2023

JANUARY

01/02/2023 – New Year’s Day Observed FSCNC offices closed in observance of the Holiday
01/03/2023 - Coalition of Firewise Communities Meeting, 5:30 pm
01/12/2023 - FSCNC Executive Finance Committee Meeting
01/16/2026 - Martin Luther King Jr. Day, FSCNC offices closed in observance of the Holiday
01/26/2023 - FSCNC Board of Directors Meeting

FEBRUARY

02/07/2023 – Coalition of Firewise Communities Meeting, 5:30 pm
02/09/2023 - FSCNC Executive Finance Committee Meeting
02/20/2023 – President’s Day, FSCNC offices closed in observance of the Holiday
02/23/2023 - FSCNC Board of Directors- Board Retreat

MARCH

03/07/2023 – Coalition of Firewise Communities Meeting, 5:30 pm
03/09/2023 - FSCNC Executive Finance Committee Meeting
03/23/2023 - FSCNC Board of Directors Meeting
03/28 – 03/30 – IAFC Annual WUI Conference in Reno, NV

APRIL

04/04/2023 – Coalition of Firewise Communities Meeting, 5:30 pm
04/13/2023 - FSCNC Executive Finance Committee Meeting
04/27/2023 - FSCNC Board of Directors Meeting

MAY – WILDFIRE AWARENESS MONTH

05/02/2023 – Coalition of Firewise Communities Meeting, 5:30 pm
05/06/2023 – Community Wildfire Preparedness Day
05/11/2023 - FSCNC Executive Finance Committee Meeting
05/25/2023 - FSCNC Board of Directors Meeting
05/29/2023 – Memorial Day, FSCNC offices closed in observance of the Holiday

JUNE

06/06/2023 – Coalition of Firewise Communities Meeting, 5:30 pm
06/08/2023 - FSCNC Executive Finance Committee Meeting
06/19/2023 – Juneteenth, FSCNC offices closed in observance of the Holiday
06/22/2023 - FSCNC Board of Directors Meeting

JULY

07/04/2023 – Independence Day, FSCNC offices closed in observance of the Holiday
07/04/2023 – Coalition of Firewise Communities Meeting, 5:30 pm – new date may be announced
07/13/2023 - FSCNC Executive Finance Committee Meeting
07/27/2023 - FSCNC Board of Directors Meeting

AUGUST

08/01/2023 – Coalition of Firewise Communities Meeting, 5:30 pm
08/10/2023 - FSCNC Executive Finance Committee Meeting
08/09/ - 08/13/2023 – Nevada County Fair
08/24/2023 - FSCNC Board of Directors Meeting

SEPTEMBER

09/04/2023 – Labor Day, FSCNC offices closed in observance of the Holiday
09/05/2023 – Coalition of Firewise Communities Meeting, 5:30 pm
09/14/2023 - FSCNC Executive Finance Committee Meeting
09/28/2023 - FSCNC Board of Directors Meeting

OCTOBER

10/03/2023 – Coalition of Firewise Communities Meeting, 5:30 pm
10/12/2023 - FSCNC Executive Finance Committee Meeting
10/09/2023 – Columbus Day, FSCNC offices closed in observance of the Holiday
10/26/2023 - FSCNC Board of Directors Meeting

NOVEMBER

11/07/2023 – Coalition of Firewise Communities Meeting, 5:30 pm
11/09/2023 - FSCNC Executive Finance Committee Meeting
11/10/2023 – Veteran’s Day Observed, FSCNC offices closed in observance of the Holiday
11/23/2023 – Thanksgiving Day, FSCNC offices closed in observance of the Holiday
11/23/2023 - FSCNC Board of Directors Meeting *an alternate date will be announced*

DECEMBER

12/05/2023 – Coalition of Firewise Communities Meeting, 5:30 pm
12/25/2023 - Christmas Day Observed, FSCNC offices closed in observance of the Holiday