

**FIRE SAFE
COUNCIL**



**Board of Directors' Meeting
August 22, 2024**



Fire Safe Council of Nevada County
P.O. Box 1112, Grass Valley, CA 95945
Phone (530) 272-1122 Fax (530) 648-1122
www.areyoufiresafe.com

Board of Directors Meeting

Thursday August 22, 2024

Meeting Packet Index

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**FIRE SAFE COUNCIL OF NEVADA COUNTY
BOARD OF DIRECTORS' MEETING
PUBLIC NOTICE & AGENDA**

Notice is now given that a regular meeting of the Board of Director's has been called and will be held on **Thursday, August 22, 2024, at 10:00 a.m.** Meeting will be available via teleconference as needed.

MISSION

The Fire Safe Council is a local non-profit organization dedicated to making Nevada County safer from destructive wildfires through fire safety projects, partnerships, and education.

Board of Directors:

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(KH) Kathy Hebert, Treasurer
(SE) Steve Eubanks, Secretary
(EDJ) Jamie Jones, Executive Director

(AD) Alan Doerr, Director
(MG) Myron Graessle, Director

Staff:

(OCW) Chris Wackerly, Director of Operations
(WJM) Jim Mathias, Wildfire Prevention and Safety Manager
(MDS) Duane Strawser, Management Analyst

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
 - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
 - a. Approval of Meeting Minutes from June 2024 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for persons wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments from the agenda items after discussion by the Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board chair. The Board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Treasurer Hebert
 - a. Financial Report
 - b. Next Meeting: Thursday, September 12, 2024, at 1:00 pm

7. REPORT OF THE CHAIRMAN OF THE BOARD – Pete Williams
 - a. Executive Committee Meeting Report
 - i. Firewise Festival Update– Steve Eubanks
 - b. DSAV Training
 - c. Status of Responses to Grand Jury and County of Nevada
 - d. Weekly Info for Directors
 - e. Next Executive Committee Meeting: Thursday, September 12, 2024, at 1:00 pm

8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones
 - a. Organizational Update
 - b. Grants Update
 - c. Funding/Membership Update
 - d. Partnership Update
 - e. Interim FY 2025 Budget **Action**

9. REPORT FROM THE DIRECTOR OF OPERATIONS – Chris Wackerly
 - a. Staffing & Operations Update
 - b. Programs Update
 - c. Project Update

10. STAFF REPORTS
 - a. Jim Mathias
 - b. Duane Strawser

11. DIRECTORS COMMENTS – Information
12. **ADJOURN TO CLOSED SESSION**
13. **ADJOURN (OUT OF CLOSED SESSION)**

14. **Adjournment**

NEXT BOARD MEETING: Thursday, September 26, 2024 at 10:00 a.m. at the FSCNC Office, 143B Springhill Drive, Grass Valley, CA.

Times stated are approximate and subject to change. The agenda order is tentative and may be changed by Board action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public with the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 272-1122 or by email to info@areyoufiresafe.com.

Zoom Link: <https://us02web.zoom.us/j/89239809501?pwd=c0UyOVUvWThrQVpWODliUkpta1grQT09>

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted on _____ at the following locations: Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA www.areyoufiresafe.com 240822



Fire Safe Council of Nevada County Board of Directors Meeting Minutes

Fire Safe Council Office, 143B Springhill Dr., Grass Valley, CA

Date and Time: Thursday, June 27, 2024 at 10:00 AM

In Attendance:

DIRECTORS

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(KH) Kathy Hebert, Treasurer
(SE) Steve Eubanks, Secretary
(EDJ) Jamie Jones, Executive Director

(AD) Alan Doerr, Director
(MG) Myron Graessle, Director

Staff:

(CW) Chris Wackerly, Director of Operations
(JM) Jim Mathias, Wildfire Prevention and Safety Manager
(DS) Duane Strawser, Management Analyst

1. CALL TO ORDER

2. PW called the meeting to order at 10:01 AM

3. ROLL CALL

4. As indicated above.

5. AGENDA & ORDER OF BUSINESS

PW moved acceptance of the agenda. Seconded by MG. Approved unanimously by voice vote.

6. MEETING MINUTES

SE moved approval of the Board Minutes from May 23rd, 2024. Seconded by KH. Approved by voice vote.

7. PUBLIC COMMENT

No comment.

8. AGENCY/PARTNER REPORTS

1. Pat Mason (Nevada County Consolidated Fire) reported Ophir Hill is now in the organization.

9. REPORT OF THE FINANCE COMMITTEE – Kathy Hebert

1. Kathy Hebert reported we are on the path of concluding audits.
2. Janet reported that FY 2021 has been submitted to the auditors. They have been coming back asking for additional things that we have also been submitting. She is almost done with FY 2022.

10. REPORT OF THE CHAIRMAN OF THE BOARD - Pete Williams

1. PW reported we are still trying to schedule a date for the DSAV training. Jamie added in we will need to hold an advanced training course for the current DSAV advisors. We are going to work on scheduling for that after the fair in August.
2. SE reported on the Firewise Festival Fundraiser. They are in the final stages of closing the financial parts for the fundraiser. \$25,000 went out to Firewise Communities. They had 45 Firewise Communities attend this year. The fundraiser for next year is scheduled for June 7th. Implementation will start in October this year.

11. REPORT FROM THE EXECUTIVE DIRECTOR

1. Included in the attached Board Packet.
2. Jamie reported the crew returned to work. Our focus is the next leg of upcoming grants and completing the CWPP. She mentioned that she attended the RCD board meeting and discussed the MOU and how to expedite services for the community.
3. Jamie asked the board to make a resolution to continue without creating a budget until August. The reasoning is we do not want to make things up just to create a budget.
4. A unanimous roll call vote to approve the budget being pushed back until August. Approved by MG, KH, PW, SE, and

AD.

12. REPORT FROM THE DIRECTOR OF OPERATIONS

1. Chris reported the crew's return to work. There are 10 guys back which puts us at 2 crews. DSCS is up and running as well as chipping. Crews are bouncing in and out of Forest Health. Chris has been completing quotes, bids, and acting as our new mechanic for broken equipment and items. We are submitting proposals for Truckee Fire bids.

13. STAFF REPORTS

1. Jim reported Cal OSHA sent out a new requirement. He gave a brief talk with the 49er Rotary Club on our status and things we have done.
2. Steve reported on biomass. They were asking for proposals about implementing a biomass center.

14. DIRECTORS COMMENTS –

1. None.

15. CLOSED SESSION-

1. SE moved a closed session to discuss personnel issues. Seconded by MG. Approved by voice vote.
2. SE moved return to Open Session. Seconded by PW and approved by voice vote.

16. RETURN TO OPEN SESSION

1. PW reported that the Board had advised staff on personnel issues.

17. ADJOURN:

1. PW moved to adjourn. Seconded by SE. Approved by voice vote.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held on June 27, 2024, and were approved by the Board of Directors.

Steve Eubanks (Secretary)

Date

FIRE SAFE COUNCIL OF NEVADA COUNTY BOARD ROSTER

As of 05/21/2024

REPRESENTING/AFFILIATIONS

Chairman	Williams	Pete	Nevada City	pwill4436@gmail.com	Member at Large
Vice-Chair	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Treasurer	Hebert	Kathy	Grass Valley	abearKathy@aol.com	Member at Large
Secretary	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Director	Doerr	Alan	Nevada City	avdoerr@gmail.com	GIS Specialist
Director	Graessle	Myron	Grass Valley	Myron.Graessle@gmail.com	Member at Large
Partner	Hunter	Julie	Grass Valley	julieh@myairdistrict.com	NSAQMD
Alternate					NSAQMD
Partner	Mason	Patrick	Nevada City	patrickmason@nccfire.com	Nevada County Fire Chiefs
Partner	Pacheco	Jorge	El Dorado Hills	jpacheco@blm.gov	Bureau of Land Management
Partner	Schroeder	Jason	El Dorado Hills	jschroeder@blm.gov	Bureau of Land Management
Partner	Haack	Landon	Nevada City	landon.haack@fire.ca.gov	CALFIRE
Partner					Coalition of FireWise Communities
Partner	Griesbach	Craig	Nevada County	oes@co.nevada.ca.us	County of Nevada, Office of Emergency Svs.

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FSCNC 2024 Calendar

2024

JUNE

06/13/2024 - FSCNC Executive Finance Committee Meeting

06/19/2024 – Juneteenth, FSCNC offices closed in observance of the Holiday

06/27/2024 - FSCNC Board of Directors Meeting

JULY

07/04/2024 – Independence Day, FSCNC offices closed in observance of the Holiday

AUGUST

08/08/2024 - FSCNC Executive Finance Committee Meeting

08/22/2024 - FSCNC Board of Directors Meeting

SEPTEMBER

09/02/2024 – Labor Day, FSCNC offices closed in observance of the Holiday

09/12/2024 – FSCNC Executive Finance Committee Meeting

09/26/2024 - FSCNC Board of Directors Meeting

OCTOBER

10/10/2024 - FSCNC Executive Finance Committee Meeting

10/14/2024 – Columbus Day, FSCNC offices closed in observance of the Holiday

10/24/2024 - FSCNC Board of Directors Meeting

NOVEMBER

11/11/2024 – Veteran’s Day, FSCNC offices closed in observance of the Holiday

11/14/2024 - FSCNC Executive Finance Committee Meeting

11/21/2024 - FSCNC Board of Directors Meeting

11/28/2024 – Thanksgiving Day, FSCNC offices closed in observance of the Holiday

DECEMBER

12/25/2024 - Christmas Day Observed, FSCNC offices closed in observance of the Holiday

Fire Safe Council of Nevada County Acronym List

<u>ACE</u>	American Conservation Experience FSCNC	<u>MBTA</u>	Migratory Bird Treaty Act
<u>AC</u>	AmeriCorps NCCC	<u>MJMHMP</u>	Multi-Jurisdiction, Multi-Hazard Migration Plan
<u>ACI</u>	Air Curtain Incinerator	<u>MOA</u>	Memorandum of Agreement
<u>AFN</u>	Access and Functional Needs	<u>MOU</u>	Memorandum of Understanding
<u>BLM</u>	Bureau of Land Management	<u>MUTCD</u>	Manual on Uniform Traffic Control Devices for Streets & Highways
<u>CABY</u>	Cosumnes, American, Bear and Yuba Rivers	<u>NEPA</u>	National Environmental Policy Act
<u>BRIC</u>	Building Resilient Infrastructure and Communities	<u>NFPA</u>	National Fire Protection Association
<u>CCC</u>	California Conservation Corp	<u>NHPA</u>	National Historic Preservation Act
<u>CAL FIRE</u>	California Dept. of Forestry and Fire Prot.	<u>NRCS</u>	Natural Resource Conservation Service
<u>CEQA</u>	California Environmental Quality Act	<u>NSAQMD</u>	Northern Sierra Air Quality Management District
<u>CFSC</u>	California Fire Safe Council	<u>OES</u>	Office of Emergency Services
<u>CFIP</u>	California Forest Improvement Program	<u>PAL</u>	Project Activity Levels
<u>CIP</u>	Capital Improvement Program	<u>PHI</u>	Pre-Harvest Inspection
<u>CNPS</u>	California Native Plant Society	<u>PICP</u>	Partners in Community Program
<u>CPRC</u>	California Public Resources Code	<u>RAC</u>	Resource Advisory Committee
<u>CSBG</u>	Community Service Block Grant	<u>RCD</u>	Resource Conservation District
<u>CWDG</u>	Community Wildfire Defense Grant	<u>RFQ/RFP</u>	Request for Quote/ Proposal
<u>CWPP</u>	Community Wildfire Protection Plan	<u>RPF</u>	Registered Professional Forester
<u>DBH</u>	Diameter at Breast Height	<u>SAF</u>	Society of American Foresters
<u>DOTS</u>	Department of Transportation & Sanitation (Nevada County)	<u>SEDD</u>	Sierra Economic Development District
<u>DSAV</u>	Defensible Space Advisory Visit	<u>SIP</u>	Shelter in Place
<u>DSCS</u>	Defensible Space Clearing Services	<u>SOA</u>	Solicitation Offer Award
<u>DMA</u>	Disaster Mitigation Act	<u>SPCC</u>	Spill Prev. & Counter Measures Plan
<u>EDD</u>	Employment Development Department	<u>SPI</u>	Sierra Pacific Industries
<u>EIR</u>	Environmental Impact Report	<u>SRCC</u>	Sacramento Regional Cons. Corps.
<u>EPA</u>	Environmental Protection Agency	<u>SYRCL</u>	South Yuba River Citizens League
<u>EPIC</u>	Electric Program Investment Charge	<u>THP</u>	Timber Harvest Plan
<u>EQIP</u>	Environmental Quality Incentive Program	<u>TNF</u>	Tahoe National Forest (USFS)
<u>ERC</u>	Economic Resource Council	<u>TRPA</u>	Tahoe Regional Planning Agency
<u>ESA</u>	Endangered Species Act	<u>TTCF</u>	Truckee Tahoe Community Foundation
<u>FEMA</u>	Federal Emergency Management Agency	<u>USDA</u>	United States Department of Agriculture
<u>FHSZ</u>	Fire Hazard Severity Zone TRPA	<u>USFS</u>	United States Forest Service (USDA)
<u>FIRST</u>	Forest Integrated Resource Safety Taskforce	<u>VMP</u>	Vegetation Management Program
<u>FMAG</u>	Fire Management Assistance Grant	<u>WLPZ</u>	Watercourse and Lake Protection Zone
<u>FREED</u>	Foundation of Resources for Equality & Employment for the Disabled	<u>WUI</u>	Wildland Urban Interface
<u>FRAP</u>	Fire and Resource Assessment Program	<u>YWI</u>	Yuba Watershed Institute
<u>FSCA</u>	Fire Safe Communities Association	<u>YFN</u>	Yuba Forest Network
<u>FSCNC</u>	Fire Safe Council of Nevada County		
<u>GIS</u>	Geographic Information Systems		
<u>HMA</u>	Hazard Mitigation Assistance		
<u>HMGP</u>	Hazard Mitigation Grant Project		
<u>IRWMP</u>	Integrated Regional Water Mgmt Plan		
<u>LHMP</u>	Local Hazard Mitigation Plan		