

**FIRE SAFE
COUNCIL**



**Board of Directors' Meeting
September 26, 2024**



Fire Safe Council of Nevada County
P.O. Box 1112, Grass Valley, CA 95945
Phone (530) 272-1122 Fax (530) 648-1122
www.areyoufiresafe.com

Board of Directors Meeting

Thursday September 26, 2024

Meeting Packet Index

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**FIRE SAFE COUNCIL OF NEVADA COUNTY
BOARD OF DIRECTORS' MEETING
PUBLIC NOTICE & AGENDA**

Notice is now given that a regular meeting of the Board of Director's has been called and will be held on **Thursday, September 26, 2024, at 10:00 a.m.** Meeting will be available via teleconference as needed.

MISSION

The Fire Safe Council is a local non-profit organization dedicated to making Nevada County safer from destructive wildfires through fire safety projects, partnerships, and education.

Board of Directors:

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(KH) Kathy Hebert, Treasurer
(SE) Steve Eubanks, Secretary
(EDJ) Jamie Jones, Executive Director

(AD) Alan Doerr, Director
(MG) Myron Graessle, Director

Staff:

(JS) Janet Shimnoski, Director of Finance
(OCW) Chris Wackerly, Director of Operations
(WJM) Jim Mathias, Wildfire Prevention and Safety Manager
(MDS) Duane Strawser, Management Analyst

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
 - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
 - a. Approval of Meeting Minutes from August 2024 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for persons wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments from the agenda items after discussion by the Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board chair. The Board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Treasurer
 - a. Financial Report
 - b. Report from Director of Finance
 - c. Next Meeting: Thursday, October 10, 2024, at 1:00 pm

7. REPORT OF THE CHAIRMAN OF THE BOARD – Vice Chairman, Steve Eubanks
 - a. Executive Committee Meeting Report
 - i. Firewise Festival Update– Steve Eubanks
 - b. Appointment of New Director **Action**
 - c. Appointment of New Director to Interim Treasurer **Action**
 - d. DSAV Training
 - e. Responses County of Nevada
 - f. Weekly Info for Directors
 - g. Next Executive Committee Meeting: Thursday, October 10, 2024, at 1:00 pm

8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones
 - a. Organizational Update
 - b. Grants Update
 - c. Funding/Membership Update
 - d. Partnership Update
 - e. Interim FY 2025 Budget **Action**

9. REPORT FROM THE DIRECTOR OF OPERATIONS – Chris Wackerly
 - a. Staffing & Operations Update
 - b. Programs Update
 - c. Project Update

10. STAFF REPORTS
 - a. Jim Mathias
 - b. Duane Strawser

11. DIRECTORS COMMENTS – Information
12. **ADJOURN TO CLOSED SESSION**
13. **ADJOURN (OUT OF CLOSED SESSION)**

14. **Adjournment**

NEXT BOARD MEETING: Thursday, October 24, 2024 at 10:00 a.m. at the FSCNC Office, 143B Springhill Drive, Grass Valley, CA.

Times stated are approximate and subject to change. The agenda order is tentative and may be changed by Board action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public with the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 272-1122 or by email to info@areyoufiresafe.com.

Zoom Link: <https://us02web.zoom.us/j/89239809501?pwd=c0UyOVUvWThrQVpWODliUkpta1grQT09>

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted on _____ at the following locations: Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA www.areyoufiresafe.com 240926



Fire Safe Council of Nevada County Board of Directors Meeting Minutes

Fire Safe Council Office, 143B Springhill Dr., Grass Valley, CA

Date and Time: Thursday, August 22, 2024 at 10:00 AM

In Attendance:

DIRECTORS

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(KH) Kathy Hebert, Treasurer
(SE) Steve Eubanks, Secretary
(EDJ) Jamie Jones, Executive Director

(AD) Alan Doerr, Director
(MG) Myron Graessle, Director
(JS) Janet Shimnoski, Director of Finance

Staff:

(CW) Chris Wackerly, Director of Operations
(JM) Jim Mathias, Wildfire Prevention and Safety Manager
(DS) Duane Strawser, Management Analyst

1. CALL TO ORDER

2. PW called the meeting to order at 10:01 AM

3. ROLL CALL

4. As indicated above.

5. AGENDA & ORDER OF BUSINESS

PW moved acceptance of the agenda. Seconded by MG. Approved unanimously by voice vote.

6. MEETING MINUTES

SE moved approval of the Board Minutes from June 27, 2024. Seconded by MG. Approved by voice vote.

7. PUBLIC COMMENT

No comment.

8. AGENCY/PARTNER REPORTS

1. Pat Mason (Nevada County Consolidated Fire) reported on-going projects. They have traveled to Southern California and Oregon for fires and have 3 of their people back.
2. Someone (CAL FIRE) reported on the weather. We have a cold front coming in this upcoming week. Do not let your guard down as it is still fire season.
3. Eric Horntvedt (Truckee Fire) reported on a couple fuel reduction projects they have set up. They got granted \$600,000 to go towards the community. Tahoe Truckee community foundation is a non-profit and they received a 10-million-dollar philanthropic donation. They are hiring a new forest futures director to right size their programing.

9. REPORT OF THE FINANCE COMMITTEE – Janet Shimnoski

1. Janet Shimnoski reported on working hard to complete audits. She has hit some challenges and is working hard to submit the following audits. She has been going through FY 2023 preparing that audit for the auditors. There is a goal to be done with the FY 2023 and 2024 audit by end of October.

10. REPORT OF THE CHAIRMAN OF THE BOARD - Pete Williams

1. PW reported on the DSAV training. We are getting the DSAV's complete with the advisors we have now but are still planning to do training.
2. SE reported on the Firewise Festival Fundraiser. They have a meeting next Monday to start planning for next year's fundraiser for the Firewise Communities. This past year, we collected about \$35,000 dollars and gave out about \$30,000 to Firewise Communities.

11. REPORT FROM THE EXECUTIVE DIRECTOR

1. Included in the attached Board Packet.
2. Jamie reported on our CWPP being complete. It is with the fire chiefs, currently waiting for approval. The different

grants, we will not see field work available until 24-36 months before scheduling to put the crews on the ground.

12. REPORT FROM THE DIRECTOR OF OPERATIONS

1. Chris reported the chipping requests being slowed down a lot since we have not had a grant for this program.

13. STAFF REPORTS

1. Jim reported on getting a couple more Firewise Communities and possibly one of them expanding. Conner and Jim talked about home hardening. Unfortunately, that is the last insight show with KNCO that Jim will be doing.

14. DIRECTORS COMMENTS –

1. None.

15. CLOSED SESSION-

1. SE moved a closed session to discuss personnel issues. Seconded by MG. Approved by voice vote.
2. SE moved return to Open Session. Seconded by PW and approved by voice vote.

16. RETURN TO OPEN SESSION

1. PW reported that the Board had advised staff on personnel issues.

17. ADJOURN:

1. PW moved to adjourn. Seconded by SE. Approved by voice vote.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held on August 22, 2024, and were approved by the Board of Directors.

Steve Eubanks (Secretary)

Date

Executive Director Report

September 2024

**FIRE SAFE
COUNCIL**



ORGANIZATION REPORT

Staffing

- Finance department staffing changes
- Administrative staffing adjustments
- Management/Admin Team Continues to Volunteer– No Compensation since March 2024
 - Jamie Jones
 - Duane Strawser
 - Jim Mathias
 - Christopher Wackerly
 - Pat Leach

Administrative

- Proposal submitted for Wildfire Prevention Services
- Grant Invoicing/Reporting Review and Updates
- Grant Closeouts – Forest Health, Chipping/Green Waste and South County

Current Focus

- Deer Creek and Home Hardening Retrofit public outreach
- Upcoming Deer Creek Project Tour
- Interim CWPP Update – with Chiefs Association for approval
- Policy updates
- Controls updates with staff expansion
- Grant Writing Season
- RCD MOU
- New partnership opportunities

GRANT APPLICATIONS

CWDG October CWPP Update Contingent

- Evacuation Route Clearing/Secondary Evacuation Improvements
- Biomass, Green Waste, Wood Product Workforce Development

CAL FIRE FY25 Funding

- Fire Prevention – Deer Creek Shaded Fuel Break Phase 2
- Chipping, Green Waste, Firewood

COCO AIM October

- Multi County Wildfire Resiliency Coordinator and Collaborative

HMGP – CAL OES/FEMA ***

- Deer Creek Shaded Fuel Break – 7M (Environmental Review) **Awarded**
- Home Hardening Program – 5M (Environmental Review) **Awarded**
- BRIC NOI

*****LHMP must be approved by FEMA within one year of grant award date or funds may be de-obligated.**

GRANT AWARDS AND CONTRACTS

HMGP-Deer Creek Shaded Fuel Break (\$7,000,000)

- **Phase 1** - 12 months Planning & Administrative Team Only
- **Phase 2** – 24 months Services Performed by Sub-Contractors or FSC Field Crews

HMGP-Home Hardening Retrofit (\$5,000,000)

- **Phase 1** - 12 months Planning & Administrative Team Only
- **Phase 2** – 24 months Services Performed in Partnership With Contractors Association and Contractors

HMGP-AFN Phase 2 (\$2,400,000)

- Environmental Review
- Partnership Project with County OES

HMGP-Abatement Phase 2 (2,700,000)

- Environmental Review
- Partnership Project with County OES

HMGP - Ponderosa Phase II Planning (\$320,000)

- Status Unknown – Awaiting Clarification from CAL OES/FEMA (Original Completion Date 3/12/2024)

HMGP – Ponderosa Phase II Implementation (\$4,000,000)

- Status Unknown – Awaiting Clarification from CAL OES/FEMA

FIRE SAFE COUNCIL OF NEVADA COUNTY BOARD ROSTER

As of 05/21/2024

REPRESENTING/AFFILIATIONS

Chairman	Williams	Pete	Nevada City	pwill4436@gmail.com	Member at Large
Vice-Chair	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Treasurer	Hebert	Kathy	Grass Valley	abearKathy@aol.com	Member at Large
Secretary	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Director	Doerr	Alan	Nevada City	avdoerr@gmail.com	GIS Specialist
Director	Graessle	Myron	Grass Valley	Myron.Graessle@gmail.com	Member at Large
Partner	Hunter	Julie	Grass Valley	julieh@myairdistrict.com	NSAQMD
Alternate					NSAQMD
Partner	Mason	Patrick	Nevada City	patrickmason@nccfire.com	Nevada County Fire Chiefs
Partner	Pacheco	Jorge	El Dorado Hills	jpacheco@blm.gov	Bureau of Land Management
Partner	Schroeder	Jason	El Dorado Hills	jschroeder@blm.gov	Bureau of Land Management
Partner	Haack	Landon	Nevada City	landon.haack@fire.ca.gov	CALFIRE
Partner					Coalition of FireWise Communities
Partner	Griesbach	Craig	Nevada County	oes@co.nevada.ca.us	County of Nevada, Office of Emergency Svs.

Fire Safe Council of Nevada County P.O. Box 1112 Grass Valley CA 95945 (530) 272-1122 (530) 648-1122 fax areyoufiresafe.com

FSCNC 2024 Calendar

2024

JUNE

06/13/2024 - FSCNC Executive Finance Committee Meeting

06/19/2024 – Juneteenth, FSCNC offices closed in observance of the Holiday

06/27/2024 - FSCNC Board of Directors Meeting

JULY

07/04/2024 – Independence Day, FSCNC offices closed in observance of the Holiday

AUGUST

08/08/2024 - FSCNC Executive Finance Committee Meeting

08/22/2024 - FSCNC Board of Directors Meeting

SEPTEMBER

09/02/2024 – Labor Day, FSCNC offices closed in observance of the Holiday

09/12/2024 – FSCNC Executive Finance Committee Meeting

09/26/2024 - FSCNC Board of Directors Meeting

OCTOBER

10/10/2024 - FSCNC Executive Finance Committee Meeting

10/14/2024 – Columbus Day, FSCNC offices closed in observance of the Holiday

10/24/2024 - FSCNC Board of Directors Meeting

NOVEMBER

11/11/2024 – Veteran’s Day, FSCNC offices closed in observance of the Holiday

11/14/2024 - FSCNC Executive Finance Committee Meeting

11/21/2024 - FSCNC Board of Directors Meeting

11/28/2024 – Thanksgiving Day, FSCNC offices closed in observance of the Holiday

DECEMBER

12/25/2024 - Christmas Day Observed, FSCNC offices closed in observance of the Holiday

Fire Safe Council of Nevada County Acronym List

<u>ACE</u>	American Conservation Experience FSCNC	<u>MBTA</u>	Migratory Bird Treaty Act
<u>AC</u>	AmeriCorps NCCC	<u>MJMHMP</u>	Multi-Jurisdiction, Multi-Hazard Migration Plan
<u>ACI</u>	Air Curtain Incinerator	<u>MOA</u>	Memorandum of Agreement
<u>AFN</u>	Access and Functional Needs	<u>MOU</u>	Memorandum of Understanding
<u>BLM</u>	Bureau of Land Management	<u>MUTCD</u>	Manual on Uniform Traffic Control Devices for Streets & Highways
<u>CABY</u>	Cosumnes, American, Bear and Yuba Rivers	<u>NEPA</u>	National Environmental Policy Act
<u>BRIC</u>	Building Resilient Infrastructure and Communities	<u>NFPA</u>	National Fire Protection Association
<u>CCC</u>	California Conservation Corp	<u>NHPA</u>	National Historic Preservation Act
<u>CAL FIRE</u>	California Dept. of Forestry and Fire Prot.	<u>NRCS</u>	Natural Resource Conservation Service
<u>CEQA</u>	California Environmental Quality Act	<u>NSAQMD</u>	Northern Sierra Air Quality Management District
<u>CFSC</u>	California Fire Safe Council	<u>OES</u>	Office of Emergency Services
<u>CFIP</u>	California Forest Improvement Program	<u>PAL</u>	Project Activity Levels
<u>CIP</u>	Capital Improvement Program	<u>PHI</u>	Pre-Harvest Inspection
<u>CNPS</u>	California Native Plant Society	<u>PICP</u>	Partners in Community Program
<u>CPRC</u>	California Public Resources Code	<u>RAC</u>	Resource Advisory Committee
<u>CSBG</u>	Community Service Block Grant	<u>RCD</u>	Resource Conservation District
<u>CWDG</u>	Community Wildfire Defense Grant	<u>RFQ/RFP</u>	Request for Quote/ Proposal
<u>CWPP</u>	Community Wildfire Protection Plan	<u>RPF</u>	Registered Professional Forester
<u>DBH</u>	Diameter at Breast Height	<u>SAF</u>	Society of American Foresters
<u>DOTS</u>	Department of Transportation & Sanitation (Nevada County)	<u>SEDD</u>	Sierra Economic Development District
<u>DSAV</u>	Defensible Space Advisory Visit	<u>SIP</u>	Shelter in Place
<u>DSCS</u>	Defensible Space Clearing Services	<u>SOA</u>	Solicitation Offer Award
<u>DMA</u>	Disaster Mitigation Act	<u>SPCC</u>	Spill Prev. & Counter Measures Plan
<u>EDD</u>	Employment Development Department	<u>SPI</u>	Sierra Pacific Industries
<u>EIR</u>	Environmental Impact Report	<u>SRCC</u>	Sacramento Regional Cons. Corps.
<u>EPA</u>	Environmental Protection Agency	<u>SYRCL</u>	South Yuba River Citizens League
<u>EPIC</u>	Electric Program Investment Charge	<u>THP</u>	Timber Harvest Plan
<u>EQIP</u>	Environmental Quality Incentive Program	<u>TNF</u>	Tahoe National Forest (USFS)
<u>ERC</u>	Economic Resource Council	<u>TRPA</u>	Tahoe Regional Planning Agency
<u>ESA</u>	Endangered Species Act	<u>TTCF</u>	Truckee Tahoe Community Foundation
<u>FEMA</u>	Federal Emergency Management Agency	<u>USDA</u>	United States Department of Agriculture
<u>FHSZ</u>	Fire Hazard Severity Zone TRPA	<u>USFS</u>	United States Forest Service (USDA)
<u>FIRST</u>	Forest Integrated Resource Safety Taskforce	<u>VMP</u>	Vegetation Management Program
<u>FMAG</u>	Fire Management Assistance Grant	<u>WLPZ</u>	Watercourse and Lake Protection Zone
<u>FREED</u>	Foundation of Resources for Equality & Employment for the Disabled	<u>WUI</u>	Wildland Urban Interface
<u>FRAP</u>	Fire and Resource Assessment Program	<u>YWI</u>	Yuba Watershed Institute
<u>FSCA</u>	Fire Safe Communities Association	<u>YFN</u>	Yuba Forest Network
<u>FSCNC</u>	Fire Safe Council of Nevada County		
<u>GIS</u>	Geographic Information Systems		
<u>HMA</u>	Hazard Mitigation Assistance		
<u>HMGP</u>	Hazard Mitigation Grant Project		
<u>IRWMP</u>	Integrated Regional Water Mgmt Plan		
<u>LHMP</u>	Local Hazard Mitigation Plan		