

**FIRE SAFE  
COUNCIL**

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**Board of Directors' Meeting  
January 31, 2025**



Fire Safe Council  
P.O. Box 1112  
Grass Valley, CA 95945  
Phone (530) 446-1224  
[www.areyoufiresafe.com](http://www.areyoufiresafe.com)

**Board of Directors Meeting**

**Thursday January 31, 2025**

### Meeting Packet Index

<b>Agenda Item</b>	<b>Page Number</b>
Packet Cover Sheet	1
Meeting Packet Index	2
Current Meeting Agenda	3-4
Minutes from November 2024 Board Meeting	N/A
Executive Director's Report	N/A
Board of Directors' Roster	5
FSC 2024-25 Calendar	6-7
FSCNC Acronym List	8



**FIRE SAFE COUNCIL OF NEVADA COUNTY  
BOARD OF DIRECTORS' MEETING  
PUBLIC NOTICE & AGENDA**

Notice is now given that a regular meeting of the Board of Director's has been called and will be held on **Friday, January 31, 2025, at 10:00 a.m.** Meeting will be available via teleconference as needed.

**MISSION**

The Fire Safe Council is a local non-profit organization dedicated to making Nevada County safer from destructive wildfires through fire safety projects, partnerships, and education.

**Board of Directors:**

(PW) Pete Williams, Chair  
(SE) Steve Eubanks, Vice-Chair  
(SW) Susan Williams, Interim Treasurer  
(SE) Steve Eubanks, Secretary  
(EDJ) Jamie Jones, Executive Director  
(AD) Alan Doerr, Director  
(MG) Myron Graessle, Director

**Staff:**

(OCW) Chris Wackerly, Director of Operations  
(WJM) Jim Mathias, Wildfire Prevention and Safety Manager  
(FJS) Janet Shimnoski, Director of Finance

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
  - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
  - a. Approval of Meeting Minutes from November 2024 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for persons wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments from the agenda items after discussion by the Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board chair. The Board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Treasurer Williams
  - a. Financial Report
  - b. Report from Director of Finance, Janet Shimnoski
    - i. ERC Update

- ii. IRS
    - iii. Audit Updates
    - iv. Office Sub Leases
  - c. Next Meeting: Thursday, February 13, 2025, at 1:00 pm
7. REPORT OF THE CHAIRMAN OF THE BOARD – Pete Williams
    - a. Executive Committee Meeting Report
      - i. Firewise Fundraiser Grant Update – Steve Eubanks
    - b. Public Relations and Press
    - c. Next Executive Committee Meeting: Thursday, February 13, 2025, at 1:00 pm
  8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones
    - a. Organizational Update
    - b. Grants Update
    - c. Funding/Membership Update
    - d. Partnership Update
  9. REPORT FROM THE DIRECTOR OF OPERATIONS – Chris Wackerly
    - a. Staffing & Operations Update
    - b. Programs Update
    - c. Project Update
  10. STAFF REPORTS
    - a. Jim Mathias
  11. DIRECTORS COMMENTS – Information
  12. **ADJOURN TO CLOSED SESSION**
    - a. Legal representation update
    - b. Personnel concerns
    - c. Data Breach
  13. **ADJOURN (OUT OF CLOSED SESSION)**
  14. Resolution for approval to claim against Director and Officers Policy **Action**
  15. **Adjournment**

**NEXT BOARD MEETING: Thursday, February 27, 2025, at 10:00 a.m. at the FSCNC Office, 143 B Spring Hill Drive, Grass Valley, CA.**

Times stated are approximate and subject to change. The agenda order is tentative and may be changed by Board action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public with the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 446-1224 or by email to [info@areyoufiresafe.com](mailto:info@areyoufiresafe.com).

Zoom Link: <https://us02web.zoom.us/j/89239809501?pwd=c0UyOVUvWThrQVpWODliUkpta1grQT09>

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted on \_\_\_\_\_ at the following locations: Fire Safe Council Administrative Office, 143B Springhill Drive, Grass Valley, CA [www.areyoufiresafe.com](http://www.areyoufiresafe.com)

**FIRE SAFE COUNCIL OF NEVADA COUNTY BOARD  
 ROSTER As of 01/01/2025  
 REPRESENTING/AFFILIATIONS**

Chairman	Williams	Pete	Nevada City	pwill4436@gmail.com	Member at Large
Vice-Chair	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Treasurer	Susan	Williams	Nevada City	susanhwilliams@gmail.com	Member at Large
Secretary	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Director	Doerr	Alan	Nevada City	avdoerr@gmail.com	GIS Specialist
Director	Graessle	Myron	Grass Valley	Myron.Graessle@gmail.com	Member at Large
Partner	Hunter	Julie	Grass Valley	julieh@myairdistrict.com	NSAQMD
Partner	Mason	Patrick	Nevada City	patrickmason@nccfire.com	Nevada County Fire Chiefs
Partner	Pacheco	Jorge	El Dorado Hills	jpacheco@blm.gov	Bureau of Land Management
Partner	Schroeder	Jason	El Dorado Hills	jschroeder@blm.gov	Bureau of Land Management
Partner	Haack	Landon	Nevada City	landon.haack@fire.ca.gov	CALFIRE

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## **Fire Safe Council 2025 Calendar**

### JANUARY

01/01/2025 – New Year’s Day FSCNC offices closed in observance of the Holiday

01/20/2025 - Martin Luther King Jr. Day, FSCNC offices closed in observance of the Holiday

01/31/2025 - FSCNC Board of Directors Meeting

### FEBRUARY

02/13/2025 - FSCNC Executive Finance Committee Meeting

02/17/2025 – President’s Day, FSCNC offices closed in observance of the Holiday

02/27/2025 - FSCNC Board of Directors Meeting

### MARCH

03/13/2025 - FSCNC Executive Finance Committee Meeting

03/27/2025 - FSCNC Board of Directors Meeting

### APRIL

04/10/2025 – FSCNC Executive Finance Committee Meeting

04/24/2025 - FSCNC Board of Directors Meeting

### MAY

05/08/2025 - FSCNC Executive Finance Committee Meeting

05/22/2025 - FSCNC Board of Directors Meeting

05/26/2025 - Memorial Day, FSCNC offices closed in observance of the Holiday

### JUNE

06/12/2024 - FSCNC Executive Finance Committee Meeting

06/19/2025 – Juneteenth, FSCNC offices closed in observance of the Holiday

06/26/2025 - FSCNC Board of Directors Meeting

### JULY

07/04/2024 – Independence Day, FSCNC offices closed in observance of the Holiday

### AUGUST

08/14/2025 - FSCNC Executive Finance Committee Meeting

08/28/2025 - FSCNC Board of Directors Meeting

## SEPTEMBER

09/01/2025 – Labor Day, FSCNC offices closed in observance of the Holiday

09/11/2025 – FSCNC Executive Finance Committee Meeting

09/25/2025 - FSCNC Board of Directors Meeting

## OCTOBER

10/09/2025 - FSCNC Executive Finance Committee Meeting

10/13/2025 – Columbus Day, FSCNC offices closed in observance of the Holiday

10/23/2025 - FSCNC Board of Directors Meeting

## NOVEMBER

11/11/2025 – Veteran’s Day, FSCNC offices closed in observance of the Holiday

11/13/2025 - FSCNC Executive Finance Committee Meeting

11/20/2025 - FSCNC Board of Directors Meeting

11/27/2025 – Thanksgiving Day, FSCNC offices closed in observance of the Holiday

## DECEMBER

12/25/2025 - Christmas Day Observed, FSCNC offices closed in observance of the Holiday

## Fire Safe Council of Nevada County Acronym List

<b><u>ACE</u></b>	American Conservation Experience FSCNC	<b><u>MBTA</u></b>	Migratory Bird Treaty Act
<b><u>AC</u></b>	AmeriCorps NCCC	<b><u>MJMHMP</u></b>	Multi-Jurisdiction, Multi-Hazard Migration Plan
<b><u>ACI</u></b>	Air Curtain Incinerator	<b><u>MOA</u></b>	Memorandum of Agreement
<b><u>AFN</u></b>	Access and Functional Needs	<b><u>MOU</u></b>	Memorandum of Understanding
<b><u>BLM</u></b>	Bureau of Land Management	<b><u>MUTCD</u></b>	Manual on Uniform Traffic Control Devices for Streets & Highways
<b><u>CABY</u></b>	Cosumnes, American, Bear and Yuba Rivers	<b><u>NEPA</u></b>	National Environmental Policy Act
<b><u>BRIC</u></b>	Building Resilient Infrastructure and Communities	<b><u>NFPA</u></b>	National Fire Protection Association
<b><u>CCC</u></b>	California Conservation Corp	<b><u>NHPA</u></b>	National Historic Preservation Act
<b><u>CAL FIRE</u></b>	California Dept. of Forestry and Fire Prot.	<b><u>NRCS</u></b>	Natural Resource Conservation Service
<b><u>CEQA</u></b>	California Environmental Quality Act	<b><u>NSAQMD</u></b>	Northern Sierra Air Quality Management District
<b><u>CFSC</u></b>	California Fire Safe Council	<b><u>OES</u></b>	Office of Emergency Services
<b><u>CFIP</u></b>	California Forest Improvement Program	<b><u>PAL</u></b>	Project Activity Levels
<b><u>CIP</u></b>	Capital Improvement Program	<b><u>PHI</u></b>	Pre-Harvest Inspection
<b><u>CNPS</u></b>	California Native Plant Society	<b><u>PICP</u></b>	Partners in Community Program
<b><u>CPRC</u></b>	California Public Resources Code	<b><u>RAC</u></b>	Resource Advisory Committee
<b><u>CSBG</u></b>	Community Service Block Grant	<b><u>RCD</u></b>	Resource Conservation District
<b><u>CWDG</u></b>	Community Wildfire Defense Grant	<b><u>RFQ/RFP</u></b>	Request for Quote/ Proposal
<b><u>CWPP</u></b>	Community Wildfire Protection Plan	<b><u>RPF</u></b>	Registered Professional Forester
<b><u>DBH</u></b>	Diameter at Breast Height	<b><u>SAF</u></b>	Society of American Foresters
<b><u>DOTS</u></b>	Department of Transportation & Sanitation (Nevada County)	<b><u>SEDD</u></b>	Sierra Economic Development District
<b><u>DSAV</u></b>	Defensible Space Advisory Visit	<b><u>SIP</u></b>	Shelter in Place
<b><u>DSCS</u></b>	Defensible Space Clearing Services	<b><u>SOA</u></b>	Solicitation Offer Award
<b><u>DMA</u></b>	Disaster Mitigation Act	<b><u>SPCC</u></b>	Spill Prev. & Counter Measures Plan
<b><u>EDD</u></b>	Employment Development Department	<b><u>SPI</u></b>	Sierra Pacific Industries
<b><u>EIR</u></b>	Environmental Impact Report	<b><u>SRCC</u></b>	Sacramento Regional Cons. Corps.
<b><u>EPA</u></b>	Environmental Protection Agency	<b><u>SYRCL</u></b>	South Yuba River Citizens League
<b><u>EPIC</u></b>	Electric Program Investment Charge	<b><u>THP</u></b>	Timber Harvest Plan
<b><u>EQIP</u></b>	Environmental Quality Incentive Program	<b><u>TNF</u></b>	Tahoe National Forest (USFS)
<b><u>ERC</u></b>	Economic Resource Council	<b><u>TRPA</u></b>	Tahoe Regional Planning Agency
<b><u>ESA</u></b>	Endangered Species Act	<b><u>TTCF</u></b>	Truckee Tahoe Community Foundation
<b><u>FEMA</u></b>	Federal Emergency Management Agency	<b><u>USDA</u></b>	United States Department of Agriculture
<b><u>FHSZ</u></b>	Fire Hazard Severity Zone TRPA	<b><u>USFS</u></b>	United States Forest Service (USDA)
<b><u>FIRST</u></b>	Forest Integrated Resource Safety Taskforce	<b><u>VMP</u></b>	Vegetation Management Program
<b><u>FMAG</u></b>	Fire Management Assistance Grant	<b><u>WLPZ</u></b>	Watercourse and Lake Protection Zone
<b><u>FREED</u></b>	Foundation of Resources for Equality & Employment for the Disabled	<b><u>WUI</u></b>	Wildland Urban Interface
<b><u>FRAP</u></b>	Fire and Resource Assessment Program	<b><u>YWI</u></b>	Yuba Watershed Institute
<b><u>FSCA</u></b>	Fire Safe Communities Association	<b><u>YFN</u></b>	Yuba Forest Network
<b><u>FSCNC</u></b>	Fire Safe Council of Nevada County		
<b><u>GIS</u></b>	Geographic Information Systems		
<b><u>HMA</u></b>	Hazard Mitigation Assistance		
<b><u>HMGP</u></b>	Hazard Mitigation Grant Project		
<b><u>IRWMP</u></b>	Integrated Regional Water Mgmt Plan		
<b><u>LHMP</u></b>	Local Hazard Mitigation Plan		