

**FIRE SAFE
COUNCIL**



Board of Directors' Meeting

June 26, 2025



Fire Safe Council
P.O. Box 1112
Grass Valley, CA 95945
Phone (530) 446-1224
www.areyoufiresafe.com

Board of Directors Meeting

Thursday June 26, 2025

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**FIRE SAFE COUNCIL OF NEVADA COUNTY
BOARD OF DIRECTORS' MEETING
PUBLIC NOTICE & AGENDA**

Notice is now given that a regular meeting of the Board of Directors has been called and will be held on **Thursday, June 26, 2025, at 1:00 p.m.** Meeting will be at Gene Albaugh Community Room at the Madelyn Helling Nevada County Library.

MISSION

The Fire Safe Council is a local non-profit organization dedicated to making Nevada County safer from destructive wildfires through fire safety projects, partnerships, and education.

Board of Directors:

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(SW) Susan Williams, Interim Treasurer
(SE) Steve Eubanks, Secretary
(EDJ) Jamie Jones, Executive Director
(AD) Alan Doerr, Director
(JM) Jeff McEvoy, Director

Staff:

(OCW) Chris Wackerly, Director of Operations
(SB) Shannon Banks, Administrative Assistant

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
 - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
 - a. Approval of Meeting Minutes of May 2025 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for persons wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments from the agenda items after discussion by the Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board chair. The Board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Treasurer Williams

- a. ERC Update/IRS
- b. Audit Updates

Next Exec/Finance Meeting: Thursday, August 14, 2025, at 1:00 pm

- 7. REPORT OF THE CHAIRMAN OF THE BOARD – Pete Williams
 - a. CWDG Grant Update – Steve Eubanks
 - b. DSAV Update
 - c. Firewise USA Regional Coordinator

Next Executive/Finance Committee Meeting: Thursday, August 14, 2025, at 1:00 pm

- 8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones
 - a. Organizational Update
 - b. Grants Update
 - c. Funding/Membership Update
 - d. Partnership Update
 - e. District Attorney Investigation and Return of Property Update
- 9. REPORT FROM THE DIRECTOR OF OPERATIONS – Chris Wackerly
 - a. Staffing & Operations Update
 - b. Programs Update
 - c. Project Update
- 10. DIRECTORS COMMENTS – Information
- 11. **ADJOURN TO CLOSED SESSION (If necessary)**
- 12. **ADJOURN (OUT OF CLOSED SESSION)**
- 13. **Adjournment**

NEXT BOARD MEETING: Thursday, August 28, 2025, at 10:00 a.m. in the Gene Albaugh Community Room at the Madelyn Helling Nevada County Library

Times stated are approximate and subject to change. The agenda order is tentative and may be changed by Board action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public with the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 446-1224 or by email to info@areyoufiresafe.com.

Zoom Link: <https://us02web.zoom.us/j/89239809501?pwd=c0UyOVUvWThrQVpWODliUkpta1grQT09>

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted at the following locations: Fire Safe Council Administrative Office, 590 Searls Ave. Ste.4, Nevada City, CA www.areyoufiresafe.com



**Fire Safe Council of Nevada County
Board of Directors Meeting Minutes
Fire Safe Council
Thursday, May 22, 2025, 10:00 AM**

In Attendance:

Directors:

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(SW) Susan Williams, Interim Treasurer
(SE) Steve Eubanks, Secretary
(EDJ) Jamie Jones, Executive Director
(AD) Alan Doerr, Director
(JM) Jeff McEvoy, Director

Staff:

(OCW) Chris Wackerly, Director of Operations
(SB) Shannon Banks, Administrative Assistant

1. CALL TO ORDER

- PW called the meeting to order at 10:01 AM

2. ROLL CALL

- As indicated above.

3. AGENDA & ORDER OF BUSINESS

- PW moved to acceptance of the agenda. Seconded by SE and approved unanimously.

4. MEETING MINUTES

- PW moved to approve the March and April minutes; SE moved to approve them. Seconded by SW and approved unanimously.

5. PUBLIC COMMENT

- Bob Hanna, DSAV adviser, made a comment that the new form that the Defensible Space Advisor committee has created works well and he likes it. The committee is still making adjustments. but the finished product should be done soon.

6. AGENCY/PARTNER REPORTS

- EDJ added Ann Westling as an Agency Partner to help out with press and PR.

7. REPORT OF THE FINANCE COMMITTEE — Susan Williams

- SW reported that we finally received some Employee Retention Credit (ERC) funds which have been helpful.
- EDJ reported that we have been working with the Internal Revenue Service (IRS) and we have paid our 2025 Q1; it is now up to date. We are continuing to work with the IRS on getting six quarters caught up, \$194,408.11 has been paid to the IRS and all of the payroll tax liabilities and liens have been satisfied. We are still working on getting the remaining quarters processed Q3 2020, and we plan to protest the denial of Q3 2021 by explaining that we had to postpone our fundraiser due to COVID.
- We are working with the CA Employment Development Department (EDD) and have a meeting scheduled to arrange a payment plan for back state taxes.

8. REPORT OF THE CHAIRMAN OF THE BOARD - Pete Williams

- SE reported that there is nothing new to report on the CWDG grant; we haven't received any notification that those grant funds have been withdrawn.
- PW stated that Bob Hanna had covered most of what he was going to report about DSAV update—

they are reviewing the process and trying out the new form, with the goals of both helping property owners and guiding new advisors. PW discussed the newly formed Fire Safe Nevada County Coalition. Questions like who is going to do what came up in a FWC Coalition meeting. There is public confusion on titles since our and theirs are very similar and their mission statement is similar as well. But putting that aside, we are all working to serve FireWise Communities.

- PW reported that another question from the meeting was, can there be more than one FireWise Regional Coordinator in the county? EDJ said yes there can be more than one Regional Coordinator in the county.

9. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones

- Cal-OES / FEMA-- we have not been reimbursed yet. We still have outstanding reimbursements from October to current. EDJ has been working really close with the Cal-OES team to reformat the invoicing packet to make sure everything is correct. That request was submitted 4 weeks ago and we haven't received a response yet.
- Grant update-- Haggerty consultants, FEMA and Cal-OES have migrated our partnered grant with the city of Grass Valley from the BRIC application over to the HMGP portal. EDJ is working on splitting up the 42-million-dollar project into three separate programs due May 29th.
- To date Cal-Fire wildfire prevention grant has not been announced.
- The District Attorney's office served us two more search warrant notices yesterday that were executed in November and January. We are waiting for clarification.

10. REPORT FROM THE DIRECTOR OF OPERATIONS – Chris Wackerly

- OCW reported that the Deer Creek site tour will be on May 23rd with potential foresters and agencies present to show them around the site locations. Once we receive their proposals, we will be able to select a forester.
- OCW will be calling and scheduling Home Hardening Retrofit program site inspections soon
- SB reported that we have received about 64 Right of Entry's (ROE) for the Deer Creek project and about a dozen applications for the Home Hardening program.

11. DIRECTORS COMMENTS –

- We should have strategic outreach, create mailers to get information out about how to apply to which program

12. CLOSED SESSION-

- PW moved to go to closed session to discuss a few additional items, AD moved and motion, seconded by SE. Approved by voice vote at 11:34 am.

13. RETURN TO OPEN SESSION

14. ADJOURNMENT:

- PW moved to adjourn the meeting. Second by SW. Meeting adjourned at 11:59 am.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held on June 26, 2025, and were approved by the Board of Directors.

Steve Eubanks (Secretary)

Date

FIRE SAFE COUNCIL OF NEVADA COUNTY BOARD
ROSTER As of 01/01/2025
REPRESENTING/AFFILIATIONS

Chairman	Williams	Pete	Nevada City	pwill4436@gmail.com	Member at Large
Vice-Chair	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Treasurer	Susan	Williams	Nevada City	Susanh.williams@gmail.com	Member at Large
Secretary	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Director	Doerr	Alan	Nevada City	avdoerr@gmail.com	GIS Specialist
Director	McEvoy	Jeff	Grass Valley	jeff@mcevoyelectric.com	Member at Large
Partner	Mason	Patrick	Nevada City	patrickmason@nccfire.com	Nevada County Fire Chiefs
Partner	Pacheco	Jorge	El Dorado Hills	jpacheco@blm.gov	Bureau of Land Management
Partner	Schroeder	Jason	El Dorado Hills	jschroeder@blm.gov	Bureau of Land Management
Partner	Haack	Landon	Nevada City	landon.haack@fire.ca.gov	CALFIRE

Fire Safe Council of Nevada County P.O. Box 1112 Grass Valley CA 95945 (530) 446-1224 www.areyoufiresafe.com

FSCNC 2025 Calendar

JANUARY

01/01/2025 – New Year's Day FSCNC offices closed in observance of the Holiday
01/20/2025 - Martin Luther King Jr. Day, FSCNC offices closed in observance of the Holiday
01/31/2025 - FSCNC Board of Directors Meeting

FEBRUARY

02/13/2025 - FSCNC Executive Finance Committee Meeting
02/17/2025 – President's Day, FSCNC offices closed in observance of the Holiday
02/27/2025 - FSCNC Board of Directors Meeting

MARCH

03/13/2025 - FSCNC Executive Finance Committee Meeting
03/27/2025 - FSCNC Board of Directors Meeting

APRIL

04/10/2025 – FSCNC Executive Finance Committee Meeting
04/24/2025 - FSCNC Board of Directors Meeting

MAY

05/08/2025 - FSCNC Executive Finance Committee Meeting
05/22/2025 - FSCNC Board of Directors Meeting
05/26/2025 - Memorial Day, FSCNC offices closed in observance of the Holiday

JUNE

06/12/2024 - FSCNC Executive Finance Committee Meeting
06/19/2025 – Juneteenth, FSCNC offices closed in observance of the Holiday
06/26/2025 - FSCNC Board of Directors Meeting

JULY

07/04/2024 – Independence Day, FSCNC offices closed in observance of the Holiday

AUGUST

08/14/2025 - FSCNC Executive Finance Committee Meeting
08/28/2025 - FSCNC Board of Directors Meeting

SEPTEMBER

09/01/2025 – Labor Day, FSCNC offices closed in observance of the Holiday
09/11/2025 – FSCNC Executive Finance Committee Meeting
09/25/2025 - FSCNC Board of Directors Meeting

OCTOBER

10/09/2025 - FSCNC Executive Finance Committee Meeting

10/13/2025 – Columbus Day, FSCNC offices closed in observance of the Holiday

10/23/2025 - FSCNC Board of Directors Meeting

NOVEMBER

11/11/2025 – Veteran's Day, FSCNC offices closed in observance of the Holiday

11/13/2025 - FSCNC Executive Finance Committee Meeting

11/20/2025 - FSCNC Board of Directors Meeting

11/27/2025 – Thanksgiving Day, FSCNC offices closed in observance of the Holiday

DECEMBER

12/25/2025 - Christmas Day Observed, FSCNC offices closed in observance of the Holiday

Fire Safe Council of Nevada County Acronym List

<u>ACE</u>	American Conservation Experience FSCNC	<u>MBTA</u>	Migratory Bird Treaty Act
<u>AC</u>	AmeriCorps NCCC	<u>MJMHP</u>	Multi-Jurisdiction, Multi-Hazard
<u>ACI</u>	Air Curtain Incinerator		Migration Plan
<u>AFN</u>	Access and Functional Needs	<u>MOA</u>	Memorandum of Agreement
<u>BLM</u>	Bureau of Land Management	<u>MOU</u>	Memorandum of Understanding
<u>CABY</u>	Cosumnes, American, Bear and Yuba Rivers	<u>MUTCD</u>	Manual on Uniform Traffic Control
<u>BRIC</u>	Building Resilient Infrastructure and Communities		Devices for Streets & Highways
<u>CCC</u>	California Conservation Corp	<u>NEPA</u>	National Environmental Policy Act
<u>CAL FIRE</u>	California Dept. of Forestry and Fire Prot.	<u>NFPA</u>	National Fire Protection Association
<u>CEQA</u>	California Environmental Quality Act	<u>NHPA</u>	National Historic Preservation Act
<u>CFSC</u>	California Fire Safe Council	<u>NRCS</u>	Natural Resource Conservation Service
<u>CFIP</u>	California Forest Improvement Program	<u>NSAQMD</u>	Northern Sierra Air Quality Management District
<u>CIP</u>	Capital Improvement Program	<u>OES</u>	Office of Emergency Services
<u>CNPS</u>	California Native Plant Society	<u>PAL</u>	Project Activity Levels
<u>CPRC</u>	California Public Resources Code	<u>PHI</u>	Pre-Harvest Inspection
<u>CSBG</u>	Community Service Block Grant	<u>PICP</u>	Partners in Community Program
<u>CWDG</u>	Community Wildfire Defense Grant	<u>RAC</u>	Resource Advisory Committee
<u>CWPP</u>	Community Wildfire Protection Plan	<u>RCD</u>	Resource Conservation District
<u>DBH</u>	Diameter at Breast Height	<u>RFQ/RFP</u>	Request for Quote/ Proposal
<u>DOTS</u>	Department of Transportation & Sanitation (Nevada County)	<u>RPF</u>	Registered Professional Forester
<u>DSAV</u>	Defensible Space Advisory Visit	<u>SAF</u>	Society of American Foresters
<u>DSCS</u>	Defensible Space Clearing Services	<u>SEDD</u>	Sierra Economic Development District
<u>DMA</u>	Disaster Mitigation Act	<u>SIP</u>	Shelter in Place
<u>EDD</u>	Employment Development Department	<u>SOA</u>	Solicitation Offer Award
<u>EIR</u>	Environmental Impact Report	<u>SPCC</u>	Spill Prev. & Counter Measures Plan
<u>EPA</u>	Environmental Protection Agency	<u>SPI</u>	Sierra Pacific Industries
<u>EPIC</u>	Electric Program Investment Charge	<u>SRCC</u>	Sacramento Regional Cons. Corps.
<u>EQIP</u>	Environmental Quality Incentive Program	<u>SYRCL</u>	South Yuba River Citizens League
<u>ERC</u>	Economic Resource Council	<u>THP</u>	Timber Harvest Plan
<u>ESA</u>	Endangered Species Act	<u>TNE</u>	Tahoe National Forest (USFS)
<u>FEMA</u>	Federal Emergency Management Agency	<u>TRPA</u>	Tahoe Regional Planning Agency
<u>FHSZ</u>	Fire Hazard Severity Zone TRPA	<u>TTCF</u>	Truckee Tahoe Community Foundation
<u>FIRST</u>	Forest Integrated Resource Safety Taskforce	<u>USDA</u>	United States Department of Agriculture
<u>FMAg</u>	Fire Management Assistance Grant	<u>USFS</u>	United States Forest Service (USDA)
<u>FREED</u>	Foundation of Resources for Equality & Employment for the Disabled	<u>VMP</u>	Vegetation Management Program
<u>FRAP</u>	Fire and Resource Assessment Program	<u>WLPZ</u>	Watercourse and Lake Protection Zone
<u>FSCA</u>	Fire Safe Communities Association	<u>WUI</u>	Wildland Urban Interface
<u>FSCNC</u>	Fire Safe Council of Nevada County	<u>YWI</u>	Yuba Watershed Institute
<u>GIS</u>	Geographic Information Systems	<u>YFN</u>	Yuba Forest Network
<u>HMA</u>	Hazard Mitigation Assistance		
<u>HMGP</u>	Hazard Mitigation Grant Project		
<u>IRWMP</u>	Integrated Regional Water Mgmt. Plan		
<u>LHMP</u>	Local Hazard Mitigation Plan		