

**FIRE SAFE
COUNCIL**



**Board of Directors' Meeting
September 25, 2025**



Fire Safe Council
P.O. Box 1112
Grass Valley, CA 95945
Phone (530) 446-1224
www.areyoufiresafe.com

Board of Directors Meeting

Thursday September 25, 2025

Meeting Packet Index

Agenda Item	Page Number
Packet Cover Sheet	1
Meeting Packet Index	2
Current Meeting Agenda	3-4
Minutes from August 2025 Board Meeting	5-7
Executive Director's Report	N/A
Board of Directors' Roster	8
FSC 2025 Calendar	9-10
FSCNC Acronym List	11



**FIRE SAFE COUNCIL OF NEVADA COUNTY
BOARD OF DIRECTORS' MEETING
PUBLIC NOTICE & AGENDA**

Notice is now given that a regular meeting of the Board of Directors has been called and will be held on **Thursday, September 25, 2025, at 10:00 a.m.** Meeting will be at Gene Albaugh Community Room at the Madelyn Helling Nevada County Library.

MISSION

The Fire Safe Council is a local non-profit organization dedicated to making Nevada County safer from destructive wildfires through fire safety projects, partnerships, and education.

Board of Directors:

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(SW) Susan Williams, Interim Treasurer
(SE) Steve Eubanks, Secretary
(EDI) Jamie Jones, Executive Director
(AD) Alan Doerr, Director
(JM) Jeff McEvoy, Director

Staff:

(OCW) Chris Wackerly, Director of Operations
(SB) Shannon Banks, Administrative Assistant

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
 - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
 - a. Approval of Meeting Minutes of August 2025 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for people wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments from the agenda items after discussion by the Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board chair. The Board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Treasurer Williams

- a. ERC and IRS Updates
- b. Audit Update

Next Exec/Finance Meeting: Thursday, October 9, 2025, at 1:00 pm

7. **REPORT OF THE CHAIRMAN OF THE BOARD – Pete Williams**
 - a. CWDG Grant Update – Steve Eubanks
 - b. DSAV Update
 - c. Firewise USA Regional Coordinator
 - d. Donation Acknowledgement Letter – Legal Fees
 - e. D&O Insurance Policy Claim Resolution - **Action**
8. **REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones**
 - a. Organizational Update
 - b. Grants Update
 - c. Funding/Membership Update
 - d. Partnership Update
 - e. Operations Update
 - f. District Attorney Investigation and Return of Property Update
9. **DIRECTORS COMMENTS – Information**
10. **ADJOURN TO CLOSED SESSION (If necessary)**
11. **ADJOURN (OUT OF CLOSED SESSION)**
12. **Adjournment**

NEXT BOARD MEETING: Thursday, October 23, 2025, at 10:00 a.m. in the Gene Albaugh Community Room at the Madelyn Helling Nevada County Library

Times stated are approximate and subject to change. The agenda order is tentative and may be changed by Board action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public with the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 446-1224 or by email to info@areyoufiresafe.com.

Zoom Link: <https://us02web.zoom.us/j/89239809501?pwd=c0UyOVUvWThrQVpWODliUkpta1grQT09>

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted at the following locations: Fire Safe Council Administrative Office, 590 Searls Ave. Ste.4, Nevada City, CA www.areyoufiresafe.com



**Fire Safe Council of Nevada County
Board of Directors Meeting Minutes
Fire Safe Council
Thursday, August 28, 2025, 10:00 AM**

In Attendance:

Directors:

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(SW) Susan Williams, Interim Treasurer
(SE) Steve Eubanks, Secretary
(EDJ) Jamie Jones, Executive Director
(AD) Alan Doerr, Director
(JM) Jeff McEvoy, Director

Staff:

(OCW) Chris Wackerly, Director of Operations
(SB) Shannon Banks, Administrative Assistant

Others:

(AW) Ann Westling, interested person.
(BH) Bob Hanna, DSAV adviser

1. CALL TO ORDER

- PW called the meeting to order at 10:00 AM

2. ROLL CALL

- As indicated above.

3. AGENDA & ORDER OF BUSINESS

- PW asked for a motion to accept the agenda. JM moved to approve; seconded by SE and approved unanimously.

4. MEETING MINUTES

- PW asked for a motion to approve the May minutes; SE moved to approve them; seconded by SW and approved unanimously.

5. PUBLIC COMMENT

- Cathé Fish made a public announcement that the County Defensible Space Inspector department (DSI) will accept chipping requests or green dump bins if you live on a private road. EDJ agreed that the county has left over CAL FIRE storm relief funds still available for private roads until March 15th, 2026.

6. AGENCY/PARTNER REPORTS.

- EDJ stated that Truckee Fire Dept has completed their CWPP and she has signed it as the authorized representative of FSC.

7. REPORT OF THE FINANCE COMMITTEE – Susan Williams

- SW reported that we have been reimbursed for 4 out of 6 quarters of our ERC (Employee Retention Credit) payments. Still waiting for 2 quarters of payments. One of them had a signature issue that has been corrected, and we are hopeful of seeing those funds soon. We have protested the denial of the other quarter and are hopeful of getting that approved. We believe that we meet the criteria for approval because we canceled a fundraising event due to COVID.
- EDD – we have entered into a payment agreement with them.
- Audit update – no current updates. We are still waiting for the DA's office to return the documents needed to complete the audits.

8. REPORT OF THE CHAIRMAN OF THE BOARD - Pete Williams

- PW asked SE about the status on the CWDG grant. SE has been in contact with the Forest Service, and we should hear back in the next 2 – 3 weeks. SE mentioned that the next round of applications

for CWDG grants will be coming up soon.

- PW reported that the DSAV new form is a work in progress and is still being tried out. Residents seem to like the new process, as some visits can take up to 3 hours.
- FSC continues to support local events, the next one being the Alta Sierra ASPOA Green Waste event on September 2nd and 3rd 2025.

9. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones

- EDJ reported that not a lot has changed; we currently are still functioning with one person in administration. Shannon is our only paid employee and everyone else is working in a volunteer capacity.
- Green Waste, Chipping and Firewood administrative tasks - we have not been able to close out those grants due to documents that have yet to be returned from the DA's office. They are due April 30, 2026.
- Grant updates: We have changed our FEMA project invoice cycle from quarterly to monthly. Reimbursements from Cal-OES have been delayed and they have been provided with all documentation requested. The Home Hardening Retrofit timeline has been extended and we currently have 119 applications with a cap of 150 and \$30,000 per applicant. We have applied for a timeline extension and budget modification for the Deer Creek Shaded Fuel Break project; we are still waiting to hear back from Cal OES.
- Tri-Counties Bank update: EDJ reported that we have not received updated balances for the vehicles that have been auctioned off. They did update a reduced liability with the courts, which indicates the vehicles have been sold. This was provided by the court. To date we still are not receiving communications from Tri-counties or their legal firm.
- Grant applications: We submitted two Wildfire Prevention grants in July offered by CAL FIRE. The first is for the Deer Creek Extension project, phase 2. This funding will connect the current Deer Creek project and ponderosa phase 2 project. The second grant is a green waste, and chipping program.
- EDJ reported that since the BRIC grant was discontinued and has been broken into smaller grants, she is working on HMGP funding which is likely to be largely focused on Southern California due to the L.A. fires. We will only seek 1 of 3 of the grants in partnership with the City of Grass Valley for home hardening, defensible space and hazard tree removal, programs which we have successfully run in the past. The decision was made to submit a very competitive grant, rather than 3 separate ones. The other 2 programs will be held over for another funding opportunity.
- The Firewise USA Regional Coordinator role will stay with Fire Safe Council as the auto assigned organization in the portal. NFPA (National Fire Protection Association) has recognized that only 1 auto assigned regional coordinator is needed at this time. Both organizations, Fire Safe Nevada County Coalition and Fire Safe Council need to work together to better serve our community. Communities who wish for additional help from the FSNCC may add them as an additional coordinator to their individual communities. But they may not replace FSC.
- EDJ stated that PW has been in communication with Cal OES about the status of the Access and Functional Needs (AFN) program which has 750 applicants and \$12 million dollars' worth of work that still needs to be completed.

10. REPORT FROM THE DIRECTOR OF OPERATIONS – Chris Wackerly

- None at this time

11. DIRECTORS COMMENTS –

- SE stated that in the next round of the CWDG grants, he is getting together a proposal for fire hydrant installations around the county. NID and other entities will be included in the future plans.

12. CLOSED SESSION-

- PW asked for a motion to go to closed session to discuss a few additional items; AD moved, seconded by SE and approved by voice vote at 11:36 am.

13. RETURN TO OPEN SESSION

14. Report out of closed session-

Staff was given direction on personnel and financial matters.

15. ADJOURNMENT:

- PW moved to adjourn the meeting. Second by SW. Meeting adjourned at 12:30 pm.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held on October 23, 2025, at 10:00 am and were approved by the Board of Directors.

Steve Eubanks (Secretary)

Date

FIRE SAFE COUNCIL OF NEVADA COUNTY BOARD**ROSTER As of 01/01/2025****REPRESENTING/AFFILIATIONS**

Chairman	Williams	Pete	Nevada City	pwill4436@gmail.com	Member at Large
Vice-Chair	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Treasurer	Susan	Williams	Nevada City	Susanh.williams@gmail.com	Member at Large
Secretary	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Director	Doerr	Alan	Nevada City	avdoerr@gmail.com	GIS Specialist
Director	McEvoy	Jeff	Grass Valley	jeff@mcevoyelectric.com	Member at Large
Partner	Mason	Patrick	Nevada City	patrickmason@nccfire.com	Nevada County Fire Chiefs
Partner	Pacheco	Jorge	El Dorado Hills	jpacheco@blm.gov	Bureau of Land Management
Partner	Schroeder	Jason	El Dorado Hills	jschroeder@blm.gov	Bureau of Land Management
Partner	Haack	Landon	Nevada City	landon.haack@fire.ca.gov	CALFIRE

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FSCNC 2025 Calendar

JANUARY

01/01/2025 – New Year's Day FSCNC offices closed in observance of the Holiday
01/20/2025 - Martin Luther King Jr. Day, FSCNC offices closed in observance of the Holiday
01/31/2025 - FSCNC Board of Directors Meeting

FEBRUARY

02/13/2025 - FSCNC Executive Finance Committee Meeting
02/17/2025 – President's Day, FSCNC offices closed in observance of the Holiday
02/27/2025 - FSCNC Board of Directors Meeting

MARCH

03/13/2025 - FSCNC Executive Finance Committee Meeting
03/27/2025 - FSCNC Board of Directors Meeting

APRIL

04/10/2025 – FSCNC Executive Finance Committee Meeting
04/24/2025 - FSCNC Board of Directors Meeting

MAY

05/08/2025 - FSCNC Executive Finance Committee Meeting
05/22/2025 - FSCNC Board of Directors Meeting
05/26/2025 - Memorial Day, FSCNC offices closed in observance of the Holiday

JUNE

06/12/2024 - FSCNC Executive Finance Committee Meeting
06/19/2025 – Juneteenth, FSCNC offices closed in observance of the Holiday
06/26/2025 - FSCNC Board of Directors Meeting

JULY

07/04/2024 – Independence Day, FSCNC offices closed in observance of the Holiday

AUGUST

08/14/2025 - FSCNC Executive Finance Committee Meeting
08/28/2025 - FSCNC Board of Directors Meeting

SEPTEMBER

09/01/2025 – Labor Day, FSCNC offices closed in observance of the Holiday
09/11/2025 – FSCNC Executive Finance Committee Meeting
09/25/2025 - FSCNC Board of Directors Meeting

OCTOBER

10/09/2025 - FSCNC Executive Finance Committee Meeting

10/13/2025 – Columbus Day, FSCNC offices closed in observance of the Holiday

10/23/2025 - FSCNC Board of Directors Meeting

NOVEMBER

11/11/2025 – Veteran's Day, FSCNC offices closed in observance of the Holiday

11/13/2025 - FSCNC Executive Finance Committee Meeting

11/20/2025 - FSCNC Board of Directors Meeting

11/27/2025 – Thanksgiving Day, FSCNC offices closed in observance of the Holiday

DECEMBER

12/25/2025 - Christmas Day Observed, FSCNC offices closed in observance of the Holiday

Fire Safe Council of Nevada County Acronym List

<u>ACE</u>	American Conservation Experience FSCNC	<u>MBTA</u>	Migratory Bird Treaty Act
<u>AC</u>	AmeriCorps NCCC	<u>MJMHMP</u>	Multi-Jurisdiction, Multi-Hazard
<u>ACI</u>	Air Curtain Incinerator		Migration Plan
<u>AFN</u>	Access and Functional Needs	<u>MOA</u>	Memorandum of Agreement
<u>BLM</u>	Bureau of Land Management	<u>MOU</u>	Memorandum of Understanding
<u>CABY</u>	Cosumnes, American, Bear and Yuba Rivers	<u>MUTCD</u>	Manual on Uniform Traffic Control
<u>BRIC</u>	Building Resilient Infrastructure and Communities		Devices for Streets & Highways
<u>CCC</u>	California Conservation Corp	<u>NEPA</u>	National Environmental Policy Act
<u>CAL FIRE</u>	California Dept. of Forestry and Fire Prot.	<u>NFPA</u>	National Fire Protection Association
<u>CEQA</u>	California Environmental Quality Act	<u>NHPA</u>	National Historic Preservation Act
<u>CFSC</u>	California Fire Safe Council	<u>NRCS</u>	Natural Resource Conservation Service
<u>CFIP</u>	California Forest Improvement Program	<u>NSAQMD</u>	Northern Sierra Air Quality Management District
<u>CIP</u>	Capital Improvement Program	<u>OES</u>	Office of Emergency Services
<u>CNPS</u>	California Native Plant Society	<u>PAL</u>	Project Activity Levels
<u>CPRC</u>	California Public Resources Code	<u>PHI</u>	Pre-Harvest Inspection
<u>CSBG</u>	Community Service Block Grant	<u>PICP</u>	Partners in Community Program
<u>CWDG</u>	Community Wildfire Defense Grant	<u>RAC</u>	Resource Advisory Committee
<u>CWPP</u>	Community Wildfire Protection Plan	<u>RCD</u>	Resource Conservation District
<u>DBH</u>	Diameter at Breast Height	<u>RFQ/RFP</u>	Request for Quote/ Proposal
<u>DOTS</u>	Department of Transportation & Sanitation (Nevada County)	<u>RPF</u>	Registered Professional Forester
<u>DSAV</u>	Defensible Space Advisory Visit	<u>SAF</u>	Society of American Foresters
<u>DSCS</u>	Defensible Space Clearing Services	<u>SEDD</u>	Sierra Economic Development District
<u>DMA</u>	Disaster Mitigation Act	<u>SIP</u>	Shelter in Place
<u>EDD</u>	Employment Development Department	<u>SOA</u>	Solicitation Offer Award
<u>EIR</u>	Environmental Impact Report	<u>SPCC</u>	Spill Prev. & Counter Measures Plan
<u>EPA</u>	Environmental Protection Agency	<u>SPI</u>	Sierra Pacific Industries
<u>EPIC</u>	Electric Program Investment Charge	<u>SRCC</u>	Sacramento Regional Cons. Corps.
<u>EQIP</u>	Environmental Quality Incentive Program	<u>SYRCL</u>	South Yuba River Citizens League
<u>ERC</u>	Economic Resource Council	<u>THP</u>	Timber Harvest Plan
<u>ESA</u>	Endangered Species Act	<u>TNF</u>	Tahoe National Forest (USFS)
<u>FEMA</u>	Federal Emergency Management Agency	<u>TRPA</u>	Tahoe Regional Planning Agency
<u>FHSZ</u>	Fire Hazard Severity Zone TRPA	<u>TTCF</u>	Truckee Tahoe Community Foundation
<u>FIRST</u>	Forest Integrated Resource Safety Taskforce	<u>USDA</u>	United States Department of Agriculture
<u>FMAG</u>	Fire Management Assistance Grant	<u>USFS</u>	United States Forest Service (USDA)
<u>FREED</u>	Foundation of Resources for Equality & Employment for the Disabled	<u>VMP</u>	Vegetation Management Program
<u>FRAP</u>	Fire and Resource Assessment Program	<u>WLPZ</u>	Watercourse and Lake Protection Zone
<u>FSCA</u>	Fire Safe Communities Association	<u>WUI</u>	Wildland Urban Interface
<u>FSCNC</u>	Fire Safe Council of Nevada County	<u>YWI</u>	Yuba Watershed Institute
<u>GIS</u>	Geographic Information Systems	<u>YFN</u>	Yuba Forest Network
<u>HMA</u>	Hazard Mitigation Assistance		
<u>HMGP</u>	Hazard Mitigation Grant Project		
<u>IRWMP</u>	Integrated Regional Water Mgmt. Plan		
<u>LHMP</u>	Local Hazard Mitigation Plan		