

**FIRE SAFE
COUNCIL**



**Board of Directors' Meeting
October 23, 2025**



Fire Safe Council
P.O. Box 1112
Grass Valley, CA 95945
Phone (530) 446-1224
www.areyoufiresafe.com

Board of Directors Meeting

Thursday October 23, 2025

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**FIRE SAFE COUNCIL OF NEVADA COUNTY
BOARD OF DIRECTORS' MEETING
PUBLIC NOTICE & AGENDA**

Notice is now given that a regular meeting of the Board of Directors has been called and will be held on **Thursday, October 23, 2025, at 10:00 a.m.** The meeting will be at Gene Albaugh Community Room at the Madelyn Helling Nevada County Library.

MISSION

The Fire Safe Council is a local non-profit organization dedicated to making Nevada County safer from destructive wildfires through fire safety projects, partnerships, and education.

Board of Directors:

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(SW) Susan Williams, Interim Treasurer
(SE) Steve Eubanks, Secretary
(EDJ) Jamie Jones, Executive Director
(AD) Alan Doerr, Director
(JM) Jeff McEvoy, Director

Staff:

(OCW) Chris Wackerly, Director of Operations
(SB) Shannon Banks, Administrative Assistant

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
 - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
 - a. Approval of Meeting Minutes of September 2025 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for people wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments on agenda items after discussion by Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board Chair. The Board Chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Treasurer Williams

- a. ERC Update
- b. Audit Update

Next Exec/Finance Meeting: Thursday, November 13, 2025, at 1:00 pm

7. REPORT OF THE CHAIRMAN OF THE BOARD – Pete Williams

- a. DSAV Update
- b. D&O Insurance Policy Claim status
- c. Appointment of a new board of director - Action

8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones

- a. Organizational Update
- b. Grants Update
- c. Funding/Membership Update
- d. Partnership Update
- e. Operations Update
- f. District Attorney Investigation and Return of Property Update

9. DIRECTORS COMMENTS – Information

10. **ADJOURN TO CLOSED SESSION (If necessary)**

11. **ADJOURN (OUT OF CLOSED SESSION)**

12. **Adjournment**

NEXT BOARD MEETING: Thursday, November 20, 2025, at 10:00 a.m. in the Gene Albaugh Community Room at the Madelyn Helling Nevada County Library

Times stated are approximate and subject to change. The agenda order is tentative and may be changed by Board action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public with the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 446-1224 or by email to info@areyoufiresafe.com.

Zoom Link: <https://us02web.zoom.us/j/89239809501?pwd=c0UyOVUwWThrQVpWODliUkpta1grQT09>

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted at the following locations: Fire Safe Council Administrative Office, 590 Searls Ave. Ste.4, Nevada City, CA www.areyoufiresafe.com



**Fire Safe Council of Nevada County
Board of Directors Meeting Minutes**

Fire Safe Council

Thursday, September 25, 2025, 10:00 AM

In Attendance:

Directors:

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(SW) Susan Williams, Interim Treasurer
(SE) Steve Eubanks, Secretary
(EDJ) Jamie Jones, Executive Director
(AD) Alan Doerr, Director
(JM) Jeff McEvoy, Director

Staff:

(OCW) Chris Wackerly, Director of Operations
(SB) Shannon Banks, Administrative Assistant

Others:

(AW) Ann Westling, interested person.
(BH) Bob Hanna, DSAV adviser

1. CALL TO ORDER

- PW called the meeting to order at 10:00 AM

2. ROLL CALL

- As indicated above.

3. AGENDA & ORDER OF BUSINESS

- PW asked for a motion to accept the agenda. SE moved to approve; seconded by SW and approved unanimously.

4. MEETING MINUTES

- PW asked for a motion to approve the August minutes; SE moved to approve them; seconded by SW and approved unanimously.

5. PUBLIC COMMENT

- A member of the public asked if there is a quick answer for the difference between the Fire Safe Nevada County Coalition and Fire Safe Council of Nevada County? PW said the quick answer is both organizations are here to help our county to become more fire resilient. The Coalition is focusing on education and is helping teach FireWise communities through a series of workshops and various things to further wildfire prevention education. Fire Safe Council, while still educational, is more program and project focused with large scale landscape projects, and programs including the home hardening retrofit program, chipping program and defensible space advisory visits and supporting the Firewise USA program participants as the Regional Firewise USA Coordinator.

6. AGENCY/PARTNER REPORTS.

- None currently

7. REPORT OF THE FINANCE COMMITTEE – Susan Williams

- SW reported that we are still waiting for 1 last payment of our ERC (Employee Retention Credit).
- EDD – we have entered into a payment agreement with them.
- Audit update – no current updates. We are still waiting for the DA's office to return the documents needed to complete the audits.

8. REPORT OF THE CHAIRMAN OF THE BOARD - Pete Williams

- PW asked SE about the status on the CWDG grant; unfortunately, we didn't get it, but we will reapply for the next round.
- PW announced that FSC has received an anonymous donation of \$10,000 to help with our legal

expenses.

- PW reported that FSC is putting together a Director and Officers insurance claim to cover additional organizational expenses. EDJ read aloud the insurance claim report / form / cover page to all council members and opened the topic for discussion. SE moved to approve filing the claim, and it was approved unanimously by voice vote.

9. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones

- EDJ reported that not a lot has changed; we currently are still working with one person in administration. Shannon is our only paid employee and everyone else, Chris Wackerly, Pat Leach and Jamie Jones are working as volunteers.
- Administrative tasks that EDJ is working on are Green Waste, Chipping and South County grants. They are not due to close out until March 30, 2026. We still need our documents returned from the DA's office in order to close out those grants.
- Grant updates: Our FEMA project invoice cycle is now monthly. The Home Hardening Retrofit timeline was extended a few months ago. And our Deer Creek project timeline recently was also extended to July 2026. The Deer Creek project budget modification is still pending. Deer Creek project is paused at the moment until we receive our reimbursements for the last year of project expenses.
- Tri-Counties Bank update: EDJ reported that we have not received updated balances for the vehicles that have been auctioned off. To date we still are not receiving communications from Tri-counties or their legal firm.
- EDJ reported that we are still waiting for the last payment of ERC (Employee Retention Credit) funds that we protested for Q3 2021. The bulk of our recent ERC payments went to pay our IRS tax liability, and we are currently up to date. For our state tax liability with EDD, we are on a payment plan, and we just made our first payment.
- Grant update: We have some new funding opportunities coming up, specifically Prop 4 Climate Bond. EDJ will be attending the Funding Launch webinar at the end of the month. We will apply for the FireWise Community grant CWDG again in 2026. And, we have two more grant applications in review with CAL FIRE; a wildfire prevention for the Deer Creek Shaded Fuel Break, phase 2 and a wildfire prevention for chipping, green waste and firewood programs.
- EDJ reported that since the \$35 million BRIC grant has been broken up into smaller grants, she has submitted applications to the City of Grass Valley for Partnerships Collaborative Wildfire Resiliency projects. With our partnership with the City of Grass Valley we have decided to focus on Home Hardening Retrofits, Defensible Space Clearing and Hazardous Tree Removal.
- As the Firewise USA Regional Coordinator we need to increase **collaboration** with the newly formed Fire Safe Nevada County Coalition group. We are going to work on improving correspondence with all the regional coordinators, as we similarly do with Truckee Fire District.
- EDJ suggested that we need to strive for consistent mapping, and to have a centralized mapping location. w
- We can have one web location for the maps and provide agencies links to our website. The County of Nevada and the Coalition are using different maps that might not be the most up to date. Communication and collaboration with all agencies will minimize the confusion for the residents and consistent mapping will help moving forward.

10. REPORT FROM THE DIRECTOR OF OPERATIONS – Chris Wackerly

- EDJ reported that we will start the Home Hardening assessments since we were granted the timeline extension; the Deer Creek assessment schedule will be determined at a later date.
- Receiving our reimbursements from Cal-OES it will make this process smoother.

11. DIRECTORS COMMENTS –

- JM wanted to express his appreciation for FSC's dedication to our mission over the years.
- SE stated that he is scheduled to an assessment of Squirrel Creek Ranches FWC for their renewal, and offered his assistance to do more risk assessments for other FWC's

12. CLOSED SESSION-

- PW asked for a motion to go to closed session to discuss a few additional items; SE moved, seconded by SW and approved by voice vote at 11:20 am.

13. RETURN TO OPEN SESSION – Staff was given direction pertaining to legal and personnel matters. No action was taken.

14. ADJOURNMENT:

- PW moved to adjourn the meeting. Second by SW meeting adjourned at 1:10 pm.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held on October 23, 2025, at 10:00 am and were approved by the Board of Directors.

Steve Eubanks (Secretary)

Date

FIRE SAFE COUNCIL OF NEVADA COUNTY BOARD**ROSTER As of 01/01/2025****REPRESENTING/AFFILIATIONS**

Chairman	Williams	Pete	Nevada City	pwill4436@gmail.com	Member at Large
Vice-Chair	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Treasurer	Susan	Williams	Nevada City	Susanh.williams@gmail.com	Member at Large
Secretary	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Director	Doerr	Alan	Nevada City	avdoerr@gmail.com	GIS Specialist
Director	McEvoy	Jeff	Grass Valley	jeff@mcevoyelectric.com	Member at Large
Partner	Mason	Patrick	Nevada City	patrickmason@nccfire.com	Nevada County Fire Chiefs
Partner	Pacheco	Jorge	El Dorado Hills	jpacheco@blm.gov	Bureau of Land Management
Partner	Schroeder	Jason	El Dorado Hills	jschroeder@blm.gov	Bureau of Land Management
Partner	Haack	Landon	Nevada City	landon.haack@fire.ca.gov	CALFIRE

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FSCNC 2025 Calendar

JANUARY

01/01/2025 – New Year's Day FSCNC offices closed in observance of the Holiday
01/20/2025 - Martin Luther King Jr. Day, FSCNC offices closed in observance of the Holiday
01/31/2025 - FSCNC Board of Directors Meeting

FEBRUARY

02/13/2025 - FSCNC Executive Finance Committee Meeting
02/17/2025 – President's Day, FSCNC offices closed in observance of the Holiday
02/27/2025 - FSCNC Board of Directors Meeting

MARCH

03/13/2025 - FSCNC Executive Finance Committee Meeting
03/27/2025 - FSCNC Board of Directors Meeting

APRIL

04/10/2025 – FSCNC Executive Finance Committee Meeting
04/24/2025 - FSCNC Board of Directors Meeting

MAY

05/08/2025 - FSCNC Executive Finance Committee Meeting
05/22/2025 - FSCNC Board of Directors Meeting
05/26/2025 - Memorial Day, FSCNC offices closed in observance of the Holiday

JUNE

06/12/2024 - FSCNC Executive Finance Committee Meeting
06/19/2025 – Juneteenth, FSCNC offices closed in observance of the Holiday
06/26/2025 - FSCNC Board of Directors Meeting

JULY

07/04/2024 – Independence Day, FSCNC offices closed in observance of the Holiday

AUGUST

08/14/2025 - FSCNC Executive Finance Committee Meeting
08/28/2025 - FSCNC Board of Directors Meeting

SEPTEMBER

09/01/2025 – Labor Day, FSCNC offices closed in observance of the Holiday
09/11/2025 – FSCNC Executive Finance Committee Meeting
09/25/2025 - FSCNC Board of Directors Meeting

OCTOBER

- 10/09/2025 - FSCNC Executive Finance Committee Meeting
- 10/13/2025 – Columbus Day, FSCNC offices closed in observance of the Holiday
- 10/23/2025 - FSCNC Board of Directors Meeting

NOVEMBER

- 11/11/2025 – Veteran’s Day, FSCNC offices closed in observance of the Holiday
- 11/13/2025 - FSCNC Executive Finance Committee Meeting
- 11/20/2025 - FSCNC Board of Directors Meeting
- 11/27/2025 – Thanksgiving Day, FSCNC offices closed in observance of the Holiday

DECEMBER

- 12/25/2025 - Christmas Day Observed, FSCNC offices closed in observance of the Holiday

Fire Safe Council of Nevada County Acronym List

<u>ACE</u>	American Conservation Experience FSCNC	<u>MBTA</u>	Migratory Bird Treaty Act
<u>AC</u>	AmeriCorps NCCC	<u>MJMHMP</u>	Multi-Jurisdiction, Multi-Hazard
<u>ACI</u>	Air Curtain Incinerator		Migration Plan
<u>AFN</u>	Access and Functional Needs	<u>MOA</u>	Memorandum of Agreement
<u>BLM</u>	Bureau of Land Management	<u>MOU</u>	Memorandum of Understanding
<u>CABY</u>	Cosumnes, American, Bear and Yuba Rivers	<u>MUTCD</u>	Manual on Uniform Traffic Control
<u>BRIC</u>	Building Resilient Infrastructure and		Devices for Streets & Highways
	Communities	<u>NEPA</u>	National Environmental Policy Act
<u>CCC</u>	California Conservation Corp	<u>NFPA</u>	National Fire Protection Association
<u>CAL FIRE</u>	California Dept. of Forestry and Fire Prot.	<u>NHPA</u>	National Historic Preservation Act
<u>CEQA</u>	California Environmental Quality Act	<u>NRCS</u>	Natural Resource Conservation Service
<u>CFSC</u>	California Fire Safe Council	<u>NSAQMD</u>	Northern Sierra Air Quality
<u>CFIP</u>	California Forest Improvement Program		Management District
<u>CIP</u>	Capital Improvement Program	<u>OES</u>	Office of Emergency Services
<u>CNPS</u>	California Native Plant Society	<u>PAL</u>	Project Activity Levels
<u>CPRC</u>	California Public Resources Code	<u>PHI</u>	Pre-Harvest Inspection
<u>CSBG</u>	Community Service Block Grant	<u>PICP</u>	Partners in Community Program
<u>CWDG</u>	Community Wildfire Defense Grant	<u>RAC</u>	Resource Advisory Committee
<u>CWPP</u>	Community Wildfire Protection Plan	<u>RCD</u>	Resource Conservation District
<u>DBH</u>	Diameter at Breast Height	<u>RFQ/RFP</u>	Request for Quote/ Proposal
<u>DOTS</u>	Department of Transportation &	<u>RPF</u>	Registered Professional Forester
	Sanitation (Nevada County)	<u>SAF</u>	Society of American Foresters
<u>DSAV</u>	Defensible Space Advisory Visit	<u>SEDD</u>	Sierra Economic Development District
<u>DSCS</u>	Defensible Space Clearing Services	<u>SIP</u>	Shelter in Place
<u>DMA</u>	Disaster Mitigation Act	<u>SOA</u>	Solicitation Offer Award
<u>EDD</u>	Employment Development Department	<u>SPCC</u>	Spill Prev. & Counter Measures Plan
<u>EIR</u>	Environmental Impact Report	<u>SPI</u>	Sierra Pacific Industries
<u>EPA</u>	Environmental Protection Agency	<u>SRCC</u>	Sacramento Regional Cons. Corps.
<u>EPIC</u>	Electric Program Investment Charge	<u>SYRCL</u>	South Yuba River Citizens League
<u>EQIP</u>	Environmental Quality Incentive Program	<u>THP</u>	Timber Harvest Plan
<u>ERC</u>	Economic Resource Council	<u>TNF</u>	Tahoe National Forest (USFS)
<u>ESA</u>	Endangered Species Act	<u>TRPA</u>	Tahoe Regional Planning Agency
<u>FEMA</u>	Federal Emergency Management Agency	<u>TTCF</u>	Truckee Tahoe Community Foundation
<u>FHSZ</u>	Fire Hazard Severity Zone TRPA	<u>USDA</u>	United States Department of Agriculture
<u>FIRST</u>	Forest Integrated Resource Safety Taskforce	<u>USFS</u>	United States Forest Service (USDA)
<u>FMAG</u>	Fire Management Assistance Grant	<u>VMP</u>	Vegetation Management Program
<u>FREED</u>	Foundation of Resources for Equality &	<u>WLPZ</u>	Watercourse and Lake Protection Zone
	Employment for the Disabled	<u>WUI</u>	Wildland Urban Interface
<u>FRAP</u>	Fire and Resource Assessment Program	<u>YWI</u>	Yuba Watershed Institute
<u>FSCA</u>	Fire Safe Communities Association	<u>YFN</u>	Yuba Forest Network
<u>FSCNC</u>	Fire Safe Council of Nevada County		
<u>GIS</u>	Geographic Information Systems		
<u>HMA</u>	Hazard Mitigation Assistance		
<u>HMGP</u>	Hazard Mitigation Grant Project		
<u>IRWMP</u>	Integrated Regional Water Mgmt. Plan		
<u>LHMP</u>	Local Hazard Mitigation Plan		