

**FIRE SAFE
COUNCIL**



**Board of Directors' Meeting
November 20, 2025**



Fire Safe Council
P.O. Box 1112
Grass Valley, CA 95945
Phone (530) 446-1224
www.areyoufiresafe.com

Board of Directors Meeting

Thursday November 20, 2025

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**FIRE SAFE COUNCIL OF NEVADA COUNTY
BOARD OF DIRECTORS' MEETING
PUBLIC NOTICE & AGENDA**

Notice is now given that a regular meeting of the Board of Directors has been called and will be held on **Thursday, November 20, 2025, at 10:00 a.m.** The meeting will be held at the Gene Albaugh Community Room at the Madelyn Helling Nevada County Library.

MISSION

The Fire Safe Council is a local non-profit organization dedicated to making Nevada County safer from destructive wildfires through fire safety projects, partnerships, and education.

Board of Directors:

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(SW) Susan Williams, Interim Treasurer
(SE) Steve Eubanks, Secretary
(EDJ) Jamie Jones, Executive Director
(AD) Alan Doerr, Director
(JM) Jeff McEvoy, Director

Staff:

(OCW) Chris Wackerly, Director of Operations
(SB) Shannon Banks, Administrative Assistant

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
 - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
 - a. Approval of Meeting Minutes of October 2025 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for people wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments on agenda items after discussion by Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board Chair. The Board Chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Treasurer Williams

- a. ERC Update
- b. Audit Update

Next Exec/Finance Meeting: Thursday, December 10, 2025, at 10:00 am

7. REPORT OF THE CHAIRMAN OF THE BOARD – Pete Williams

- a. DSAV Update
- b. Reinstatement of Associate Director Positions **Action**
- c. Update the Board of Directors Charter to reflect changes **Action**
- d. Appointment of new Associate Directors **Action**

8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones

- a. Organizational Update
- b. Grants Update
- c. Funding/Membership Update
- d. Partnership Update
- e. Operations Update
- f. District Attorney Investigation and Return of Property Update
- g. D&O Insurance Policy Claim Update
- h. Legal Update

9. DIRECTORS' COMMENTS – Information

10. **ADJOURN TO CLOSED SESSION (If necessary)**

11. **ADJOURN (OUT OF CLOSED SESSION)**

12. **Adjournment**

NEXT BOARD MEETING: Thursday, January 29, 2026, at 10:00 a.m. in the Gene Albaugh Community Room at the Madelyn Helling Nevada County Library

Times stated are approximate and subject to change. The agenda order is tentative and may be changed by Board action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public with the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 446-1224 or by email to info@areyoufiresafe.com.

Zoom Link: <https://us02web.zoom.us/j/89239809501?pwd=c0UyOVUvWThrQVpWODliUkpta1grQT09>

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted at the following locations: Fire Safe Council Administrative Office, 590 Searls Ave. Ste.4, Nevada City, CA www.areyoufiresafe.com



**Fire Safe Council of Nevada County
Board of Directors Meeting Minutes
Fire Safe Council
Thursday, October 23, 2025, 10:00 AM**

In Attendance:

Directors:

(PW) Pete Williams, Chair
(SE) Steve Eubanks, Vice-Chair
(SW) Susan Williams, Interim Treasurer
(SE) Steve Eubanks, Secretary
(EDJ) Jamie Jones, Executive Director
(AD) Alan Doerr, Director
(JM) Jeff McEvoy, Director

Staff:

(OCW) Chris Wackerly, Director of Operations
(SB) Shannon Banks, Administrative Assistant

Others:

(AW) Ann Westling, interested person.
(BH) Bob Hanna, DSAV adviser

1. CALL TO ORDER

- PW called the meeting to order at 10:03 AM

2. ROLL CALL

- As indicated above.

3. AGENDA & ORDER OF BUSINESS

- PW asked for a motion to accept the agenda. SE moved to approve; approved unanimously.

4. MEETING MINUTES

- PW asked for a motion to approve the September minutes; SE moved to approve them, seconded by JM, and approved unanimously.

5. PUBLIC COMMENT

- None currently

6. AGENCY/PARTNER REPORTS

- None currently

7. REPORT OF THE FINANCE COMMITTEE – Susan Williams

- EDJ reporting for SW: We received communication from the IRS two weeks ago regarding our Q3 2021 amended claim. They do not require any additional information but need an extra 60 days to review it.
- Audit update – our independent auditor recently reached out for a status update on payment for the last audit performed, as well as commencing the next audits. EDJ explained that we are still waiting to get our documents back and our reimbursements from FEMA.
- We are still waiting for the DA's office to return the documents needed to complete the audits.

8. REPORT OF THE CHAIRMAN OF THE BOARD - Pete Williams

- PW reported that he had been working with Bear River Pines FWC and had gotten 6 DSAVs done in their community following their FWC meeting.
- EDJ will give more in-depth details about our D&O (Director and Officers) claim
- PW reported that Jacobie Waters has expressed interest in becoming a board member. PW asked for a voice vote to approve of Jacobie becoming a board member, and it was approved unanimously.

9. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones

- EDJ reported that not a lot has changed with staffing; we currently still have Shannon Banks in administration, and management is continuing to volunteer time in unfunded programs and projects.
- October 23rd was one year since our documents were taken by the DA.
- Administration updates: EDJ is working on Green Waste / Chipping and South County grants through Cal-Fire we cannot provide documentation and close out because we still have not received our documents from the DA's office. Cal-Fire has reached out to the DA's office to see if they could get those documents back to aid us.
- Grant invoicing and reporting review updates: We have two reimbursable grants through Cal-OES and FEMA; we are still waiting for responses and reimbursements from Cal-OES since January 2025 that are still outstanding. The delays create challenges in reporting and progress on the projects.
- EDJ reported that she is working on the Directors' and Officers' insurance claim that the board approved at the last meeting. The renewal of the SLIP insurance policy is due for this fiscal year.
- True-up of Liability balances: All lenders/banks have given us an updated statement on the fleet vehicles that were returned.
- ERC Q3 2021 update: the protest has been filed, and the IRS needs 60 additional days to review it.
- Tri-Counties Bank update: EDJ reported that we have finally received an updated total balance for all the vehicles that have been auctioned off. We received a summons with a court date to bring all appropriate financial documents. However, those documents are still at the DA's office.
- State tax liability with EDD-- we are on a payment plan, and we just made our second payment.
- Grant update: There haven't been a lot of grants available that we can apply for at this moment in the quarterly cycle.
- EDJ has been focusing on the Firewise Regional Coordinator role, assisting FWCs with their risk assessment and action plan paperwork or directing them to Alan for mapping.
- EDJ stated that we have not heard anything back on our City of Grass Valley partnership.
- Centralized mapping: EDJ and AD are working with the GIS mapping system to create an app to put on our website so folks can click on the link for their community or enter their address to get the most up-to-date map.
- SB reported that we have reached 150 applicants for the Home Hardening program, and we will be accepting about 20 more and putting them on a wait list for possible dropouts. And that we have 73 Right of Entry's for the Deer Creek program.

10. REPORT FROM THE DIRECTOR OF OPERATIONS – Chris Wackerly

- None currently

11. DIRECTORS' COMMENTS –

- SE asked how many FWCs needed risk assessments done. EDJ explained that action plans are needed every 3 years, and risk assessments are done every 5 years. Pat Leach had completed all assessments that needed to be done at the beginning of 2024. We might have a few that still need to be done.

12. CLOSED SESSION-

- PW asked for a motion to go to closed session to discuss a few additional items; SE moved, seconded by AD, and approved by voice vote at 11:29 am.

13. RETURN TO OPEN SESSION

- PW returned to open session at 12:41 am.

14. ADJOURNMENT:

- PW moved to adjourn the meeting. Second, by JM; meeting adjourned at 12:42 pm.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held on November 20, 2025, at 10:00 am and were approved by the Board of Directors.

Steve Eubanks (Secretary)

Date

FIRE SAFE COUNCIL OF NEVADA COUNTYBOARD**ROSTER As of 01/01/2025****REPRESENTING/AFFILIATIONS**

Chairman	Williams	Pete	Nevada City	pwill4436@gmail.com	Member at Large
Vice-Chair	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Treasurer	Susan	Williams	Nevada City	Susanh.williams@gmail.com	Member at Large
Secretary	Eubanks	Steve	Rough & Ready	steubanks@gmail.com	Member at Large
Director	Doerr	Alan	Nevada City	avdoerr@gmail.com	GIS Specialist
Director	McEvoy	Jeff	Grass Valley	jeff@mcevoyelectric.com	Member at Large
Partner	Mason	Patrick	Nevada City	patrickmason@nccfire.com	Nevada County Fire Chiefs
Partner	Pacheco	Jorge	El Dorado Hills	jpacheco@blm.gov	Bureau of Land Management
Partner	Schroeder	Jason	El Dorado Hills	jschroeder@blm.gov	Bureau of Land Management
Partner	Haack	Landon	Nevada City	landon.haack@fire.ca.gov	CALFIRE

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FSCNC 2025 Calendar

JANUARY

01/01/2025 – New Year's Day FSCNC offices closed in observance of the Holiday
01/20/2025 - Martin Luther King Jr. Day, FSCNC offices closed in observance of the Holiday
01/31/2025 - FSCNC Board of Directors Meeting

FEBRUARY

02/13/2025 - FSCNC Executive Finance Committee Meeting
02/17/2025 – President's Day, FSCNC offices closed in observance of the Holiday
02/27/2025 - FSCNC Board of Directors Meeting

MARCH

03/13/2025 - FSCNC Executive Finance Committee Meeting
03/27/2025 - FSCNC Board of Directors Meeting

APRIL

04/10/2025 – FSCNC Executive Finance Committee Meeting
04/24/2025 - FSCNC Board of Directors Meeting

MAY

05/08/2025 - FSCNC Executive Finance Committee Meeting
05/22/2025 - FSCNC Board of Directors Meeting
05/26/2025 - Memorial Day, FSCNC offices closed in observance of the Holiday

JUNE

06/12/2024 - FSCNC Executive Finance Committee Meeting
06/19/2025 – Juneteenth, FSCNC offices closed in observance of the Holiday
06/26/2025 - FSCNC Board of Directors Meeting

JULY

07/04/2024 – Independence Day, FSCNC offices closed in observance of the Holiday

AUGUST

08/14/2025 - FSCNC Executive Finance Committee Meeting
08/28/2025 - FSCNC Board of Directors Meeting

SEPTEMBER

09/01/2025 – Labor Day, FSCNC offices closed in observance of the Holiday
09/11/2025 – FSCNC Executive Finance Committee Meeting
09/25/2025 - FSCNC Board of Directors Meeting

OCTOBER

10/09/2025 - FSCNC Executive Finance Committee Meeting

10/13/2025 – Columbus Day, FSCNC offices closed in observance of the Holiday

10/23/2025 - FSCNC Board of Directors Meeting

NOVEMBER

11/11/2025 – Veteran's Day, FSCNC offices closed in observance of the Holiday

11/13/2025 - FSCNC Executive Finance Committee Meeting

11/20/2025 - FSCNC Board of Directors Meeting

11/27/2025 – Thanksgiving Day, FSCNC offices closed in observance of the Holiday

DECEMBER

12/25/2025 - Christmas Day Observed, FSCNC offices closed in observance of the Holiday

Fire Safe Council of Nevada County Acronym List

<u>ACE</u>	American Conservation Experience FSCNC	<u>MBTA</u>	Migratory Bird Treaty Act
<u>AC</u>	AmeriCorps NCCC	<u>MJMHP</u>	Multi-Jurisdiction, Multi-Hazard
<u>ACI</u>	Air Curtain Incinerator		Migration Plan
<u>AFN</u>	Access and Functional Needs	<u>MOA</u>	Memorandum of Agreement
<u>BLM</u>	Bureau of Land Management	<u>MOU</u>	Memorandum of Understanding
<u>CABY</u>	Cosumnes, American, Bear and Yuba Rivers	<u>MUTCD</u>	Manual on Uniform Traffic Control
<u>BRIC</u>	Building Resilient Infrastructure and Communities		Devices for Streets & Highways
<u>CCC</u>	California Conservation Corp	<u>NEPA</u>	National Environmental Policy Act
<u>CAL FIRE</u>	California Dept. of Forestry and Fire Prot.	<u>NFPA</u>	National Fire Protection Association
<u>CEQA</u>	California Environmental Quality Act	<u>NHPA</u>	National Historic Preservation Act
<u>CFSC</u>	California Fire Safe Council	<u>NRCS</u>	Natural Resource Conservation Service
<u>CFIP</u>	California Forest Improvement Program	<u>NSAQMD</u>	Northern Sierra Air Quality Management District
<u>CIP</u>	Capital Improvement Program	<u>OES</u>	Office of Emergency Services
<u>CNPS</u>	California Native Plant Society	<u>PAL</u>	Project Activity Levels
<u>CPRC</u>	California Public Resources Code	<u>PHI</u>	Pre-Harvest Inspection
<u>CSBG</u>	Community Service Block Grant	<u>PICP</u>	Partners in Community Program
<u>CWDG</u>	Community Wildfire Defense Grant	<u>RAC</u>	Resource Advisory Committee
<u>CWPP</u>	Community Wildfire Protection Plan	<u>RCD</u>	Resource Conservation District
<u>DBH</u>	Diameter at Breast Height	<u>RFQ/RFP</u>	Request for Quote/ Proposal
<u>DOTS</u>	Department of Transportation & Sanitation (Nevada County)	<u>RPF</u>	Registered Professional Forester
<u>DSAV</u>	Defensible Space Advisory Visit	<u>SAF</u>	Society of American Foresters
<u>DSCS</u>	Defensible Space Clearing Services	<u>SEDD</u>	Sierra Economic Development District
<u>DMA</u>	Disaster Mitigation Act	<u>SIP</u>	Shelter in Place
<u>EDD</u>	Employment Development Department	<u>SOA</u>	Solicitation Offer Award
<u>EIR</u>	Environmental Impact Report	<u>SPCC</u>	Spill Prev. & Counter Measures Plan
<u>EPA</u>	Environmental Protection Agency	<u>SPI</u>	Sierra Pacific Industries
<u>EPIC</u>	Electric Program Investment Charge	<u>SRCC</u>	Sacramento Regional Cons. Corps.
<u>EQIP</u>	Environmental Quality Incentive Program	<u>SYRCL</u>	South Yuba River Citizens League
<u>ERC</u>	Economic Resource Council	<u>THP</u>	Timber Harvest Plan
<u>ESA</u>	Endangered Species Act	<u>TNF</u>	Tahoe National Forest (USFS)
<u>FEMA</u>	Federal Emergency Management Agency	<u>TRPA</u>	Tahoe Regional Planning Agency
<u>FHSZ</u>	Fire Hazard Severity Zone TRPA	<u>TTCF</u>	Truckee Tahoe Community Foundation
<u>FIRST</u>	Forest Integrated Resource Safety Taskforce	<u>USDA</u>	United States Department of Agriculture
<u>FMAG</u>	Fire Management Assistance Grant	<u>USFS</u>	United States Forest Service (USDA)
<u>FREED</u>	Foundation of Resources for Equality & Employment for the Disabled	<u>VMP</u>	Vegetation Management Program
		<u>WLPZ</u>	Watercourse and Lake Protection Zone
<u>FRAP</u>	Fire and Resource Assessment Program	<u>WUI</u>	Wildland Urban Interface
<u>FSCA</u>	Fire Safe Communities Association	<u>YWI</u>	Yuba Watershed Institute
<u>FSCNC</u>	Fire Safe Council of Nevada County	<u>YFN</u>	Yuba Forest Network
<u>GIS</u>	Geographic Information Systems		
<u>HMA</u>	Hazard Mitigation Assistance		
<u>HMGP</u>	Hazard Mitigation Grant Project		
<u>IRWMP</u>	Integrated Regional Water Mgmt. Plan		
<u>LHMP</u>	Local Hazard Mitigation Plan		