

**FIRE SAFE  
COUNCIL**

---



**Board of Directors' Meeting**

**March 26, 2026**



**FIRE SAFE COUNCIL OF NEVADA COUNTY  
BOARD OF DIRECTORS' MEETING  
PUBLIC NOTICE & AGENDA**

Notice is now given that a regular meeting of the Board of Directors has been called and will be held on **Thursday, March 26, 2026, at 11:00 a.m.** The meeting will be held at the Gene Albaugh Community Room at the Madelyn Helling Nevada County Library.

**MISSION**

The Fire Safe Council is a local non-profit organization dedicated to making Nevada County safer from destructive wildfires through fire safety projects, partnerships, and education.

**Board of Directors:**

(PW) Pete Williams, Chair  
(SE) Steve Eubanks, Vice-Chair  
(SW) Susan Williams, Interim Treasurer  
(SE) Steve Eubanks, Secretary  
(EDJ) Jamie Jones, Executive Director  
(AD) Alan Doerr, Director  
(JM) Jeff McEvoy, Director

**Associate Directors:**

(JW) Jacobie Waters

**Staff:**

(SB) Shannon Banks, Administrative Assistant

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
  2. AGENDA AND ORDER OF BUSINESS:
    - a. Approval of Agenda and Order of Business **Action**
  3. MEETING MINUTES:
    - a. Approval of Meeting Minutes of February 2026 Board Meeting **Action**
  4. PUBLIC COMMENT: This time is set aside for people wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments on agenda items after discussion by Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board Chair. The Board Chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
  5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
  6. REPORT OF THE FINANCE COMMITTEE – Treasurer Williams
    - a. Audit Update
- Next Exec/Finance Meeting: Wednesday, April 8, 2026, at 10:00 am

7. REPORT OF THE CHAIRMAN OF THE BOARD – Pete Williams

- a. DSAV Update
- b. Alta Sierra Green Waste Event
- c. Health/Safety & Fire Preparedness Carnival June 6

8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones

- a. Organizational Update
- b. Grants Update
- c. Funding/Membership Update
- d. Partnership Update
- e. Operations Update
- f. District Attorney Investigation and Return of Property Update
- g. D&O Insurance Policy Claim Update
- h. Legal Update

9. DIRECTORS' COMMENTS – Information

10. **ADJOURN TO CLOSED SESSION (If necessary)**

11. **ADJOURN (OUT OF CLOSED SESSION)**

12. **Adjournment**

**NEXT BOARD MEETING: Thursday, April 23, 2026, at 10:00 a.m. in the Gene Albaugh Community Room at the Madelyn Helling Nevada County Library**

Times stated are approximate and subject to change. The agenda order is tentative and may be changed by Board action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public with the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 446-1224 or by email to [info@areyoufiresafe.com](mailto:info@areyoufiresafe.com).

Zoom Link: <https://us02web.zoom.us/j/89239809501?pwd=c0UyOVUwWThrQVpWODliUkpta1grQT09>

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted at the following locations: Fire Safe Council Administrative Office, 590 Searls Ave. Ste.4, Nevada City, CA [www.areyoufiresafe.com](http://www.areyoufiresafe.com)



**Fire Safe Council of Nevada County  
Board of Directors Meeting Minutes  
Fire Safe Council  
Thursday, February 26, 2026, 1:00 PM**

In Attendance:

**Directors:**

- (PW) Pete Williams, Chair
- (SE) Steve Eubanks, Vice-Chair
- (SW) Susan Williams, Interim Treasurer
- (SE) Steve Eubanks, Secretary
- (EDJ) Jamie Jones, Executive Director
- (AD) Alan Doerr, Director
- (JM) Jeff McEvoy, Director

**Associate Directors:**

- (JW) Jacobie Waters

**Staff:**

- (SB) Shannon Banks, Administrative Assistant

**Others:**

- (AW) Ann Westling, interested person.
- (BH) Bob Hanna, DSAV adviser

**1. CALL TO ORDER**

- PW called the meeting to order at 1:08 PM

**2. ROLL CALL**

- As indicated above.

**3. AGENDA & ORDER OF BUSINESS**

- PW asked for a motion to accept the agenda. AD moved to approve, seconded by SW; approved unanimously.

**4. MEETING MINUTES**

- PW asked for a motion to approve the November minutes; AD moved to approve them, seconded by SW, and approved unanimously.

**5. PUBLIC COMMENT**

- None currently

**6. AGENCY/PARTNER REPORTS**

- None currently

**7. REPORT OF THE FINANCE COMMITTEE – Susan Williams**

- SW has nothing to report except that we are still waiting on Cal-OES to send our reimbursements.
- PW stated that he and EDJ will have more to report during their portion of the meeting.

**8. REPORT OF THE CHAIRMAN OF THE BOARD - Pete Williams**

- PW reported that he and the DSAV committee have been working on getting the finishing touches on the DSAV form. PW would also like to get another DSAV training course on the books.
- PW stated that we currently only have voting members of the Board and in the last meeting we discussed that we might want to reinstate the Associate Director position as non-voting members of the Board. EDJ found the amendment to the bylaws (shared screen) and read bylaw aloud. EDJ expressed that the Board can approve the Assoc. Director position in session today with 50% plus 1 to pass. PW moved to approve AD seconded and approved by voice vote unanimously.
- PW stated that the annual "Red Light Ball" fundraiser will be on March 14, 2026, and that we will attend the event.
- PW reported that the N.C. Carnival will be on June 6<sup>th</sup> and wanted to know if we wanted to participate this year. EDJ advised that we should continue making that donation since FSC was one

of the initial fundraisers for the carnival and would like to sponsor the event this year.

9. **REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones**

- EDJ reported that we are still waiting for responses and reimbursements from Cal-OES on our January 2025 submission. We have not received recent communication from Cal-OES office, and she recommends that the Board of Directors try to reach out again to follow-up.
- EDJ is working on a 5-million-dollar Defensible Space grant with the City of Grass Valley for the homeowners within Morgan Ranch, funded by FEMA and Cal-OES. It will be a 75/25 reimbursement program and will focus on Zone 0, enclosing decks, replacing attached fencing, eaves and replacing vents.
- EDJ reported that the YBBC (Yuba Bear Burn Co-op) is dissolving since FSC is no longer able to carry their insurance. EDJ received a letter about the closure after she requested the burn trailer to be returned to FSC. YBBC returned the trailer with the burn equipment within.
- EDJ stated that the insurance company is closing out the D&O claim because no charges have been filed and no arrest made, but they will step in with assistance if it escalates.

10. **DIRECTORS' COMMENTS –**

- JM suggested that we should use powerful words like "Love and Togetherness" in our next newsletter.
- AD said that NFPA has a bunch of new FWCs that have been recently recognized, and the newest count for recognized Nevada County FireWise Communities is 136.
- SB reported that residents of Nevada County have been calling and asking about the status of Access and Functional Needs program. EDJ confirmed that it was one of programs that FSC had partnered with the County of Nevada and it is one of the outstanding invoices that FSC has with the County. The County of Nevada is moving forward with the program without FSC.

11. **CLOSED SESSION-**

- PW asked for a motion to go to closed session to discuss a few additional items; PW moved, seconded by JM, and approved by voice vote at 2:26 pm.

12. **RETURN TO OPEN SESSION**

- PW returned to open session at 3:18 pm.

13. **ADJOURNMENT:**

- PW moved to adjourn the meeting. Second, by SE, the meeting adjourned at 3:20 pm.

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held on February 26, 2026, at 1:00 pm and were approved by the Board of Directors.

---

Steve Eubanks (Secretary)

---

Date