



Executive Committee MEETING SUMMARY

Wednesday, March 20, 2019 at 1PM
 Willing Heart Community Center
 555 Martin Luther King Blvd. Newark, NJ 07103

Present	Excused Absences	Unexcused Absences
1. Joann McEniry 2. Ann Bagchi 3. Cezar Dumago 4. Warren Poole 5. Pat Moore 6. Aliya Onque	1. Dr. Robert Johnson	1. Mario Portilla

1. Welcome & Moment of Silence

Joann McEniry, Vice-Chair of the Planning Council, welcomed the members of the Executive Committee. Joann McEniry called for a moment of silence for all those past and present, affected with HIV/AIDS.

2. Roll Call

Cezar Dumago, Secretary, conducted the roll call and quorum was established later on during the meeting.

3. Approval of Meeting Summary from January 16th, 2019

Joann McEniry called for the approval of the meeting summary from January 19th. It was approved with edits. Warren motions to approve. Cezar Second.

4. Report from the Recipient

The FY2018 site visits will continue through the beginning of the first quarter in FY2019. All sub-recipients will have at least one visit for the FY2018 contract. All sub-recipients must submit their final expenditure report by the end of March 2019. If this deadline cannot be met, the Program Monitor should be notified immediately. If the final report is not submitted on time and the City closes out, the agency will be responsible for unreported costs. The FY2019 award letters, which include the MI allocations that were not distributed in the first round of awards, will be dispersed by mid-April. For FY2019, one hundred percent of contracts are registered and to date 18 contracts have been adopted. The remaining contracts are scheduled to be adopted on April 3rd.

The RSR report was submitted to HRSA on time for FY2018.

The City of Newark will pursue a Core Service Waiver within this first quarter for FY2019 which will add flexibility to budget revisions and will ensure money is spent where needed.

The Ryan White Unit participated in the HRSA sponsored webinar on Ending the Epidemic on March 13. A meeting with the Executive Committee has been scheduled for April 10th to discuss this topic. More information will follow.

A major highlight for this month was the preparation for the Oaths Ceremony scheduled for the Planning Council meeting in March.

5. Standing Committee Updates

- **COC:** None. Updates will be shared during the PC meeting.
- **CPC:** None. Updates will be shared during the PC meeting.
- **REC:** None. Updates will be shared during the PC meeting.
- **CIA:** None. Updates will be shared during the PC meeting.

6. Treasurer Report

- Pat Moore, Planning Council Treasurer, does not have a report since the final spending report has not yet been completed. Pat will meet with United Way within this week to complete a report and to submit a modification if necessary.

7. Old/New Business

- The Executive Committee met immediately before the Planning Council meeting. The End the Epidemic Plan was briefly discussed. The primary focus of the meeting was the Core Service Waiver and how to move through this process. Sharon's consulting firm will assist with the Core Service Waiver application process.
- Ketlen from the City of Newark asked Sharon Postel to start preparations for the Core Service Waiver application process. Sharon reported that she reviewed the both the existing data that can support this application as well as the requirements to apply.
- Sharon explained that some of the requirements for the Core Service Waiver application include: a written justification, consumer feedback, support letters from NJ Medicaid, and feedback from providers. She also reports that the justification letter will explain the impact of the Affordable Care Act and Medicaid Expansion where uninsured people who were then enrolled into Medicaid or Medicare released some funds back into the Ryan White Program. Sharon also explained that prior data has shown that housing is a priority, especially since HOPWA had a reduction in funding. Lastly, she mentions the impact of BHIP which will also be discussed because more non-Ryan White services are serving as funding sources for mental health and substance issues. So, more funding is to be directed for Medical Case Management to improve viral load suppression and referrals. The requirement for Ryan White Funding is that funds would be distributed 75% Core Medical Services and 25% in support services. The Core Service Waiver would allow the RW funding in the Newark EMA area to be distributed more adequately based on need.

- The Core Service Waiver application can be submitted up to 4 months from March 1st. If approved, we would need to place an addendum for 2019 retroactively. There was a question as to whether this application would have to be renewed annually. A response will follow.
- Sharon suggests that we prioritize the attainment of survey and forum data from consumers who based on past data have repeatedly requested housing support.
- The NEMA website is still on the works. The PC is working to figure out how to bring the website back and make it available to the public. More information to follow.

8. Administrative Issues

Tania was asked to update the membership roster for the Planning Council. She was also asked to include the State and National updates section into the Executive Agenda.

9. Next Meeting

The next Executive Committee will take place on May 15th, 2019 at 1:00 pm at the Willing Heart Community Center, located at 555 Martin Luther King Blvd. Newark, NJ 07103

10. Announcements

Ann Bagchi, PhD. recommends that the NEMA Planning Council aligns its work and efforts with the End the Epidemic Initiative proposed by NJ Governor Phil Murphy. Dr. Bagchi has been appointed to serve as liaison between the Newark EMA and the End the Epidemic Taskforce. She is a member of this Taskforce which has developed three primary goals:

1. To reduce the number of new HIV infections by 75% by 2025
2. Ensure that 100% of people living with HIV or AIDS know their status
3. Ensure that 90% of people diagnosed with HIV/AIDS are virally suppressed.

Three committees were developed to discuss objectives to achieve these goals. A survey will be sent out to obtain opinions from organizations. The Taskforce meets every two weeks.

11. Adjournment

A motion to adjourn was approved by Joann McEniry. The meeting was adjourned at 1:30 PM.