



Planning Council MEETING SUMMARY

WEDNESDAY, January 16, 2019 AT 1:30PM

Willing Heart Community Center

555 Martin Luther King Blvd. Newark, NJ 07102

1. Welcome & Moment of Silence

Robert Johnson MD, Chair of the Planning Council, welcomed the members of the Executive Committee. Dr. Johnson called for a moment of silence for all those past and present, affected with HIV/AIDS.

2. Roll Call

Dr. Ken O'Bryant, Project Manager, conducted the roll call for this meeting. Quorum was established.

3. Public Testimony

There was no public testimony at this time.

4. Approval of the Meeting Summary from December 19th, 2018

Dr. Johnson called for a motion to approve the meeting summary from December 19, 2019. The motion was passed and the meeting summary approved.

5. Report from the Recipient

[Information to be inserted at a later time]

6. Standing Committee Updates

- COC: Mario Portilla

The Continuum of Care Committee last met on Thursday, January 10, 2019. The committee reviewed and finalized the service standards for Emergency Food and Mental Health. As HRSA has modified definitions across the core services, consideration must be given to each respective standard of care. In particular, the COC discussed BHIP and the advent of the new tab in CHAMP that coincides with BHIP measures. The committee also discussed having a training around the topic of the Hepatitis C virus. The next COC meeting will be on February 14th at 10AM.

Dr. Johnson suggested that the COC consider revising expired standards of care paying special attention to the needs and issues surrounding the aging population of PLWHA.

- CPC: Joann McEniry

The Comprehensive Planning Committee (CPC) met last on Friday, 1/11/19. At that meeting the following occurred:

- Members conducted a comprehensive review of the Integrated Plan goals and objectives. Progress was assessed and goals were revised and/or updated in accordance with goal achievement.
- Members discussed the development of the invite and save-the-date flyer for the March 8th care, treatment, and prevention meeting. The save-the-date will be developed by the PC staff. In addition, PC Staff will explore venue options with AV/parking.
- The conflict of interest policy was reviewed. Members in attendance submitted signed statements.

The next meeting of the Comprehensive Planning Committee is scheduled for Friday, 2/08/19 at 9:30AM at Willing Heart Community Center located at 555 Martin Luther King Blvd. Newark, NJ 07103.

- **REC: Interim Chair Ann Bagchi, Ph. D**

The Research and Evaluation Committee last met on December 17, 2018. Members are currently working on finalizing a topic for the 2019 Needs Assessment Update. As the 2018 Needs Assessment yielded a great volume of information, there was a surplus of data that remained unused for the purposes of that particular report. Said data contains a great deal of useful information, particularly information surrounding mental/behavioral health. As there is a state-wide initiative for BHIP, the 2019 Needs Assessment will focus on that topic. There is enough information to conduct a comparative analysis between CHAMP data and that of our own. The REC will attempt to find correlation between primary care, access to other core services, and viral load suppression. As correlation does not necessarily imply causation, more data and analysis are necessary. The next REC meeting will take place on Monday, January 28th at 10AM.

- **CIA/CC: Warren Poole**

The Community Involvement Activities/Community Conversations Committee last met on December 19th at Saint Michael's Medical Center for a holiday celebration, in partnership with the hospital's Community Advisory Board. There were over 40 attendees and community members gathered discussed pertinent issues facing the community of PLWHA. The next meeting will include a presentation on an anti-diarrhea medication for PLWHA. The next CIA/CC meeting will be held on January 27th at 5PM.

7. State & National Updates

- **Report from NJ HIV Planning Group**

- There was no report from the NJ HIV Planning Group at this meeting.

- **Report from Governor's Advisory Council**

- There was no report from the Governor's Advisory Council at this meeting. Dr. Johnson informed everyone that this particular meeting would be taking place on the following day, January 17th.

8. Planning Council Administrative Issues

- **Report from Executive Committee**

- Dr. O'Bryant informed attendees that Cuthbert Ashby of Homefirst, Inc., resigned from the Planning Council and the Continuum of Care Committee, effective January 10, 2019.

- **Report from Treasurer**

- Pat Moore, Planning Council Treasurer, provided the Treasurer's Report for this meeting. It has been ten months into the fiscal year, and United Way has expended approximately 74% of the total contract amount. Projecting expenses, we may have difficulty meeting the bottom-line for the next two months. However, UWGUC has been in conversation with the Treasurer and is currently reviewing year-to-date expenditures for the purposes of requesting a budget modification.

Ms. Moore also presented the Planning Council body with the proposed FY'19 UWGUC partial budget. She called for a motion to approve the budget; the motion was passed and the partial budget approved.

- **Report from PC Support Staff**

- Dr. Ken O'Bryant announced his resignation, effective January 22, 2019. Juanita Vargas, VP of Programs & Operations at United Way of Greater Union County, assured that there would not be any major disruptions to the work and that she anticipates hiring a new candidate in the coming weeks. She stated that she would be sure to share a potential candidate's resume with the Executive Committee for their input, before officially selecting.

9. Old/New Business

Three new Planning Council member nominees will be sworn in by the City Clerk's office at the next Planning Council meeting

There was no old business at this time.

10. Announcements

There were no announcements at this time.

11. Next Meeting: February 20, 2019 AT 1:30PM. Willing Heart Community Care Center, 555 Martin Luther King Blvd. Newark, NJ 07102

12. Adjournment

Dr. Johnson called this meeting adjourned at 2:25PM