



Research & Evaluation Committee

MEETING AGENDA

Monday, April 20, 2020 at 10:00AM
 Willing Heart Community Center
 555 Martin Luther King Jr. Blvd. Newark, NJ 07102

1. **Welcome and Moment of Silence**
2. **Roll Call**
3. **Public Testimony**
4. **Review Action Steps**

<u>Action Steps</u>	<u>Responsible Party</u>
1. Conduct Focus Group at CIA meeting	Postel
2. Develop Key Informant Interview Questions	Postel
3. Ryan White Consumer Survey Results	Support Staff

5. **Approval of the Meeting Summaries from February 10, 2020**
6. **Updates from other Committees**
 - COC
 - CPC
 - CIA/CC
7. **Old Business**
 - Finalize and Approve REC Workplan
 - Needs Assessment Progress Report
8. **New Business**
 - Review the 2019 Funding Stream Analysis
 - 2020 Assessment of Administrative Mechanism Update
 - Review 2019 Assessment of the Administrative Mechanism (AAM) Process and Tools
 - Discuss Evaluation Tools & Methodology for 2020 AAM
 - 2017-2021 Integrated HIV Prevention and Care Plan
 - Review and amend, if necessary, the tools/templates for case studies
9. **Administrative Issues**
 Contract Updates
10. **Announcements**
11. **Next Meeting**
 The next REC meeting will be held on Monday, May 19, 2020 at 10AM at Willing Heart Community Center at 555 Martin Luther King Jr. Blvd. Newark, NJ 07102.

12. Adjournment