

# Continuum of Care Committee

## MEETING SUMMARY

**Thursday, September 10, 2020, at 10AM - 12PM**  
 Video-Conference via Zoom: <https://zoom.us/j/95564284395>  
 Teleconference: (929) 205-6099 / Meeting ID: 955 6428 4395#

Present	Excused Absences	Unexcused Absences
1. Ann Bagchi, Ph.D. (Secretary) 2. Cezar Dumago 3. Vieshia Morales (Vice-Chair) 4. Aliya Onque (Non-Voting) 5. Lauro Rocha 6. Nancy Scangarello 7. War Talley (Non-Voting)	8. Wanda Figueroa, MD 9. Pat Moore 10. Mario Portilla	11. Kendall Clark 12. Maisel Guzman 13. Dominga Padilla, MD

**Guests:** Tanzila Salim (Rutgers/UH ID), Nancy Peterson (Janssen), Roxanne Barker, Karen Ehiri. Laura Knightly (Janssen), Martha Downey

**Support Staff:** Tania Guaman, Vicky Saguy

**1. Welcome and Moment of Silence**

Vieshia Morales called the COC meeting to order at 10:02 AM. Morales welcomed all in attendance and called for a moment of silence to be observed for all those living with, those who have passed and those affected by HIV/AIDS and COVID-19.

**2. Roll Call**

Dr. Bagchi (Secretary) conducted the roll call. Quorum was not established..

**3. Public Testimony**

There was no public testimony at this meeting.

**4. Approval of Meeting Summary from July 9 , 2020**

At the last COC meeting, the June meeting summary was approved as presented.

The July 9<sup>th</sup> meeting summary was sent electronically before the meeting. The July meeting summary was not approved due to a lack of quorum.

**5. Standing Committee Updates**

- CPC – Support Staff provided the CPC report. The last Comprehensive Planning Committee meeting was held on August 7<sup>th</sup>, 2020. The following occurred at the meeting:
  - The CPC approved the Priority Setting and Resource Allocation, which was also presented and approved at the August Planning Council meeting. The final report is now posted on the NEMA website.

- The committee did not meet in September because the integrated plan presentation needed more time to obtain data since most agencies were closed during the pandemic. The review of the integrated health plan is going to start after this report.

The next CPC meeting will be held on Friday, October 8, 2020 at 10am via Zoom.

- REC – Dr. Ann Bagchi (REC Chair) provided the REC report. The last Research and Evaluation Committee meeting was held on Monday, August 17, 2020. The following occurred at the meeting:
  - The REC finalized the 2020 Needs Assessment Update
  - The committee also reviewed the final draft of the 2020 Funding Stream Analysis.
  - The committee did not receive the response from the recipient on the 2020 Assessment of the Administrative Mechanism. At the next meeting, the REC will discuss the response of the Assessment of the Administrative Mechanism and start updating the workplan calendar.
 The next REC meeting will be held on Monday, September 21, 2020 via Zoom.
- CIA/CC – Tania Guaman (Support Staff) provided the CIA report. The Community Involvement Activities/Community Conversations Committee did not meet in August, which was the summer break for the committee. The next meeting will be on September 24 to talk about weight gain and HIV. The committee will also discuss consumer recruitment strategies.
  - During the last Executive Committee meeting, the purchase of a technology device for lending to the CIA Chair was approved.
 The next CIA meeting will be held on September 24, 2020 from 5:00 to 7:00PM via Zoom.

## 6. Old Business

- Finalize Update of the Psychosocial Support Service Standard  
 As requested, Support Staff reported feedback from HRSA Project Officer regarding changes done for the NEMA Service Standards. HRSA Project Officer advised that if the definitions are modified to specify the services provided within the Newark EMA, there should be a disclaimer stating that the definition was modified to apply it for the EMA, the PCN number which served as a guide, and the last review date. The recipient also mentioned that the Service Standards serve as guidance for the recipient on what is allowed to be funded in the Newark EMA as long as it does not go outside the HRSA boundaries.  
 After this report, the COC committee reviewed the Psychosocial Support Service Standard. Members recommended the following changes:
  - Modify the language from HIV-positive individuals and HIV-infected individuals to individuals living with HIV throughout the document
  - The bullet points that limited the number of sessions provided by the agencies were removed since there is no guidance with this limitation
  - Also a bullet adding that pastoral care must be provided by an institutional pastoral care program was added, the origination date was set to 9/10/20

Morales asked Support Staff to send the Psychosocial Support Service Standard to the committee via email for approval.

## 7. New Business

- **Reformat & Update the Medical Nutrition Therapy Service Standard**  
The committee started the review of the Medical Nutrition Therapy. The following changes were recommended:
  - The description was changed to include the word “plan” under nutrition screening, assessment, and plan”. A disclaimer will be added to indicate this definition was changed as suggested by the HRSA project Officer.
  - The bullet stating, “to reduce weight loss” was changed “to maintain or achieve an appropriate weight and/or normal BMI” and a bullet was added stating “to decrease morbidity and mortality associated with metabolic causes”.
  - The “Outcomes” section was part of the old standard but does not have a section in the new specific service standard format. This section will be reviewed at the next meeting to receive input on how to proceed.
  - The Medical Nutritional Therapy Service Standard did not have any limitations in the RFP.
  - The recipient sent some language to be included in this Service Category.
  - The origination date was set to 9/10/20
  - Rocha mentioned that one of the dietitians from his clinic was reviewing the service standard and suggested that a dietitian reviews the Medical Nutritional Therapy Service Standard.
  - Talley mentioned that NCHC has two nutritionist that could also provide feedback. The Recipient mentioned that St Michael, Broadway House. St. James and other agencies that are also funded for this service category should provide input as well. The committee agreed for Nutritional experts to review the Medical Nutritional Therapy Service Standard. Onque will provide agency contacts to Support Staff to send the service standard for their review.
  
- **Reformat & Update the Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals Service Standard** - This service standard will be reviewed at the next meeting.

**8. Administrative Issues— PC Support Staff**

Support Staff stated that all PC meetings will now be held through Zoom. Morales reminded members that at the next meeting the committee will review the Health Insurance Premium and Cost-Sharing Assistance Service Standard and the Medical nutritional service standard which will be part of old business. Also, that Support Staff will send the Psychosocial Support Service Standard and the July 9<sup>th</sup> meeting summary via email for committee review & approval.

**9. Announcements**

-Rocha added that we should recognize and appreciate that that people are taking time to attend monthly meetings while working from their homes. Morales agreed that participation is appreciated.  
 -Peterson and Knightly announced that Janssen will provide a weight gain talk at the CIA meeting this month because weight gain has become a hot topic. Janssen also offered to facilitate a Weight Gain and HIV presentation for the committee. Dr. Bagchi recommended that this presentation be shared with the Planning Council at the November or December meeting. Support Staff will follow up.

**10. Next Meeting**

The next COC meeting will be held on Thursday, October 8, 2020 at 10am via Zoom.

**11. Adjournment**

The meeting was adjourned at 11:45 AM.