



Executive Committee

SPECIAL MEETING SUMMARY

Wednesday, July 28, 2021 from 4:00 PM to 4:10 PM
 Videoconference via Zoom: <https://us06web.zoom.us/j/2270678855>
 Teleconference: (929) 205 6099 / Meeting ID: 227 067 8855#

Present	Excused Absences	Unexcused Absences
1. Ann Bagchi, Ph.D. 2. Cezar Dumago (Secretary) 3. Robert L. Johnson, MD (Chair) 4. Patricia Moore (Treasurer) 5. Vieshia Morales 6. Warren Poole 7. Sharon Postel (Non-Voting) 8. Aliya Roman (Non-Voting)	9. Ketlen Alsbrook (Recipient) 10. Joann McEniry (Co-Chair)	

Guests:

PC Support Staff: Tania Guaman

Discuss the CIA request to host an in-person dinner for community members in August 2021

Poole shared that Gilead would like to sponsor an in-person dinner for the Community Involvement Activities (CIA) with an educational presentation in August, outside of the regularly scheduled CIA meeting on the 28th. This year's dinner will be limited to 30 people with only four to five people seated per table to comply with social distancing protocols and masks will be required. Poole will be at the door greeting those who registered beforehand. After the 30-minute presentation, dinner will be served, and then the event will end. Poole requests the approval of the Executive Committee to hold this event since Planning Council meetings are not being held in-person due to the health crisis.

After a thorough discussion, the Executive Committee decided that this in-person event would be a violation of the previously established policy prohibiting in-person meetings and determined that it is not safe to meet in person yet. Therefore, in-person meetings will not occur under the auspices of the Planning Council to prevent exposing people to COVID-19. The Support Team will follow this guidance and would not be involved in the planning, organizing or attending to this in-person event.

However, the Executive Committee appreciates Gilead's willingness to sponsor this event with the CIA and would like to consider events like this in the future.

1. Next Meeting

The next Executive Committee Meeting will be held on Wednesday, August 18, 2021, at 1:00PM via Zoom.

2. Adjournment

The meeting was adjourned at 4:10 PM by Dr. Johnson's decree.