



Executive Committee MEETING AGENDA

Wednesday, October 20, 2021 at 1PM

Videoconference via Zoom: <https://zoom.us/j/97734641473>

Teleconference: (929) 205 6099 / Meeting ID: 977 3464 1473#

1. **Welcome & Moment of Silence**
2. **Roll Call**
3. **Approval of Meeting Summary from September 15, 2021**
4. **Report from the Recipient**
5. **Standing Committee Updates**
 - **Continuum of Care (COC): *Vieshia Morales***
 - **Comprehensive Planning Committee (CPC): *Joann McEniry***
 - **Research and Evaluation Committee (REC): *Ann Bagchi, Ph.D.***
 - **Consumer Involvement Activities Committee (CIA): *Warren Poole***
6. **Treasurer's Report**
7. **State & National Updates**
 - Report from the Governor's Advisory Council (GAC)
 - Report from the NJ HIV Planning Group (NJ HPG)
8. **Old/New Business**
 - By- Laws Committee Report
 - Planning Council Nominations and Renominations
9. **Administrative Issues**
10. **Announcements**
11. **Next Meeting**

The next Executive Committee Meeting will be held on Wednesday, November 17, 2021 at 1:00PM via Zoom.
12. **Adjournment**

Nomination Process

- Planning Council membership applications are accepted on a rolling basis.
- Applications are reviewed in June and December against established reflectiveness criteria by PC support staff to determine which slots the candidate may be eligible to fill in accordance with the reflectiveness chart.
- The Executive Committee reviews the submitted applications and reflectiveness criteria. For candidates meeting criteria for a vacant slot, the Recipient is informed of the decision and asked to move forward with the interview process. For candidates who do not meet the criteria for a vacant slot, the applicant is invited to participate on a council committee.
- The Recipient schedules an interview with candidates meeting the criteria for a vacant slot and reports membership recommendations to the Executive Committee.
- For candidates with recommended membership, the Executive Committee advises PC Staff to submit a letter of request for appointment.
- The Recipient assists with arranging the Oath Ceremony for approved candidates.