



Comprehensive Planning Committee

MEETING SUMMARY

Friday, November 12, 2021 from 9:30 AM to 11:28 AM
 Videoconference via Zoom: <https://zoom.us/j/97674583954>
 Teleconference: (929) 205-6099 / Meeting ID: 976 7458 3954#

Present	Excused Absences	Unexcused Absences
1. Denise Brown	10. Vieshia Morales	14. Delia King
2. Allison Delcalzo-Berens	11. Debbie Morgan	15. Ricardo Salcido
3. Julissa Lituma	12. Aliya Roman (Non-Voting)	
4. Joann McEniry (Chair)	13. Claudia Ortiz	
5. Sharon Postel (Non-Voting)		
6. Calvin Toler		
7. Ketlen Alsbrook (Non-Voting)		
8. Janice Adams-Jarrells		
9. Al-Bayyinah Sloane		

Guests: Wayne Smith, Ava Faustin
Support Staff: Tania Guaman, Unnati Guru

- **Welcome and Moment of Silence**
 McEniry called the meeting to order at 9:30 am and welcomed all in attendance. A moment of silence was observed for all those living with, those who have passed, and those affected by HIV/AIDS. Committee members introduced themselves and welcomed Unnati Guru to the Support Team.
- **Roll Call**
 Support Staff conducted the roll call. Quorum was established later in the meeting.
- **Public Testimony**
 None provided.
- **Approval of the Meeting Summary October 8, 2021**
 At the last meeting, the committee approved the September 10th meeting summary with edits. All edits were made and the approved version was posted on the NEMA PC website.

 The October 8th meeting summary was sent via email in advance for review.
Motion: McEniry asked for a motion to approve the October 8 summary as distributed. Toler motioned to approve as distributed. Lituma seconded. Sloane and Adams-Jarrells abstained. The meeting summary was approved as distributed.

- **Standing Committee Updates**
 - **Continuum of Care Committee (COC)** – Guaman provided the November 11th COC report:

- The committee reviewed the Other Professional Service Standard after receiving feedback provided by experts from organizations funded for this service. After review and approval of the feedback provided, the service standard was finalized and will be presented to the Planning Council at their meeting on Wednesday, November 17.
- There was no feedback provided for the Medical Nutrition Therapy Service Standard. As such, the Support Team was advised to work with the Recipient to obtain feedback from professionals in the organizations that are funded for this service and reach out to higher ups in those organizations for further assistance if needed.
 - A discussion came up regarding how providers share clients in reference to referrals. These three questions will be brought up to the Executive Committee for advisement:
 - How to refer to agencies funded for Medical Nutrition Therapy
 - How to update CHAMP with specific fields, as there are notifications asking for information that the referred organization is prompted and responsible to supply that they do not have.
 - Patient confidentiality: one organization is often unable to have an open discussion with another organization due to how paperwork regarding patient confidentiality is completed, despite the business associate agreements.
 - Postel recommends that these topics be a part of the 2022-2026 Integrated Plan goals as a system barrier for care.
- A presentation was given by Dr. Lucy Efobi about the benefits of Rapid and Same-Day ART, as well as recommendations, methods, and considerations of initiating ART in an HIV clinic, which is available on the NEMA Planning Council website.
 - Postel also advises to include the initiation of Rapid ART in the Integrated Plan Goals due to benefits of quickly achieving viral suppression and lowering the risk of HIV transmission when Rapid ART is utilized.

The next COC meeting will occur on December 9, 2021 at 10 AM via Zoom.

- **Research and Evaluation Committee (REC)** - Guaman provided the October 18th REC report:
 - There were two presentations provided by Sharon Postel, PC Consultant: *Annual 2021 Epidemiologic Update* and *Updated Unmet Need Framework*, both of which are available on the NEMA Planning Council website: <https://www.nemaplanningcouncil.org/community-reports>
 - The committee finalized the topic for the Full 2022 Needs Assessment: Gaps in mental health services in relation to COVID-19, with emphasis on limited English proficiency populations and those who have co-morbid substance use issues.

The next REC meeting is scheduled for November 15, 2021 at 10 AM via Zoom.

- **Community Involvement Activities Committee (CIA)** - Support Staff provided the October 27 CIA report:
 - The *2021 Epidemiologic Profile* was announced as being available for public access on the NEMA Planning Council website: <https://www.nemaplanningcouncil.org/community-reports>.
 - There was a brief presentation provided by the Support Staff which discussed the role of the Planning Council in the Newark EMA and its committees.

- There was an in-depth discussion regarding groups and/or organizations that should be engaged in the development for the 2022-2026 HIV Integrated Plan.
- Meeting participants provided feedback regarding what the HIV epidemic looks like in the EMA. Some offered their input on what influences peoples' ability to stay virally suppressed, such as the cost of food and dealing with health insurance, with a specific emphasis on gaps in health insurance being an issue for individuals.
- Poole led a discussion regarding underrepresented groups, particularly youth, who need to be more involved, and methods to engage them. Some of the suggestions involved posting flyers in schools and youth programs, holding school assemblies, and using social media platforms (i.e. Facebook, Instagram, etc.).
- The committee reviewed Appendix 3, which outlines required and recommended groups and organizations that need to be engaged. The participants put together an extensive list to fill these needs and recommendations.

The next meeting will be held on Wednesday, November 17, 2021 at 5PM via Zoom where the committee will continue to discuss the 2022 to 2026 Integrated Health Plan Guidance.

- **Recipient Report**

- As the grant year comes to its final quarter, the Recipient's office is looking at agencies' spending utilization, and if there needs to be any reallocations of funds. A full report will be provided to the Planning Council once available.
- Grant applications for the Fiscal Year of 2022 are due on Friday, November 19.
- The peer review panel for the grant applications, with 18 reviewers on board, will be held virtually again this year.

- **New Jersey HIV Planning Group (NJHPG) Report**

Guaman reported that the NJHPG has not yet reviewed the Integrated Health Plan guidance. However, there was a presentation on health equity, which focused on what equity means and how it would impact the Integrated Health Plan. This led to a conversation on what the status neutral approach is, and the meaning of key terms provided in the guidance. Once the presentation is available, it will be shared with the Planning Council and its various committees.

- **Old Business**

- **Planning for the 2022-2026 Integrated Prevention and Care Plan**

- Discuss potential goals under each EHE pillar based on Appendix 2 Examples of Goal Structure
 - While discussing the integrated plan, the committee watched a video about New York City's Status Neutral approach, shared by McEniry: <https://www.youtube.com/watch?v=FS7EEM8X0Eg>
 - According to the Committee, the Status Neutral approach would help eliminate stigma by having everyone receive testing for HIV, regardless of risk. Once results are received, individuals would then be advised on next steps: either for treatment or prevention methods.

- The committee reviewed the HRSA recommended goal structure for reach of the four EHE pillars (Diagnose, Treat, Prevent, and Respond) and their objectives prior to discussing potential goals.
- As each goal requires detailed information, the committee will begin first by identifying goals for each of the pillars, using the State and Federal EHE plans, the National HIV/AIDS Strategy, and the 2017-2021 Integrated Health Plan's goals. This will be reviewed at the December committee meeting.
- The committee advised it may be helpful to identify the goals with the assistance of those such as War Talley and Dr. Efobi to advise regarding various pillars. These individuals will be invited to the next meeting to advise in the continued discussions.

- **Secretary and Vice-Chair Positions Vacant**

- McEniry went over the responsibilities of both positions. Any interested parties should reach out to either McEniry or the Support Team for more information.

- **Action Steps:**

- The Support Team will work on the following tasks in preparation for the next meeting:
 - Draft a document that notes all goals from the State and Federal EHE plans, the National HIV/AIDS Strategy, and the 2017-2021 Integrated Health Plan for committee review at the December meeting.
 - Work with the all committees to develop a timeline for their respective responsibilities for the Integrated Health Plan to help keep track of responsibilities and see other committee's status in the overall project.

- **New Business**

There was no new business to report.

- **Announcements**

There were no announcements.

- **Next Meeting**

The next CPC meeting will be held on Friday, December 10, 2021, at 9:30 AM via Zoom.

- **Adjournment**

Motion: McEniry asked for a motion to adjourn the meeting. Adams-Jarrells motioned to adjourn. Toler seconded. The meeting was adjourned at 11:28 AM. The vote passed unanimously.