

# Research & Evaluation Committee

## MEETING AGENDA

**Monday, December 20, 2021 at 10:00AM**

Videoconference via Zoom: <https://zoom.us/j/95271275360>

Teleconference: (929) 205 6099 / Meeting ID: 952 7127 5360#

1. **Welcome and Moment of Silence**
2. **Roll Call**
3. **Public Testimony**
4. **Review Action Steps**

<u>Action Steps</u>	<u>Responsible Party</u>
1. Execute agreement with selected bidder for Pt. 1 (Dec. 2021 to Feb. 2022) work of the 2022 Full Needs Assessment.	Support Team
2. Draft questions for the agency and client survey.	Dr. Ann Bagchi
3. Provide a summary of information or indicators available on CHAMP, including geographical data, strengths, and gaps in the system.	Sharon Postel, Consultant
4. Begin compiling data for the Funding Streams Analysis.	Support Team

5. **Approval of the Meeting Summary from November 15, 2021**
6. **Updates from other Committees**
  - Continuum of Care (COC)
  - Comprehensive Planning Committee (CPC)
  - Community Involvement Activities Committee (CIA)
7. **Old Business**
  - Draft the tools for the Full 2022 Needs Assessment
  - Planning for the 2022-2026 HIV Prevention and Care Plan
    - Section 3 Contributing Data Sets and Assessments
      - Discuss data sharing and use
8. **New Business**
  - Training needs for FY 2022
  - Open Positions: Secretary and Vice-Chair
9. **Administrative Issues**
10. **Announcements**
11. **Next Meeting**

The next REC meeting will be held on Monday, January 10, 2022 at 10AM via Zoom.
12. **Adjournment**