



Friday, October 14, 2022, from 9:36 AM to 12:04 AM
 Videoconference via Zoom: <https://zoom.us/j/83743175727>
 Teleconference: (929) 205-6099 / Meeting ID: 837 4317 5727

Present	Excused Absences	Unexcused Absences
1. Joann McEniry (Chair) 2. Janice Adams-Jarrells 3. Allison Delcalzo-Berens 4. Delia King 5. Sharon Postel (Non-Voting) 6. Al-Bayyinah Sloane 7. Calvin Toler 8. Claudia Ortiz 9. Aliya Roman (Non-Voting) 10. Ricardo Salcido 11. Vieshia Morales	12. Ketlen Alsbrook (Non-Voting)	13. Denise Brown

Guests: Stephanie Antoine
Support Staff: Carla-Ann Alexander

1. **Welcome and Moment of Silence**
 McEniry called the meeting to order at 9:36AM and welcomed all in attendance. A moment of silence was observed for all those living with, those who have passed, and those affected by HIV/AIDS.
2. **Roll Call**
 Alexander conducted the roll call. Quorum was established.
3. **Public Testimony**
 Adams-Jarrells read, in the CPC’s meeting summary from September 9th, that a patient took their daily injectable and are no longer undetectable/virally suppressed. She will research and bring this issue to the attention of the Aids Clinical Trials Group (ACTG).
4. **Approval of the Meeting Summary from September 9, 2022.**
 The Meeting Summary from September 9th was sent out electronically and was motioned to be approved. Adams-Jarrells abstained.
5. **Standing Committee Updates—**
 - **Continuum of Care Committee (COC)** –Alexander provided the October 13th COC report:
 - Members reviewed the following service standards:
 - Oral Health
 - Foodbank/Home Delivered Meals
 - Other Professional Services

- Due to lack of quorum, these standards were tabled to be approved at the next meeting along with the service standard Health Insurance Premium and Cost-Sharing Assistance (HIPCA).
- The next COC meeting will be held on Thursday November 10th, at 10AM via Zoom.
- **Research and Evaluation Committee (REC)** –Alexander provided the September 19th REC report:
 - Members reviewed and updated the FY 2022-2023 Workplan.
 - Members reviewed the 2022-2025 National HIV/AIDS Strategy.
 - Sharon Postel gave a brief overview of the Unmet Need Framework.
 - The Needs Assessment Report is being worked on.
 - The next REC meeting will be held on Monday, October 17, 2022, at 10AM via Zoom.
- **Community Involvement Activities Committee (CIA)** –Alexander provided the September 28th CIA report:
 - The committee discussed requirements to be the CIA's Co-Chair or Secretary.
 - Poole informed the committee that he must await Dr. Johnson's approval to have hybrid meetings as requested.
 - Aliya Roman held a Core Service Waiver discussion for FY2023 and gave an overview of next year's planning cycle for PSRA. A vote was held, and the committee did not vote against the FY23 Core Service Waiver.
 - Support Staff gave a summary of the Ryan White Conference.
 - The next meeting will be held October 26, 2022, at 5PM via Zoom.

6. Recipient Report—Aliya Roman

- The Recipient's office submitted their Non-Competing Continuation Report to HRSA on October 3rd. They are currently working on the template for NEMA's Non-Competing Continuation Report.
- The Recipient's office will be surveying NEMA regarding access to core services for FY23. This survey supports NEMA's pursuit of a FY23 Core Service Waiver.
- The Recipient's office is working with the Planning Council and Executive Committee on a Recruitment Plan to submit to HRSA.
- The Assessment of the Administrative Mechanism will be submitted soon.
- The Ryan White Unit has a vacancy slot for a Quality Management Specialist.
- FY22 site visits have begun.
- The FXB Program Manager has been contacted by numerous agencies for assistance with new training for MCM Staff. Michelle Thompson, of the Northeast Caribbean AIDS Education and Training Center, and the NJ Department of Health is creating a pilot training program for medical case managers.

7. New Jersey HIV Planning Group (NJHPG) Report

- Ortiz gave an update.
 - The NJHPG Group has been restructured.
 - New committees will start January 2023. The new committees are the Community Engagement Committee, the Governance Committee, the Priority Settings Committee, Data and Research Committee, and an Integrated Planning Committee.
 - The NJHPG's Bylaws are being revised.
 - Ortiz will email new information.

8. Old Business

- The committee worked on the Pilar Respond, for the 2022-2026 Integrated HIV Prevention and Care Plan, and the following goals/objectives were added:
 - Goal #1: Establish a cluster detection response team.
 - Objective #1: Identify educational resources to improve systems and staff to detect and respond to HIV clusters.
 - Strategy: Identify best practices in other EMAs for cluster response.
 - Strategy: Join collaboratives and other learning initiatives to strengthen NEMA's ability to respond to cluster detection.
 - Strategy: Prepare HIV Cluster Detection Response Plan.
 - Objective #2: Designate appropriate entities to oversee and organize cluster detection response team activities.
 - Strategy: Identify key entities and individuals, including those living with HIV.
 - Strategy: Identify resources needed.
 - Strategy: Identify potential roles and responsibilities of cluster detection response teams.
 - Objective #3: Populate cluster detection response team activities within each county/region.
 - Strategy: Finalize key entities and individuals, including those living with HIV.
 - Strategy: Finalize resources needed.
 - Strategy: Educate cluster detection response team on potential roles and responsibilities.
 - Goal #2: Identify cluster areas in the Newark EMA.
 - Objective #1: Identify syndromic surveillance data for early detection of HIV.
 - Strategy: Collect information from providers and community members for early detection of HIV.
 - Strategy: Review trends and clusters in STIs and Hep-C.
 - Strategy: Review geographical areas of high prevalence of injected drug use.
 - Objective #2: Review existing incidence and prevalence data to identify specific regions that are affected and have high levels of HIV transmission.
 - Strategy: Coordinate with the State Health Department to obtain reports of levels of HIV transmission.
 - Strategy: Review reports from the State.
 - Strategy: Identify geographical areas to initiate cluster response activities.
 - Objective #3: Engage the community in identifying potential cluster areas.

- Strategy: Utilize EIRCs and CIA Committee to identify geographic areas in which high risk behaviors are prevalent and may contribute to cluster outbreaks.
 - Strategy: Engage city officials and other leadership in potential cluster areas to educate them on high-risk behaviors in their regions that may contribute to cluster outbreaks.
 - Strategy: Collaborate with existing entities and places where community gatherings occur to engage high risk populations in non-traditional settings.
- Goal #3: Develop Cluster Detection Response Plan for the Newark EMA.
- Objective #1: Utilize evidence-based interventions, approaches, and other best practices in cluster detection response plan.
 - Strategy: Identify sources of information for review.
 - Strategy: CRT review information and data.
 - Strategy: Identify key components to be included in NEMA's Cluster Detection Response Plan.
 - Objective #2: Establish a Cluster Detection Response Plan for NEMA.
 - Strategy: Incorporate key components from research into draft CDR Plan.
 - Strategy: Produce CDR Plan draft document.
 - Strategy: Finalize CDR Plan and educate entities on plan.
 - Objective #3: Implement HIV cluster detection response plan as data warrants.
 - Strategy: Mobilize cluster detection response activities.
 - Strategy: Evaluate HIV cluster detection response initiatives.
 - Strategy: Update HIV CDR Plan as data warrants.
- Roman informed the committee that HRSA's Technical Assistance Provider recently sent the Recipient's office their HIV Cluster Detection and Response Learning Collaborative. They Recipient's office plans on applying. This is a twelve-month learning collab that aims to help with HIV cluster detection and response methods.
 - The committee discussed what a cluster is and why detecting them is important.

9. New Business

- McEniry is looking to train someone to be Vice-Chair.

10. Announcements

- Adams-Jarrells informed the committee that James Carrington is on leave from the Planning Council.
- Ortiz, PROCEED INC, has Emergency Financial Assistance under the Ryan White HIV/AIDS Program. This includes back rent, utilities, and food assistance.

11. Next Meeting

The next CPC meeting will be held on Friday, November 4, 2022, at 9:30 AM via Zoom.

12. Adjournment

The meeting ended by McEniry's decree at 12:04 p.m.