



Comprehensive Planning Committee MEETING SUMMARY

Friday, April 8, 2022, from 9:31 AM to 11:09 AM
Videoconference via Zoom: <https://zoom.us/j/83743175727>
Teleconference: (929) 205-6099 / Meeting ID: 837 4317 5727

Present	Excused Absences	Unexcused Absences
1. Joann McEniry (Chair) 2. Allison Delcalzo-Berens 3. Delia King 4. Julissa Lituma 5. Sharon Postel (Non-Voting) 6. Aliya Roman (Non-Voting) 7. Claudia Ortiz 8. Al-Bayyinah Sloane 9. Janice Adams-Jarrells 10. Vieshia Morales	11. Denise Brown 12. Ketlen Alsbrook (Non-Voting) 13. Ricardo Salcido	14. Debbie Morgan 15. Calvin Toler

Guests: Stephanie Antoine (Newark DOH)
Support Staff: Juanita Vargas and Christine Sadler

1. Welcome and Moment of Silence

Joann called the meeting to order at 9:31AM and welcomed all in attendance. A moment of silence was observed for all those living with, those who have passed, and those affected by HIV/AIDS.

2. Roll Call

Support Team conducted the roll call. Quorum was established for this meeting.

3. Public Testimony

There was no public testimony at this meeting.

4. Approval of the Meeting Summary January 14, 2022, and March 11, 2022

March 11th, 2022, and January 14th meeting summary was approved.

Standing Committee Updates

- **Continuum of Care Committee (COC)** – Support Team provided the March 10th COC report:
- Continued working on the Situational Analysis section of the Integrated Plan. Members reviewed data provided by the consultant on priority populations to consider situational analysis, such as people of color and youth. Further breakdown of the data was requested and will be reviewed at the next meeting.
- Members began identifying priority populations based on the data and started to draft a SWOT analysis for each priority population.
- War Talley advised regarding updates on the EHE plan: no movement has been made at this time with the state for data sharing agreements between CHAMP and EMR/EHRs

- Debbie Mohammed provided a presentation: *Mortality among Persons with Diagnosed HIV, New Jersey*. The main takeaways from the presentation include:
 - o The main causes of death for those who are HIV positive: deaths due to HIV are mostly due to not receiving treatment.
 - o The main causes of mortality due to non-AIDS defining causes are chronic illness and cancer.
 - o There is a need for increased preventative measures

The next COC meeting will be held on Thursday, April 14, at 10AM via Zoom.

- **Research and Evaluation Committee (REC)** – The meeting updates was not available.
- **Community Involvement Activities Committee (CIA)** - Support Staff provided the March 23rd CIA report:

The Community Involvement Activities Committee held a meeting on Wednesday, March 23, 2022, at 5PM via Zoom. The following occurred at the meeting:

- Aliya Roman facilitated a discussion for a Core Service Waiver. Attendees did not have any questions regarding reducing the minimum 75% requirement for core services funding.
 - o Out of the nineteen attendees present at the CIA meeting, zero rejected the waiver and it was unanimously approved.
- Continued conversations about Community Engagement highlighting that outreach materials had been shared with all subrecipients. It was acknowledged that the increase in consumers present at the meeting was a direct result of this activity. In addition, the flyers serve as outreach for consumer engagement in the development of the Integrated plan.
- Discussion regarding the Newark EMA's approach to Ending the HIV Epidemic. The Committee identified the following practices critical for this work:
 - o Promoting access to testing
 - o Ensuring the availability of home test kits with instructions on who to contact if results are positive, how to get counseling, and what should be done next.
 - o The importance of reminding individuals that the diagnosis and care does not just affect them but that it affects other people.
 - o Providing information that it is not the end of the world if tested positive using mainstream media to promote this.
 - o Promoting the importance of using condoms.
 - o Creating a 24-hour hotline for individuals who need help. A member shared that he/she is working on this concept to support people who test positive for people who need a little more support.
 - o Informational pamphlets with a list of agencies that individuals can contact for help can be created/shared.
- The Committee engaged in a discussion on the importance of having a Vice Chair and Secretary for the Committee.
 - o The Committee discussed updating the bylaws to include this guidance and that any additional guidance from HRSA also be included.

- Mr. Poole explained that to maintain confidentiality of Consumer's and appropriately record meeting summaries, comments, recommendations, etc. CIA members would be identified by a number and not by name.

5. Recipient Report (Aliya Roman)

- FY 21 75% of sub recipient contracts have been closed out.
- 100% of the sub recipient's contracts are undergoing the review process, exceeding the goals that set for this fiscal year.
- The recipient's office is working on their annual progress report, which highlights the performance outcomes across various population and health measures.
- The recipient's office is also waiting on a full notice of award to prepare for FY 22 program submission report.
- Working on then Planning Council appointments and renewals. There are two new appointments, Khalif Morris Executive Director of HIV services filled in the part B vacancy and the Courtney Pulliam Ryan white part D Director filled in the part D vacancy.

6. New Jersey HIV Planning Group (NJHPG) Report

PC Support staff updated the Committee on the New Jersey HIV Planning Group (NJHPG):

- The NJHPG met on April 6th. This group was initiated to get feedback on how the NJHPG can better collaborate with Committees and Planning Council. It was agreed that monthly meetings will be held moving forward.

7. Old Business

- Vote on the Fiscal Year 2022 [March 2022-February 2023] Committee Workplan

- The workplan for FY 22 was reviewed and approved by the committee. Vieshia motion and Claudia second the motion. No one opposed and no abstentions.

8. New Business

- PRESENTATION: Quality Management Presentation by Stephanie Antoine

- Definitions within Quality Management
- NEMA QM Components
- Report Periods
- Detail review of the FY'20 to FY' 21 of the CHAMP data in medical visits. She highlighted areas where there were significant positive/negative increases/decreases.

- HIV Care Continuum (H4C) Update by the Recipient

- In 2014 the New Jersey Ryan White program was invited by HRSA HAB to participate in another Cross Part Collaboration Project.
- "H4C" which stands for HIV Care Continuum Cross Part Collaborative. The mandatory participation ended in 2016, we have continued to participate in New Jersey H4C committee.
- A detail review of HIV Care Continuum Success and Progress for FY' 20 was presented. This report showed what goals were met as well as goals that are currently be work on.
- Recruitment is ongoing for a non-medical case manager and a representative from the Planning Council.

- There was an overview of the Priority Setting and Resources Allocations. No changes were made.
- The FY' 2021 Service Category Definitions were reviewed to identify any changes necessary for FY' 2023. No changes were made

9. Announcements

Vieshia remind everyone that the AIDs walk is May 1st. you can register @ aidswalk.org to walk or donate.

10. Next Meeting

The next CPC meeting will be held on Friday, May 13, 2022, at 9:30 AM via Zoom.

11. Adjournment

The meeting was adjourned at 11:09 AM.