



Continuum of Care Committee

MEETING SUMMARY

Thursday, July 14, 2022, from 10:03AM to 10:57AM
 Video-Conference via Zoom: <https://zoom.us/j/85358756881>
 Teleconference: (929) 205-6099 / Meeting ID: 853 5875 6881

Present	Excused Absences	Unexcused Absences
1. Viesha Morales (Chair) 2. Ann Bagchi, Ph.D. (Secretary) 3. Cezar Dumago 4. Dr. Lucy Efobi 5. Dr. Wanda Figueroa 6. Dr. Dominga Padilla 7. Nancy Scangarello		8. Denise Brown 9. Kendall Clark 10. Lauro Rocha 11. War Talley (Non-Voting)*

Guests: Aliya Roman

Support Staff: Christine Sadler and Carla-Ann Alexander

1. Welcome and Moment of Silence

Morales called the meeting to order at 10:03AM and welcomed all in attendance. A moment of silence was observed for all those living with, those who have passed, and those affected by HIV/AIDS.

2. Roll Call

Dr. Bagchi conducted the roll call. Quorum was met later in the meeting.

3. Public Testimony

There was no public testimony at this meeting.

4. Approval of Meeting Summary from June 9, 2022

-Scangarello stated that there was an incomplete sentence in the minutes from June 9, 2022. Support team made corrections.

-The June 9th meeting summary was motioned to be approved and distributed electronically.

5. Standing Committee Updates

- *Comprehensive Planning Committee (CPC)* – Sadler provided the July 8th CPC report.
 - PC Support Staff gave a presentation on the CIA’s consumer feedback for FY21.
 - PC Support Staff presented the Funding Stream Report. The committee then reviewed and discussed any changes in the report.

- The Recipient office gave an update on the adjusted closeout balance for FY22.
- The Priority Setting and Resource Allocation report for FY22 was also reviewed. PC support staff will make the requested changes. The committee will review and approve in the next meeting.
- The next CPC meeting will be held on Monday August 12, 2022, at 9:30am via Zoom.
- *Research and Evaluation Committee (REC)* – Sadler provided the June 27th REC report:
 - Members reviewed and updated the 2022 Assessment of Ryan White Part-A Administrative Mechanism in the Newark EMA Recipient Survey.
 - The final copy was not motioned to be approved during the meeting. It was sent out via email for members to review and approve.
 - Dr. Bagchi is working with the state on an initiative to increase HIV testing amongst primary care providers. She will give an update once received.
 - The Funding Stream Analysis Report is completed and will be emailed to committee members.
 - The data for the Epidemiological Profile will be sent out and is due to the CPC by June 30, 2022.
 - The survey for the Needs Assessment will be closed on July 15, 2022.
 - The next REC meeting will be held on Monday, July 18, 2022, at 10AM via Zoom.
- *Community Involvement Activities Committee (CIA)* – Sadler stated that the June 22nd CIA report.
 - The CIA last meeting was canceled.
 - The next meeting will be held July 27, 2022.

6. Old Business

- **Planning for the 2022-2026 HIV Prevention and Care Planning**
 - Section 5 Situational Analysis
 - Motioned to be tabled for next COC meeting.
- Review/ Update Service Standards:
 - Medical Transportation
 - The committee motioned to approve service standard to be sent to the Planning Council for review.

7. New Business

- Review/ Update Emergency Financial Assistance
 - The committee motioned to approve service standard to be sent to the Planning Council for review.

- Review/ Update Mental Health Services
 - The committee motioned to approve service standard to be sent to the Planning Council for review.
- Review/Update Non-Medical Case Management
 - Aliya Roman stated that number seven “Staff Qualifications and Training—Case Manager Qualifications/Training” section should be updated. Number five currently states, “Case managers are encouraged to complete Ryan White Medical Case Management Certificate program.” She recommended that it should state, “Case managers must participate in Clinical Quality Improvement activities along with Early Intervention and Retention Committee (EIRC) meetings and projects.” She made this recommendation since there is no Medical Case Management Certification program. Morales agreed with the revision.
 - The section titled “Case Manager Assistant/Community Follow-Up” was taken out. To avoid duplications, the committee decided to consolidate the information in this section. Scangarello pointed out that there are duties and responsibilities in this section, such as the follow up activities, that needs to be incorporated. The Duties/Responsibilities for Non-Medical Case Managers are aligned with their assistant’s qualifications.
 - The committee motioned to approve service standard with current edits to be sent to the Planning Council for review.

8. Administrative Issues— PC Support Staff

- United Way is looking to hire a new Project Manager for Support Staff.

9. Announcements

- HRSA released their updated National Monitoring Standards on June 28th to the recipients. Roman will be reviewing the changes.
- Dumago recommended adding ““Case managers must participate in Clinical Quality Improvement activities along with Early Intervention and Retention Committee (EIRC) meetings and projects” to the Medical Case Management, including treat adherence Service Standard.
- NJCRI is having their annual Back to School Bash on August 20, 2022, from 10:30AM to 2:30PM in NJCRI’s parking lot. A flyer was sent to the committee.
- Roman recommended NEMA tabling events to increase consumer involvement along with promoting resources.
- Dumago informed that Atlantic Health Clinic has Sexual Health Services and are doing STI testing for patients. More information about hours/days is to follow.

10. Next Meeting

The next COC meeting will be held on Thursday, August 11, 2022, at 10AM via Zoom.

11. Adjournment

The meeting ended by Morales decree at 10:57 a.m.