



Community Involvement Activities Committee

MEETING SUMMARY

The Planning Council believes that the voice of the community is paramount. The purpose of the CIA is to help bridge the gap between the community and service providers by creating opportunities to involve community members in the planning process. In addition, community members will receive crucial updates on changes in the Ryan White and related health/social services.

Wednesday, September 28, 2022, from 5:11 PM to 5:55 PM

Video-Conference via Zoom: <https://zoom.us/j/86241473770>

Teleconference: (929) 205-6099 / Meeting ID: 862 4147 3770#

Attendees: There were 8 attendees at the meeting and participated in the Zoom call.

Attendees by County							
Essex	Union	Morris	Sussex	Warren	Unknown	Other	Total
5					2		7

Support Staff: Carla-Ann Alexander and Victor Peralta

Guests: None

1. Welcome and Moment of Silence

Warren Poole, Committee Chair, called the meeting to order at 5:11 PM and welcomed all in attendance. A moment of silence was observed for all those living with, those who have passed, and those affected by HIV/AIDS. Poole provided a brief overview of the CIA's purpose and goals.

2. Public Testimony

There was no public testimony.

3. Approval of the Meeting Summary from August 24, 2022

The August 24th meeting summary was sent electronically for review prior to the meeting. The committee also reviewed the minutes together. Poole asked for a motion to approve the meeting summary as presented. One attendee motioned and another seconded. The vote passed unanimously. No abstentions or oppositions.

4. Ryan White Part A Updates

There were no updates.

5. Old Business

- Update on NEMA Application
 - Peralta informed the committee that the application is not fully updated yet.
- Elections for Co-Chair and Secretary
 - This was tabled for next month.
- CIA and Planning Council Recruitment
 - Poole must wait for Dr. Johnson's approval about having hybrid-format meetings.

6. New Business

- Core Service Waiver discussion for FY2023 and overview of next year's planning cycle PSRA —Aliya Roman
 - Aliya Roman is the newly appointed Project Director for the Ryan White Part A, Minority AIDS Initiative (MAI), and Ending the HIV Epidemic (EHE) Program. Under Part A, MAI formula grants provide core medical and related support services to improve access and reduce disparities in health outcomes in metropolitan areas hardest hit by HIV/AIDS.
 - Roman shared a presentation in support of the FY23 Core Service Waiver.
 - A Core Service Waiver request is a formal document submitted to HRSA to waive the 75/25 allocation requirement for Part A funds.
 - Based on this requirement, the Recipient's office is required to allocate a minimum of 75% of all Ryan White Part A funds to Core Medical Services (*Outpatient/Ambulatory Health Services, Oral Health Care, Early Intervention Services, Substance Abuse Outpatient, Mental Health Services, Medical Nutrition Therapy, Medical Case Management including Treatment Adherence, Health Insurance Premium and Cost Sharing Assistance*) and a maximum of 25% of these funds to Support Services (*Emergency Food Assistance, Food Bank/Home Delivered Meals, Housing, Medical Transportation, Non-Medical Case Management Services, Psychosocial Support Services, Substance Abuse Residential, and Other Professional Services*) unless a Core Service Waiver is approved for the fiscal year.
 - Based on the FY23 Priority Setting and Resource Allocation Report, which includes consumer input, the Planning Council's recommendation for funding was 71.75% in Core Services and 28.25% in Support Services for fiscal year 2023. This recommendation allows the Recipient's office the ability to fund support services above the funders 25% allowance.
 - The Recipient's office need consumer support/approval to obtain a Core Service Waiver so they can fund our sub-recipients based on the Planning Council's recommendation. This also supports documenting community feedback from the affected and service providers. Without the waiver, the Recipient's office is unable to allocate more than 25%

of funds to support services. With the waiver, funding can be allocated to reflect consumer input, the needs of Newark EMA, and the recommendations of the PC's PSRA Report.

- The Ryan White Program are "payers of last resort." This mean sub-recipients can only bill the Recipient's office if a service is not paid by another funding source. To ensure no medical service gaps existed in our continuum of care, the Recipient's office surveyed service providers to confirm that all Part A Ryan White Core Services are available to consumers within thirty-days, in-house or referred.
 - The FY23 Core Service Waiver will accompany our grant application for this year.
 - If there is not a need to spend more than 75% in core services, the waiver will allow the Recipient's office to allocate funds in different areas of need, or do budget revisions, without restrictions. Without the waiver, funds can not be re-allocated and must be returned.
 - Roman demonstrated the FY21 Priority Settings Results. She also shared the chart for FY23 Part A and MAI Ranking. This chart showed how the Recipient's office plan to allocate funds by having the recommended percentages for FY23 compared to FY22 Final Allocation spending percentages. This chart physically showed the Planning Council's recommendation for funding 71.75% in Core Services and 28.25% in Support Services for FY23.
 - Funds are not transferable; therefore, a Core Service Waiver must be signed every year only if needed.
 - A vote was held, and the committee did not vote against the FY23 Core Service Waiver.
- Ryan White Conference on AIDS summary
 - Peralta gave a summary of his experience at this year's conference.
 - Training Topics/Review 2022-2023 Workplan
 - This item was tabled for next month.

7. Announcements

- US Conference on AIDS will be held at the Puerto Rico Convention Center in San Juan, PR. on October 8-11.
- United Way's Hillside Family Success Center is having virtual workshop via Zoom, Building Healthy Relationships, hosted by Newark Beth Israel Medical Center. NBIMC is a part of a community-based organization that services clients practicing healthy communication styles with their partner. They also demonstrate how to safely use protection in addition Newark Beth Israel Medical Center also will provide vital information for PrEP and PEP services.
- Proceed INC is doing free HIV Testing on Thursday September 29th from 1PM-5PM in Elizabeth. They are going be handing out free condoms, goodie bags, snacks, and \$10 McDonald gift cards.

- SoulPhamm is a nonprofit organization that provides academic, artistic, and athletic programs to young people in New Jersey and New York. Their program includes basketball, cheerleading, drumline, hip-hop majorettes, a sorority, a teen service club and a step team. They will be holding tryouts on Saturday October 1st at the Newark YMCA Gym.

8. Next Meeting

The next CIA meeting will be held on Wednesday, October 26, 2022, at 5 PM via Zoom.

9. Adjournment

The meeting was adjourned at 5:55 PM.