



Community Involvement Activities Committee

MEETING SUMMARY

The Planning Council believes that the voice of the community is paramount. The purpose of the CIA is to help bridge the gap between the community and service providers by creating opportunities to involve community members in the planning process. In addition, community members will receive crucial updates on changes in the Ryan White and related health/social services.

Wednesday, August 24, 2022, from 5:05 PM to 6:03 PM

Video-Conference via Zoom: <https://zoom.us/j/86241473770>

Teleconference: (929) 205-6099 / Meeting ID: 862 4147 3770#

Attendees: There were 8 attendees at the meeting and participated in the Zoom call.

Attendees by County							
Essex	Union	Morris	Sussex	Warren	Unknown	Other	Total
4	2				2		8

Support Staff: Carla-Ann Alexander and Victor Peralta

Guests: None

1. Welcome and Moment of Silence

Warren Poole, Committee Chair, called the meeting to order at 5:05 PM and welcomed all in attendance. A moment of silence was observed for all those living with, those who have passed, and those affected by HIV/AIDS. Poole provided a brief overview of the CIA's purpose and goals.

2. Public Testimony

There was no public testimony.

3. Approval of the Meeting Summary from July 27, 2022

The July 27th meeting summary was sent electronically for review prior to the meeting. The committee also reviewed the minutes together. Poole asked for a motion to approve the meeting summary as presented. One attendee motioned and another seconded. The vote passed unanimously. No abstentions or oppositions.

4. Ryan White Part A Updates

There were no updates.

5. Old Business

- Nominations for Co-Chair and Secretary
 - Nominations continued.
 - Elections will be held in September.
 - Poole reminded everyone that Support Staff cannot hold meetings in his absence, a Co-Chair is needed to fill-in. A Secretary is needed to assist Support Staff with taking notes and attendance. Together, they will be able to keep the committee updated with NEMA and other Ryan White information. Implementing trainings, tasks required by the Planning Council, and many active/fun activities take place within the CIA.
 - Poole mentioned having a membership confirmation/sign-up in September. He reminded everyone that the CIA monthly meetings are open to all consumers/providers. There are changes being made to application to join committees. Once finalized, Poole will update the committee. He still will be taking down information for consumers who are interested in joining.

6. New Business

- CIA and Planning Council Recruitment
 - Poole led an open discussion asking attendees if they had any ideas for consumer recruitment. He mentioned that the purpose of the CIA is to help bridge the gap between the community and service providers by creating opportunities to involve community members in the planning process.
 - Members agreed that having in person meetings may help with having more participants, but that zoom should also be an option. Lawrence pointed out that some people are not ready to meet in person still. McClure stated that she always has trouble logging into Zoom and would prefer in person meetings.
 - Poole stated that a person can be a part of the CIA without joining the Planning Council but must join one of the four sub committees (Community Involvement Activities, Continuum of Care Committee, Comprehensive Planning Committee, Research and Evaluation Committee) to be a member of the Planning Council.
 - The Planning Council conducts planning by deciding how to allocate Ryan White Part A resources and working to ensure a system of care that provides equitable access to care and needed services to all eligible people living with HIV in the counties of Essex, Union, Morris, Sussex, and Warren.
 - Alexander gave a brief description for NEMA's four sub committees.
 - The Comprehensive Planning Committee develop recommendations for the prioritization and allocation of Ryan

White funds in the Ryan White Part A funded HIV/AIDS care and treatment services and contribute to the update and monitoring of the five-year Comprehensive Health Plan and Priority Resource Allocation Plan. CIA member Toler is also a part of the CPC and mentioned that they determine how funds are distributed along with different needs and/or requirements needed by consumers.

- The Research and Evaluation Committee is responsible for gathering and analyzing data for the development, implementation, and continual improvement of the Ryan White Health Care System in the Newark EMA.
 - The Continuum of Care Committee develops and reviews service standards that promote quality care and treatment services for communities in which people living with HIV reside within the Newark EMA.
 - The Community Involvement Activities committee help bridge the gap between community and service providers by creating opportunities for community members to be involved in the planning process.
- Lawrence mentioned that people get involved when something of interest is available. Poole added that the past in-person meetings provided dinner to the CIA. Lawrence also mentioned that a high percentage of PLWHA are older and/or retired. Getting these individuals involved will not only help with recruitment numbers but give them an opportunity to stay active in the community.
 - Toler mentioned getting providers who provide Ryan White Services to mention these committees to their clients and consumers.
 - Abdulwaliyy commented she experienced joining organizations, having a meeting, and then hearing nothing again from them. Letting consumers know that they are really making a difference due to their participation will help. Targeting agencies who work with the youth population, communicating through email, following up with information, involving consumers frequently, creating and distributing more flyers for representation and recruitment were ideas Abdulwaliyy mentioned.
 - Before COVID-19, the CIA were planning on organizing a concert for young people ages 18-32.
 - One participant gave ideas of having an open mic night, hip hop therapy, and/or a comedy night for the younger population.

7. Announcements

- 1) Ryan White Conference on AIDS to be held on August 23-26 virtually. You must be pre-registered to attend.

- 2) There is a new Project Manager, Victor Peralta, for NEMA's Support Staff. Peralta gave a brief introduction about himself.

8. Next Meeting

The next CIA meeting will be held on Wednesday, September 28, 2022, at 5 PM via Zoom.

9. Adjournment

The meeting was adjourned at 6:03PM.