



# Planning Council

## MEETING SUMMARY

**Wednesday, November 16, 2022, from 1:30PM to 2:05PM**  
 Video-Conference via Zoom: <https://zoom.us/j/83368597496>  
 Teleconference: (929) 205 6099 / Meeting ID: 833 6859 7496#

Present	Excused Absences	Unexcused Absences
1. Janice Adams-Jarrells	17. Ketlen Alsbrook (Non-Voting) *	22. James Carrington
2. Dr. Robert Johnson (Chair)	18. Thomas Johnson	23. Jeremiah Cohen
3. Cezar Dumago (Secretary)	19. Warren Poole	24. Cynthia Cocagee
4. Calvin Toler	20. Dr. Wanda Figueroa	25. Dr. Dominga Padilla
5. Joann McEniry (Vice-Chair)	21. Aliya Roman (Recipient)	26. Providencia Rodriguez
6. Patricia Moore (Treasurer)		27. Kourtney Puliam
7. Sharon Postel (Non-Voting) *		
8. Vieshia Morales		
9. Dr. Walter Okoroanyanwu		
10. Debbie Morgan		
11. Gloria Jones		
12. Natalie Muhammad		
13. Dr. Ann Bagchi		
14. Kendall Clark		
15. Tamerla Lawrence		
16. Ricardo Salcido		

**Guests:** Karina Calabuig  
**PC Support Staff:** Carla-Ann Alexander and Roberto Benoit

- 1. Welcome & Moment of Silence**  
 Dr. Johnson welcomed all attendees and called the meeting to order at 1:30PM. A moment of silence was observed for those affected, those who have passed, and those living with HIV/AIDS.
- 2. Roll Call**  
 Dumago conducted the roll call for this meeting. Quorum was established later in the meeting.
- 3. Public Testimony**  
 There were no public testimonies.
- 4. Approval of the Meeting Summary from October 19, 2022**  
 The October 19<sup>th</sup> meeting summary was distributed electronically. Adams-Jarrells noted one correction to be made. The October 19<sup>th</sup> meeting summary was motioned and approved.
- 5. Report from the Recipient—there was no report given.**

**6. Standing Committee Updates—there were no updates given.**

**7. State & National Updates –**

- **Report from the NJ Department of Health (NJDOH)—Kourtney Pulliam**
  - There were no updates given.
- **Report from the Governor’s Advisory Council (GAC)—Dr. Robert Johnson**
  - The GAC have not met since the last Planning Council meeting.
- **Report from the NJ HIV Planning Group (NJHPG)**
  - The NJHPG have not met since the last Planning Council meeting

**8. Planning Council Administrative Issues**

- **Report from Executive Committee—Dr. Robert Johnson**
  - The Executive Committee met twice since the last Planning Council meeting on November 3<sup>rd</sup> and November 16<sup>th</sup>. The committee reviewed and finalized the draft of the new Bylaws during these meetings.
- **Report from Treasurer—Patricia Moore**
  - All lines are within budgeted amounts.
- **Report from Planning Council (PC) Support Staff**
  - There was no report given.

**9. Old/New Business**

- Approval of the 2022-2026 Integrated HIV Prevention and Care Plan (IHAP).
  - Postel noted that the difference between the current IHAP and the previous IHAP is the adoption of “the Status Neutral Approach.” This means that the essential entrance into the HIV system starts with a HIV test.
  - This plan also incorporates the Essex county’s Ending the Epidemic (EHE) framework:
    1. Diagnose (HIV diagnosis)
    2. Treat (treatment with HIV medical care)
    3. Prevent (PrEP/PEP)
    4. Respond (responding to cluster outbreaks)

**Motion:** Dr. Johnson asked for a motion to approve the 2022-2026 IHAP. McEniry motioned and Clark seconded. The vote passed unanimously.

- Approval of updated Bylaws
  - The updated Bylaws were distributed electronically to the council prior to today’s meeting. Dr. Johnson reviewed the highlighted changes made to the Bylaws. The council had an open discussion about these modifications.
  - There are individuals who are currently on the council who must be rotated off. The council must develop a rotation process to comply with HRSA’s request. Dr. Okoroanyanwu asked how long is

- the period to allow a member to continue if there are a lack of candidates. Dr. Johnson responded by explaining that is up to the Planning Council's Chair.
- Adams-Jarrells asked when the new Bylaws would be taken into effect. Dr. Johnson explained that he does not want to make it hard for the council to operate but a mechanism of implementation must be developed.

**Motion:** Dr. Johnson asked for a motion to adopt the updated Bylaws. Moore motioned and Dumago seconded. The vote passed unanimously.

#### **10. Announcements**

There were no announcements.

#### **11. Next Meeting**

The Planning Council meeting will meet on Wednesday, December 21, 2022, at 1:30 PM via Zoom.

#### **12. Adjournment**

The meeting was adjourned at Dr. Johnson's decree at 2:05 PM.