



**Continuum of Care Committee
MEETING SUMMARY**

Thursday February 08, 2023, from 10:02AM to 10:45 AM

Videoconference via Zoom: <https://us06web.zoom.us/j/82086702402>

Teleconference: (929) 205-6099 / Meeting ID: 820 8670 2402

Present	Excused Absences	Unexcused Absences
1. Viesha Morales (Chair) 2. Ann Bagchi, Ph.D. (Secretary) 3. Cezar Dumago 4. Dr. Wanda Figueroa 5. Sharon Postel 6. Lauro Rocha 7. Dr. Lucy Efobi 8. Nancy Scangarello		7. Denise Brown 8. Victoria Spencer 9. Janet Hemingway

Guests: Vereen Goulbourne, Ashley Bramble, Ashanti Simpson-Little, Boyd Wallace

Support Staff: Roberto Benoit, Lashon Gray

1. Welcome and Moment of Silence

Morales called the meeting to order at 10:02AM and welcomed all in attendance. A moment of silence was observed for all those living with, those who have passed, and those affected by HIV/AIDS.

2. Roll Call

Bagchi conducted the roll call. Quorum was established.

3. Public Testimony

There was no public testimony at this meeting.

4. Approval of Meeting Summaries from January 11th

The January 11th meeting summary was distributed electronically and was motioned to be approved by the committee. Morales called for a motion to accept the January 11th meeting summary as is, Bagchi made the motion, Figueroa seconded the motion. The motion was advanced. All were in favor, no objections. Scangarello abstained. The Meeting Summary was successfully passed.

5. Standing Committee Updates

Comprehensive Planning Committee (CPC) – Support Staff provided the update.

- The CPC last met on January 12, 2024.
- The committee continued discussion on The Cluster Detection Response Team
- The committee finalized and approved the FY' 2024 Committee Work Plan
- The committee voted for Ann Rose Jacquet as a new committee member.
- The next CPC meeting will be held on Friday February 09, 2024, at 9:30am via Zoom

Research and Evaluation Committee (REC) – Support Staff provided the update.

- The committee last met on January 22, 2024.
- The committee Discussed and authored draft of FY'2024 Committee Workplan.
- The committee Refined topic and discussed methodology for the 2024 Needs Assessment Update.
- The next REC meeting will be held on Monday, February 26, 2024, at 10AM via Zoom

Community Involvement Activities Committee (CIA) – Support Staff provided the update.

- The CIA last met on December 20, 2023.
- The January CIA meeting was canceled. Members attended a consumer's meeting with HRSA in lieu of the January 24th zoom meeting.
- The next CIA meeting will be held on Wednesday, February 28, 2024, at 5PM via Zoom.

Nominations Committee (NC) – Support Staff provided the update.

- The NC last met on Wednesday, August 9, 2023, at 6 PM via Zoom.
- The September, October, and November NC meetings were canceled due to the completion of all urgent tasks and awaiting Oath Ceremony from City of Newark.
- The next NC meeting will be tentatively held on Wednesday, February 14, 2024, at 6 PM via Zoom

6. Old Business

- Finalize the FY'24 calendar of meetings and committee workplan.
 - During this meeting committee members finalized the drafting of the Workplan calendar for FY 2024-2025. Morales called for a motion to approve the committee work plan. Bagchi made the motion, Scangarello seconded the motion. The motion advanced. All were in favor, no objections The committee workplan was successfully passed.
- Committee Member Orientation with Parliamentary Procedures.
 - Support Staff presented the committee's Member Orientation with Parliamentary Procedures. The presentation discussed expectations, roles, and responsibilities of COC members.

7. New Business

- Vereen Gouldburne membership vote
 - Vereen Gouldburne was scheduled to be voted as a new member in today's meeting. Gouldburne was not able to make today's meeting, therefore the committee decided to table the vote for next month's meeting when she is present.
 - In next month's meeting two members will be up for vote, Vereen Goulbourne and Ashanti Simpson-Little, as committee members until the next COC meeting.

8. Administrative Issues— PC Support Staff

Support staff noted that there is a need to reach out to and verify the interest of a few committee members who are no longer in their roles or no longer attending committee meetings. Support staff also mentioned the committee will need to vote for the 2 new applicants, Vereen Goulbourne and Ashanti Simpson-Little, as committee members.

9. Announcements

- Morales mentioned that she is working closely with Rocha to get a meeting space for February to host an in-person meeting for the committee. For those who can make it they are encouraged to attend, if not, a zoom link will also be provided. More details to follow.
The next COC meeting will be held on Friday, February 14, 2024, at 10AM via Zoom.

11. Adjournment

Morales called for a motion to adjourn the meeting. Bagchi made the motion. Rocha seconded the motion. All were in favor. No objections. The meeting was adjourned at 10:40AM.