



**Executive Committee
MEETING SUMMARY**

Tuesday, July 30th, 2024, from 11:30 AM to 11:48 PM

Videoconference via Zoom: <https://us06web.zoom.us/j/81290687976>

Teleconference: (929) 205 6099 / Meeting ID: 812 9068 7976#

Present	Excused Absences	Unexcused Absences
1. Dr. Ann Bagchi 2. Joann McEniry (Interim Chair) 3. Aliya Roman (Non-Voting) 4. Sharon Postel (Non-Voting) 5. Dr. Walter Okoroanyanwu, MD 6. Ricardo Salcido 7. Debbie Morgan (Secretary) 8. Viesha Morales		9. Warren Poole

PC Support Staff: Roberto Benoit, Richell Garcia

1. Welcome & Moment of Silence

McEniry welcomed all in attendance and called the meeting to order at 11:30 AM. A moment of silence was observed for all those who have passed, those affected by, and those living with HIV/AIDS.

2. Roll Call

Morgan conducted the roll call, and quorum was established.

3. Approval of the Meeting Summary May 15, 2024, and June 26th, 2024

The May 15, 2024, and June 26, 2024, meeting summaries were distributed electronically. The May 15th, meeting was amended. McEniry called for a motion to approve the May meeting summary as amended. Bachi made a motion to approved and Salcido seconded the motion. All were in favor. There were no abstention or oppositions. The meeting summary for May 15, 2024, was approved.

McEniry called for a motion to approve the June 26th meeting summary. Salcido made a motion to approve the meeting summary and Dr. Walter seconded. All were in favor. There were no abstention or oppositions. The meeting summary for June 26, 2024, was approved.

4. Report from the Recipient—Aliya Roman provided the report.

- Roman mentioned that in lieu of the HRSA letter addressed to program colleagues, HRSA will provide guidance and appropriate policies for security deposit assistance. This letter was released on June 26, 2024.

5. Standing Committee Updates

- Continuum of Care (COC): *Vieshia Morales*

- The committee last met on Thursday, July 11, 2024, at 10AM via Zoom.
- During this meeting the committee reviewed the mental health service standard and Emergency Financial Assistance Service Standard.
- The Mental Health Service Standard, Non-Medical Case Management and Emergency Assistance Service Standards are being submitted to the PC for 30-day review.
- The next COC meeting will be held on Thursday, August 08, 2024, at 10AM via Zoom.

- Comprehensive Planning Committee (CPC): *Ricardo Salcido*

- The committee last met on Friday, July 12, 2024, at 9:30 AM
- During this meeting the committee finalized the 2025 Priority Setting and Resource Allocation Report (PSRA)
- After the executive meeting, the planning council will be presented to vote on the PRSA report. The PRSA report was forwarded to the executive committee and planning council for review prior to the meeting.
- The next CPC meeting will be held on Friday, September 13, 2024, at 9:30AM via Zoom.

- Research and Evaluation Committee (REC): *Ann Bagchi, Ph.D.*

- There were no updates

- Consumer Involvement Activities Committee (CIA): *Warren Poole*

- There were no updates

- Nominations Committee: *Dr. Walter Okoroanyanwu*

- The nomination committee last met on July 26, 2024,
- During this meeting the committee selected a new Treasurer. Morales was nominated as treasurer.

6. Report from Treasurer

- Benoit updated the committee on the treasury report, noting that expenditures year to date was \$75,831.72. The remaining balance available was \$52,668.28. The budget was expended by 59%.

7. Old/New Business

- HRSA site visit will occur from July 30, 2024, to August 2, 2024.

8. Administrative Issues PC Support Staff

- No new updates to report currently.

9. Next Meeting

The next Executive Committee Meeting will be held on Wednesday August 21, 2024, at 1:00 PM via Zoom.

10. Adjournment

McEniry called for a motion to adjourn. Morales made the motion, and Bagchi seconded the motion to adjourn. There were no abstentions or oppositions. All were in favor. The meeting was adjourned at 11:48 PM.