

**Research & Evaluation Committee
MEETING SUMMARY****Monday, May 15, 2023, from 10:00 AM to 10:44 AM**
Videoconference via Zoom: <https://us06web.zoom.us/j/86359953177>
Teleconference: (929) 205 6099 / Meeting ID: 863 5995 3177

PRESENT	EXCUSED	UNEXCUSED
1. Ann Bagchi, PhD/DNP (Chair) 2. Sharon Postel (Non-Voting) * 3. Kasny Damas 4. Natalie Muhammad 5. Debbie Mohammed	6. Corey DeStefano (Vice-Chair)	7. Warren Poole

Guests: Denise Brown
PC Support Staff: Carla-Ann Alexander and Destiny Smith

- 1. Welcome and Moment of Silence**
 - Dr. Bagchi called this meeting to order at 10:00AM. A moment of silence was observed for all those living with, those who have passed, and those affected by HIV/AIDS.
- 2. Roll Call**
 - Support Staff conducted roll call. Quorum was established.
- 3. Public Testimony**
 - There were no public testimonies.
- 4. Review Action Steps**

Action Steps	Responsible Party
2023 Needs Assessment Survey	Consultant

- 5. Approval of the Meeting Summaries from April 17th**
 - The meeting summary From April 17th was sent out electronically. Dr. Bagchi called for a motion to approve the meeting summary from April. Muhammed made the motion. Damas seconded. There were no abstentions or oppositions. All were in favor. The meeting summary was approved.
- 6. Updates from other Committees**

Continuum of Care (COC) Alexander, Support Staff gave the updates.

- The Continuum of Care Committee last met on May 11, 2023. [OBJ]

- During the meeting, the committee reviewed and updated the Outpatient Ambulatory Health Service Standard.
- The committee reviewed and approved the Medical Transportation Service Standard.
- The committee also voted on a new member.
- The committee also continued monitoring the 2022-2026 IHAP.
- The next COC meeting will be held on Thursday, June 8, 2023, at 10AM via Zoom.

Comprehensive Planning Committee (CPC) – Alexander gave the update.

- The Comprehensive Planning Committee last met on May 12, 2023
- During this meeting, Support Staff presented the FY 2022 CIA consumer feedback presentation.
- The CPC Committee voted on a new committee member.
- Lastly, Sharon Postel, the PC Consultant, provided updates on the 2023 Needs Assessment.
- The next CPC meeting will be held on Friday, June 9, 2023, at 9:30am via Zoom.

Community Involvement Activities Committee (CIA) Alexander gave the update.

- The CIA last met on April 26, 2023.
- During this meeting, the committee held a discussion about the Co-chair.
- The Committee finalized their OPPs.
- The committee received a presentation by a state farm agent, who joined the meeting to host a financial foundation workshop.
- The next CIA meeting will be held on Wednesday, May 24, 2023 at 5pm via Zoom.

7. Old Business

Funding Stream Report

- The committee began review of the funding stream analysis report.
- Support Staff provided an update on the progress of the report.
- Updates are pending additional information from NJDOH

Review/Update 2022-2026 Integrated HIV Prevention and Care plan

- Sharon Postel reviewed the first Progress Report that showed changes in the 2022-2026 IHAP.
- This document sets forth the first update of the 2022 Baseline data required to evaluate progress of the Newark EMA in achieving the Goals and Objectives in the Integrated HIV Prevention and Care Plan (IHP) 2022-2026 submitted to HRSA on December 9, 2022.
- In reference to goal 1.1, one hundred and eighty-seven clients were newly diagnosed in 2022. As of February 2023, there has been a slight increase in target populations: youth ages thirteen to twenty-four, Medicaid, and the uninsured. There has been an increase in linkage to care within seven days.
- This work is conducted in collaboration with the City of Newark DHCW, Ryan White HIV/AIDS Program, EHE in Essex County, and the Newark EMA Planning Council and its committees.
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Needs Assessment Updates

- The Needs Assessment survey and cover letter were finalized. This year's focus is on linkage to care within thirty-days of diagnosis.

- The survey was sent out to agencies by the Recipient's Office on Friday May 12th. All surveys are due on May 26th, unless an extension is requested to the Recipient's Office.
- Postel stated that one hundred and eighty-seven clients were newly diagnosed in 2022.
- The summary of characteristics for all target populations in the NA was sent ahead of the meeting. Postel reviewed this document with the committee.
 - Postel identified the number of clients from calendar year 2022 that were not linked to care within 30 days. In terms of demographics:
 - 56% were black, not Hispanic, 29% were Hispanic Latino
 - 73% were male.
 - 45 are on Medicaid.
 - 51% were in stable, permanent housing, and 49% were in temporary housing. None were in unstable housing. None were in homeless shelters or homeless or emergency shelters.

8. New Business

- The committee discussed training needs, but no specific topics were suggested at this time.

9. Administrative Issues

- There were no administrative issues reported.

10. Announcements

- Support staff reported on a workshop being hosted by the CIA committee. On May 24, 2023, The CIA will be receiving an Eating Healthy for Cancer Prevention workshop, by Rutgers Cancer Institute, at their usual 5pm meeting time via Zoom. All are welcome to attend.

11. Next Meeting

- The next REC meeting will be held on Monday, June 26, 2023, at 10AM via Zoom.

12. Adjournment

- The meeting ended at 10:44AM.